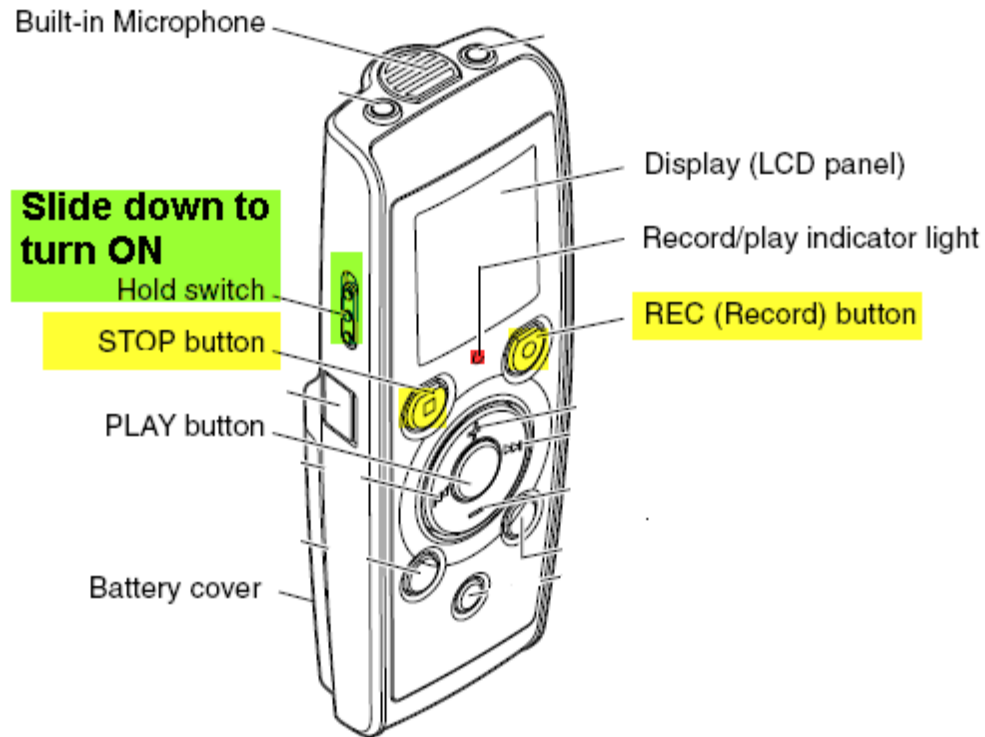


QUICK START GUIDE: DIGITAL VOICE RECORDER VN-4100PC



POWER: Slide the **HOLD** switch down, away from the HOLD position.

RECORD: To record, TAP (press and release) **REC** button.

STOP RECORDING: To stop recording, TAP (press and release) **STOP** button.

ADJUCIATOR DIRECTIONS FOR RECORDING:

Before the band plays:

1. TAP **REC** – to start the recording (you'll note the REC lite will illuminate. If not, verify the unit is Powered on)
2. Say: "GOOD MORNING ...(name of band).... I AM...(your name)..FROM (your college / school) AND I'M LOOKING FORWARD TO HEARING YOUR BAND. * *This is essential so we get verify the correct band is playing!* *
3. Point the recorder towards the band and move close to your mouth about 2-3 inches to make comments.
4. When done, TAP **STOP**