

**DRAFT**

19/08/2015

To
BT Limited
87, New Eskaton Road, Dhaka-1000.

Purchase Order No: PO/SCI/BDCO/FY-15/00841
Attn: Mr. Delwar
Supplier ID 05011472
PR No # PR/SCI/BDCO/FY-15/00907

Subject: Purchase Order for vehicle tyre

Reference to the Frame Work Agreement between Save the Children International (SCI) & BT Limited, FWA# FWA/SC/BDCO/FY-15/0052, Renewal Date: 16-July-2015, Save the Children International (SCI) is pleased to award Purchase Order for supply of the following item as stated below according to price and quality specified in the quotation. The purchase order is subject to acceptance of SC's Child Safeguarding policy. Please see below the requirements and conditions:

SL No	Description	Specification	Unit	Req. Quantity	Unit Price	Amount
1	Tyre	265/70R16 ,Pattern G039	Pcs	4.00	20,950.00	83,800.00
Total Amount						83,800.00

In word: BDT Eighty-Three Thousand Eight Hundred Only

Terms & Condition

- 1 Anti-Bribery & Corruption: Save the Children suppliers/consultants must immediately report any suspicions of fraud or dishonesty in confidence to Head of Risk & Compliance, SCI Bangladesh at Country Office.
- 2 The vendor must accept the child safeguarding policy of Save the Children.
- 3 Payment of wheel balancing & alignment will be made at actual as per Frame Work Agreement.
- 4 Quality & Inspection: a) The supplier must maintain the quality of goods as per specifications. If any contrary found, the goods shall be replaced.
B) the tyre shall be received at site upon inspection by the representative of SCI as per specifications and terms & conditions shall be certified by SCI Transport department.
- 5 Fitting Place of Tyre: BT Limited Workshop, 87, New Eskaton Road, Dhaka-1000.
- 6 VAT & TAX shall be deducted at source as per rules of GoB.
- 7 Warranty: Warranty should be ensured as per Frame Work Agreement.
- 8 Payment: Payment will be made in Account Payee cheque in favor of your firm in single installment within 15 days after successful completion of supply of materials and submission of bill as per Purchase Order.
- 9 Save the children may terminate this supply order without assigning any reason.

Prepared By:

Name A.M. Nazmus Sadat
Title Assistant Officer - Procurement-Finance and Support Services
Date 19/08/2015

Checked By:

Name Mohammed Rakib Uddin Ahmed
Title Manager - Procurement & Supply Chain-Finance and Support Services
Date

Approved By:

Name M. Luaz Faisal Khan
Title Senior Manager - Administration
Dept/Sector HR and Admin
Date

Supplier acceptance:

We are agreed with the above terms & conditions