



25/08/2015

To

 RFQ RFQ/SCI/BDCO/FY-15/00347
 PR No# PR/SCI/BDCO/FY-15/00957,
 PR/SCI/BDCO/FY-15/00959,
 PR/SCI/BDCO/FY-15/00960
Subject Request for Quotation of Software/License

Save the Children is hereby inviting best Offer with your best price for ensuring following delivery. The quoted price should meet the specification given below & as per attachment. Please enclose this mail with the quotation in organization's/ company's letter head pad. Offer should be specified with your terms and conditions. Acceptance of quotation subject to fulfillment of terms and conditions.

| SL No | Description | Specification | Unit | Req. Quantity | Unit Price | Amount |
|-------|--------------------------------------|--|---------|---------------|------------|--------|
| 1 | Package Software - Licensed Software | Demo Builder 9 | Pcs | 1.00 | | |
| 2 | Package Software - Licensed Software | MS Visio 2013 | Pcs | 1.00 | | |
| 3 | Package Software - Licensed Software | Team Foundation Server \$499 | Pcs | 1.00 | | |
| 4 | Development - Web Development | Domain Registration : Kolorob.org, Kolorob.net, Kolorob.info for 3 years. | Package | 1.00 | | |
| 5 | Development - Web Development | Website Hosting : 3 years unlimited Domain/unlimited Bandwidth plan (HostGator.com) | Package | 1.00 | | |
| 6 | Development - Web Development | WordPress Theme : Link http://themeforest.net/item/bridge-creative-multipurpose-wordpress-theme/7315054 | Package | 1.00 | | |
| 7 | Package Software - Licensed Software | Virtual Server Software : vmWare vSphere ESXi License for Single Host. | Package | 1.00 | | |

Terms & Condition

- 1 All suppliers/vendors must accept the child safeguarding policy of Save the Children.
- 2 Anti-Bribery & Corruption: Save the Children suppliers/consultants must immediately report any suspicions of fraud or dishonesty in confidence to Head of Risk & Compliance, SCI Bangladesh at Country Office.
- 3 Pre-proposal/bid meeting time & date: At 11:00 AM (SHARP) on 27/08/15 in MISSOURI Conference Room(1st floor) of SCI office.
- 4 Dead Line for Submission: On or before 31/08/15
- 5 Quotation should be submitted by e-mail: arshadul.haque@savethechildren.org or rakib.ahmed1@savethechildren.org or you can submit the hard copy of quotation in official day & time within the given timeline.
- 6 Delivery Place: Save the Children, House# CWN (A) 35, Road# 43, Gulshan-2, Dhaka or as per Instruction of the Save the Children representative.
- 7 Price Validity: Quotation should be valid minimum 30 days from the date of offer submission. Validity should be mentioned in the quotation.
- 8 Specification: Specification should be mentioned in the quotation.
- 9 Technical Queries: For technical queries, Interested firms may contact: Salim Miah, Sr. Officer, ICT, Save the Children in Bangladesh, House CWN (A) 35, Road 43, Gulshan 2, Dhaka 1212, Bangladesh, Tel: +88-02-9861690, Fax: +88-02-988 6372, E-mail: salim.miah@savethechildren.org, Mob: 01713082174
- 10 Copyright: Only Save the Children will reserve the right of this software/research data/findings/manual resource even the awarded firm cannot use/share this resources with anyone both internally/externally.
- 11 Payment Mode: Payment will be made through A/C Payee cheque/EFT within 15 working days upon satisfactorily goods received/completion of work and submission of invoice with necessary documents. Original duplicate Delivery challan received by Save the Children representative with name & sign is mandatory document for payment.
- 12 VAT and Tax shall be deducted as per rules of GoB.
- 13 SCI reserves the right to accept or reject in part or full/one or all quotations/offers/proposals without assigning any reason whatsoever.

If you have any queries feel free to ask.

Thank You
For Save the Children

Procurement & Supply Chain