

PROJECT

UCEP Technical Assistant Project Funded by DFID

PURPOSE OF UCEP TA PROJECT

The overall objective of the project is to ensure sustainable increase in UCEP's efficiency and effectiveness in programs, policies and systems; thereby improving young people's employability and income-generating capacity.

BACKGROUND OF THE PROJECT

UCEP is the single largest NGO in Bangladesh providing basic education integrated with technical and vocational education with subsequent employment support to children and young people from underprivileged families. They are also one of the most successful TVET institutes in the country. The main objective of UCEP is to improve the socio-economic status of the urban poor and support industrial growth by generating skilled manpower. The design of the program, its impact on the lives of young people, and the quality, motivation and dedication of the people who are executing it have led many external actors to identify it as being effective and worthy of replication and larger scale implementation.

UCEP currently delivers Technical education through 10 Technical schools located in Dhaka, Chittagong, Khulna, Rajshahi, Sylhet, Barisal and Rangpur Division and Gazipur District. They have a sizeable management and governing structure to support the whole programme and functional operations. This includes a 7 member Board of Governors (BoG), a 13 member Senior Management team, 4 directorates, 1,827 staff including 1,287 teachers and 10 regional offices. In addition to the IGVE (Integrated General and Vocational Education) and TE (Technical Education) components, the 1,827 staff makes up a number of other units and functions of UCEP such as ESS (Employment Support Service), MER (Monitoring, Evaluation and Research), FA (Finance and Accounts), HR (Human Resource), and BD (Business Development).

Over the last two years, several studies and consultations have been commissioned to assess gaps and find ways to strengthen the organization. The "UCEP Annual Review 2011" (HDRC, Muriel, Morshed) conducted by DFID underpins the need for quality enhancement in general and technical education as well as strengthening the institutional system. An "Action Plan for Change Management (hereinafter APCM 2012)" was developed and agreed, following the study "UCEP Technical Assistance for Institutional Capacity Strengthening 2012" (R F Ward) also commissioned by DFID. The Action Plan required some deliverables from UCEP. DFID's 2013 Annual review found that UCEP has made progress in some areas, but has not been able to act on all recommendations.

According to the 2013 Annual Review, "Actions against the strategic issues of sustainability, quality of education, growth and expansion, gender equity and diversity has been taken, while the strategic issues around Board-Management governance, adopting best management practice, decentralization, career succession and people development, access to impact evidence and strategic financial projections has only been partially initiated".

This "Technical Assistance Project" was identified to support UCEP in carrying out recommendations and further system improvements. This project has been developed focusing on identifying priority gap areas, challenges and collaboration opportunities to address the needs identified through review and reflection of donors, the Board of Governance and senior management, finally annual review 2013.

PURPOSE OF THE STUDY

This market study aims to explore the industries dynamics and requires areas of skills out of traditional trade based training at the different location of Bangladesh focus on challenges, prospects and possibilities of specific trade. It will precisely identify two or three trades which is make to the participants as potentials employee to the industries and create easy access to formal sector with higher salary.

SPECIFIC OBJECTIVES

- To build capacity of technical education champions team to develop design of labor market assessment, methodology, tools and techniques.
- Capacity development of technical education champion's team to the process of study conduction, analysis and report writing focus to prospects areas.
- Consultant will lead to the capacity development strategy regarding entire process of market study by the TE champion's team.
- Conduct study in different location of Bangladesh and make a report with focus industrial dynamics along with two or three trade specified by the champion's team.

JUSTIFICATION

This assignment is a technical work and needs intensive support from the external resource person to have deliverables on time and to a high standard. The consultant/firm will provide a professional service for a specified period of time. This consultancy work will also help validate current practice and will offer professional solution to specific challenges and situations.

REQUIRED QUALIFICATION

The consultant should have:

- Proven expertise and experiences in the areas of Technical Vocational Education and Training (TVET) especially RMG sector and Electrical & Electronics and Country labor market context.
- Hands on experience is developing the study design of labor market assessment with appropriate methodology, tools and techniques
- Experience and expertise on facilitating need assessment process, data analysis and prepared report for management suggestion in technical education areas with large organization.
- The consultant/firm must be able to take a collaborative approach, as they will work closely with a team.
- Strong academic background from top notch institutes/ organization.

DELIVERABLES

The consultant/firm will deliver the following outputs in English language.

1. Guideline with tools for conducting market study
2. Detail capacity building plan for the champions team on market study process
3. Methodology submitted to SCI prior to conduct survey.
4. Final study report should focus on identify five trades to meet the industries requirements.

KEY ACTIVITIES

- Develop design on Labor market study
- Capacity building of 25 champion's team member on how to develop study design, methodology, tools and techniques
- Capacity building of 25 champion's team member on study conduction, analysis and report writing
- Conduct study in different location of Bangladesh
- Data analysis and report writing

REMUNERATION

To be decided later

MODE OF PAYMENT

30% of the total amount will be paid after receiving inception report and rest of the 70% will be paid after receiving all deliverables.

CONFIDENTIALITY

All papers shared with the consultant are confidential to, and where prepared internally comprise the intellectual property of SCiB and should not be used or shared externally without SCiB's express written permission. Information received by the Consultant from SCiB in field offices should be treated as confidential.

CONTRACT:

A consultant will be selected in accordance with SCiB procurement policy guidelines.

CONTRACT PERSON:

Md. Al Mahbob Chowdhury, Manager – EYE, TVET, Save the Children in Bangladesh.

E-mail: mahbob.chowdhury@savethechildren.org;

APPLY INSTRUCTION:

Interested individuals meeting required expertise and experiences are requested to send proposal (Technical & Financial including Tax & VAT as per GOB rule) along with following documents to Save the Children, Bangladesh Country Office, House # CWN (A) 35, Road- 43, Gulshan-2, Dhaka – 1212 or E-mail to: tinni.yasmin@savethechildren.org

- 1) Resume/ organizational profile
- 2) Proven experience of similar work including names of organizations and period (minimum two)
- 3) Team details, and
- 4) Consultancy fee history (minimum last two)

APPLICATION DEADLINE: 12 March, 2015

PERIOD/DURATION: 60 Days

BUDGET SOURCE: Project Code: 0500048, SOF: 82601112, DEA: 172132

Submitted by:	Recommended by Project Director:
Md. Al Mahbob Chowdhury Manager-EYE, TVET	Mohd Abdul Mannan Project Director – EU TVET and UCEP TA

Recommended by Program Director:	Approved by:
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