



Save the Children

April 1, 2014

Ref: No: CO/FWA/SCI/Admin/2013/10 and

Renewal of Frame work agreement of residential workshop, accommodation, venue & food services dated March 25, 2014.

Notification of Award

FWA/SC/BDCO/FY-14/0025

To

HOPE Foundation

Vill: Baroipara, Post: Baroipara-1750

PS: Ashulia, Savar, Dhaka.

Phone: 01914848743, Fax: 06822-51937

Mr. Kalipada Sarker
Manager

This is to notify you that, your email dated March 25, 2014 for above reference issue for the offer price as per your mail (attached price list) has been approved by country director, Save the Children in Bangladesh and shall be valid till 31st March, 2014.

SCI contact person: Mohammad Shahirul Islam, Manager Travel & Transport.

Terms & Conditions:

All other terms & conditions will be as per RFQ and quotation submitted against RFQ shall be interpreted.

Thanking You

For Save the Children


Kamruzzaman

Sr. Manager Procurement & Supply Chain

Sent: Tuesday, March 25, 2014 10:51 AM
To: 'kalipada.sarkar@yahoo.com'
Cc: Rahman1, Zillur
Subject: FW: Renew the agreement for the year 2014- 2015 (1 yr)

Dear Concerned,

This refer to the below mail & previous discussions.

Kindly send your decision by today as we have to settle the issue before March 30, 2014.

We appreciate if you consider to offer additional discount considering previous business relations.

Thanks & regards

Sunanda Roy

Sr. Officer, P& SC

Cell no: 01817182571

Sir,
Save the children in Bangladesh
is our regular venue user. So,
it is requested by to
give them 5% discount on
service charge.

25/3/14
Manager
HOPE Foundation
Barolpara, Savar
Dhaka.

Agree to give 3% discount
on service charge as we
have previous business relations.

25/3/14

X

REVISED PRICE OFFER OF HOPE FOUNDATION FOR SAVE THE CHILDREN IN BANGLADESH

Please find below the revised price offer of HOPE Foundation for the period of April 2014 to March 2015.

SESSION/ CONFERENCE ROOMS FACILITIES

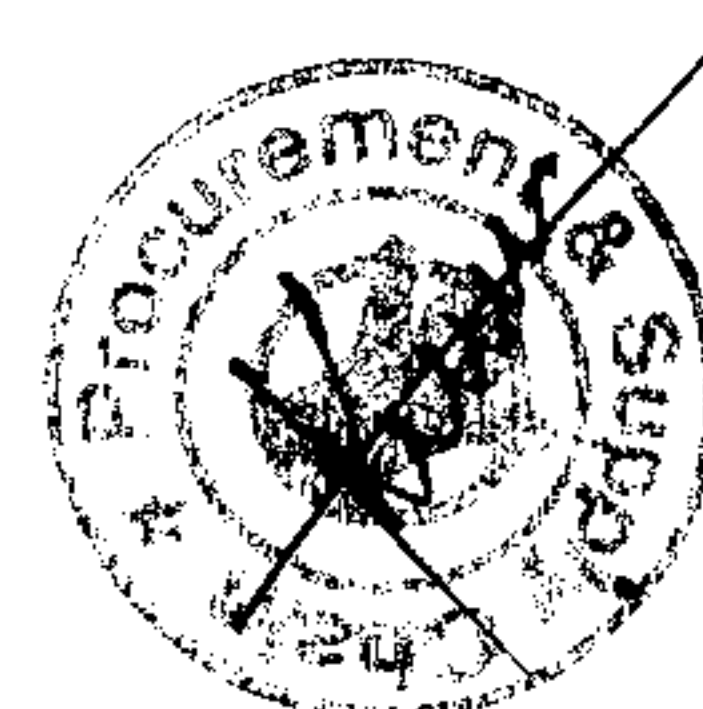
Function Rooms	Location	Capacity	Revised price/ rent	Price for Save the Children (per unit)
Class Room-1	Ground Floor	30-35 (with 4 group discussion rooms- 8-10 persons can seat)	6,000.00	5,500.00
Class Room-2	Ground Floor	30-35 (with 4 group discussion rooms- 8-10 persons can seat)	6,000.00	5,500.00
Class Room-3	1 st Floor	30-35 (with 4 group discussion rooms- 8-10 persons can seat)	6,000.00	5,500.00
Class Room-4	1 st Floor	30-35 (with 4 group discussion rooms- 8-10 persons can seat)	6,000.00	5,500.00
Conference Room-1	1 st Floor	60-70	7,000.00	6,500.00

ACCOMMDATION FACILITIES

Rooms	Revised price/ rent	Price for Save the Children (per unit)
1. Double Non A/C with TV (Per Night)- only 3 rooms	1,200.00	1,100.00
2. Double A/C with TV (Per Night)- 48 rooms	1,500.00	1,500.00
3. Facilitator Banglow Single- Non A/C with TV (Per Night) -4 rooms	1,000.00	1,000.00
4. Facilitator Banglow Single- A/C with TV (Per Night)- 2 rooms	1,200.00	1,200.00
5. Extra Mattress	200.00	200.00

Equipments facilities:

Equipments	Revised price/ rent	Price for Save the Children (per unit)
1. Multi media	2,000.00 (without lap top)	2,000.00 (without lap top)
2. Lap top per day	1,000.00	1,000.00
3. Computer service per day	500.00	500.00
4. Internet service per day (unlimited)	1,500.00	1,500.00
5. Sound system (With Micro Phone)	1,000.00	1,000.00
6. TV & VCD	600.00	600.00
7. Overhead Projector	500.00	500.00
8. Musical instrument (Harmonium & Tobla)	200.00	200.00
9. Projector screen	200.00	200.00
10. Slide projector	200.00	200.00
11. Photo copy (offset)	3.00 (both sides tk. 5.00)	3.00 (both sides tk. 5.00)
12. Photo copy (normal)	2.00	2.00
13. Photo copy (normal)	Both sides tk. 3.00	Both sides tk. 3.00
14. Service charges -	10 %	7 %
15. VAT-	15 %	15 %



Food Levels (3 meals and including 2 times health break & welcome tea),

Equipments		Revised price/ rent	Price for Save the Children (per unit)
1.	Normal	600	600
2.	Standard	900	900
3.	Improved	1,200	1,200
4.	Special	According to order	According to order
5.	Mineral water (2 lit.)	35	35
6.	Mineral water (1.5 lit.)	30	30
7.	Mineral water (500 ml)	18	18
8.	Extra tea	15	15
9.	Extra Coffee	25	25

Other Facilities	Capacity	Revised price/ rent	Price for Save the Children (per unit)
1. Open Theater Mounch	80-100	3,000.00	3,000.00
2. Field (Foot ball, Badminton and Volley ball field)	300-500	10,000.00-15,000.00	10,000.00-15,000.00
3. Barbe Cue (BBQ) Charge (Place and facilities)	30-100	3,000.00-4,000.00	3,000.00-4,000.00
4. Barbe Cue (BBQ)		According to order.	According to order.

FOOD PACKAGE (for training and workshop)

Food Package @ Tk. 600.00 per person per day	Option-1	Option-2
Breakfast (120.00)	<ul style="list-style-type: none"> Luchi/ Parata/ Khichuri (any one) Mixed Vegetable/ Dal Bhuna/ Halua (any one) Tea Egg by order 	<ul style="list-style-type: none"> Toast, Butter, jam Tea/ Coffee (any one) Egg
Lunch (240.00)	<ul style="list-style-type: none"> Plain Rice Fish: Rui/ Telapia/ Sarputi/ Chasher Koi (any one) Vegetable, Dal & Salad. 	(No other option)
Dinner (240.00)	<ul style="list-style-type: none"> Plain Rice Meat : Beef/ poultry chicken (any one) : Mutton/ Deshi chicken (only for one day) Vegetable, Dal & Salad 	
Morning & Afternoon Tea Break	<ul style="list-style-type: none"> Tea Snacks: Pakura/ Singara/ Somachho/ plain cake (any one) 	

Food Package @ Tk. 900.00 Per person per day	Option-1	Option-2
Breakfast (180.00)	<ul style="list-style-type: none"> Luchi/ Parata/ Khichuri Mixed Veg/ Dal Bhuna/ Halua (any one) Banana Tea 	<ul style="list-style-type: none"> Toast, Butter, Jam, Juice/ Egg/ Banana (any one) Tea Egg



Food Package @ Tk. 900.00 Per person per day	Option-1	Option-2
	• Egg	
Lunch (360.00)	<ul style="list-style-type: none"> • Plain Rice • Fish: Boal/ Rui/ Telapia/ Sarputi/ Chasher Koi (any one) • Vegetable, Dal & Salad. • Dessert: Mixed fruits/ Cards/ Ice cream/ soft drinks (any one) 	
Dinner (360.00)	<ul style="list-style-type: none"> • Plain Rice • Meat: Beef/ poultry chicken (any one) : Mutton/ Deshi chicken (only for one day) • Veg , Dal, Salad • Dessert: Mixed fruits/ Cards/ Ice cream/ soft drinks (any one) 	
Morning & Afternoon Tea Break	<ul style="list-style-type: none"> • Tea • Snacks: Vegetable roll/ Chicken roll/ Pakura/ Singara/ Somachho/ plain cake (any one) 	

Food Package @ Tk. 1,200.00 Per person per day (We will select the menu)	Option-1	Option-2
Breakfast (240.00)	<ul style="list-style-type: none"> • Luchi/ Parata/ Khichuri (any one) • Mixed Veg/ Dal Bhuna/ Halua (any one) • Banana • Tea/ Coffee (any one) • Egg 	<ul style="list-style-type: none"> • Toast, Butter, Jam, • Juice, Banana • Tea & Coffee • Egg
Lunch (480.00)	<ul style="list-style-type: none"> • Plain Rice/ Polao (any one) • Meat: Deshi chicken/ Poultry chicken/ Beef/ Mutton (any one) • Fish: Hilisha/ Rui/ Boal/ Prone/Air/ Vetki (any one) • Veg, Dal ,Salad • Dessert: Mixed fruits/ Cards/ Ice cream/ soft drinks (any one) 	
Dinner (480.00)	<ul style="list-style-type: none"> • Plain Rice/ Polao (any one) • Meat: Deshi chicken/ Poultry chicken/ Beef/ Mutton (any one) • Fish: Hilisha/ Rui/ Boal/ Prone/Air/ Vetki/ Rupchanda (any one) • Veg, Dal ,Salad • Dessert: Mixed fruits/ Cards/ Ice cream/ soft drinks (any one) 	
Morning & Afternoon Tea Break	<ul style="list-style-type: none"> • Tea, Coffee • Snacks: Vegetable roll/ Chicken roll/ Pakura/ Singara/ Somachho/ plain cake (any one) 	

For day long program:

- Food cost – 600 taka minimum (morning tea with snacks + lunch + afternoon tea with snacks)
- Food menu will be negotiable.

Any day-long program- hiring class/conference room/ dormitory rooms is compulsory.

Payment Procedure:

Sixty percent (60%) of the estimated total cost needs to be paid in advance through account payee cheque, pay order or demand draft can be prepared in favor of "HOPE Foundation"

Further note the standard meal timing: **Breakfast:** 7:30 am to 8:30 am, **Lunch:** 1:00 pm -2:00 pm, **Dinner:** 7:30 pm- 8:30 pm & **Room check out time:** 2:00 pm

To: Roy, Sunanda
Cc: farhana@savethechildren-bd.org; Aziz, Farhana; Nizam, Zafor; zaman@scsd-bd.org; hopecenter2005; directorhf@gmail.com
Subject: Renewal of agreement with Save the Children in Bangladesh.
Attachments: Save the Children.doc

Dear Sunanda Didi,

Greetings from HOPE Foundation!

Please find the revised facility rates of HOPE Foundation (scanned) for "Save the Children in Bangladesh" attached herewith. Our authority kindly agreed to give some discount on session room, non A/C bed room and service charge. Please let me know your kind concern.

Respects.

Sunanda Sarker
Manager
HOPE Foundation.
01914848743.

Sunanda Sarker

Roy, Sunanda

From: Kalipada Sarker [kalipada.sarker@yahoo.com]
Sent: Monday, March 31, 2014 10:00 AM
To: Roy, Sunanda
Cc: farhana@savethechildren-bd.org; Aziz, Farhana; Nizam, Zafor; zaman@scsd-bd.org; hopecenter2005; directorhf@gmail.com
Subject: Re: Renewal of agreement with Save the Children in Bangladesh.
Attachments: Save the Children14-1.doc

Dear Sunanda Didi,

Greetings from HOPE Foundation!

Please find the amended page of our facility rates (scanned) for "Save the Children in Bangladesh" attached herewith.

With regards.

Kalipada Sarker
Manager
HOPE Foundation.
01914848743.

On Tuesday, March 25, 2014 2:17 PM, Kalipada Sarker <kalipada.sarker@yahoo.com> wrote:
Dear Sunanda Didi,

Greetings from HOPE Foundation!

Please find the revised facility rates of HOPE Foundation (scanned) for "Save the Children in Bangladesh" attached herewith. Our authority kindly agreed to give some discount on session room, non A/C bed room and service charge. Please let me know your kind concern.

With regards.

Kalipada Sarker
Manager
HOPE Foundation.
01914848743.