



10/08/2015

RFQ RFQ/SCI/BDCO/FY-15/00324  
PR No# PR/SCI/BDCO/FY-15/00865

To

**Subject** Request for Quotation for Training Bag

Save the Children is hereby inviting Sealed Quotation with your best price for supplying following item. The quoted price should meet the specification given below. Please enclose this letter with sealed quotation in organization's/ company's letter head pad. Quotation should be specified with your terms and conditions. Acceptance of quotation subject to fulfillment of terms and conditions.

SL No	Description	Specification	Unit	Req. Quantity	Unit Price	Amount
1	Training Bag (Side bag)	As per sample & SCI Logo of Screen Print	Nos.	3,000.00		

**Terms & Condition**

- 1 All suppliers/vendors must accept the child safeguarding policy of Save the Children.
- 2 Sealed quotation should be submitted into the "Bid Box 1" kept at Ground Floor (premises) at Save the Children Office, House # CWN (A) 35, Road # 43, Gulshan -2, Dhaka-1212. Please mention "Training Bag and RFQ No. 15/324 " on the top of the envelop.
- 3 Last date of bid submission: 17 August, 2015 within 02:00 pm.
- 4 Vendors are requested to check the sample before submission of bid.
- 5 No alternative offer is acceptable. Vendor will be solely responsible to ensure the expected quality of each bag.
- 6 Delivery: By 25 August, 2015.
- 7 Price validity: The quoted rate should be valid for (3) three months.
- 8 VAT & TAX shall be applicable as per rules of GoB.
- 9 Delivery place: Save the Children Project Office, Meherpur.
- 10 Primarily selected vendor have to develop sample as per our requirement. Final selection will be done based on the developed sample.
- 11 Payment mode: A/C Payee cheque or EFT on behalf of vendor in 15 working days upon satisfactorily goods received and submission of bill.
- 12 SC reserves the right to accept or reject in part or full/one or all quotations without assigning any reason whatever.

If you have any queries feel free to ask.

Thank You  
For Save the Children

Procurement &amp; Supply Chain