

**Save the Children
Bangladesh Country Office**

Printing Schedule

Name of the items: Grade-II Chakma MT Work Book

Date: 18/5/15

Program/Project: Shishur Khamatayan, MLE

Sector: Education

Sl. #	Particulars	Specification
1	Size of the publication	8 inch X 11 inch (As per Sample)
2	Total pages of all publication	Cover pages: 4(2 sheets) Inner pages: 36(18 sheets) Total pages including cover: 40
3	Total Quantity	100 copies
4	Inner Paper specification	100 gsm offset paper (Foreign)
5	Inner color specification	2 colors 2 side printing
6	Cover Paper	Art Card 220 gsm
7	Cover color specification	4 colors 1 side printing
8	Cover lamination	Matt Lamination
9	Type of binding	Juice
10	Illustration	Vendor will be responsible
11	Text matter	SC will provide soft copy and picture
12	Special instruction	The vendor should have experiences on Chakma and Tripura language based teaching learning materials printing. Vendor need to submit sample documents to fulfill the criteria.
13	Editing and final printing	<ul style="list-style-type: none"> Printer will provide several draft hard copies to the Task Manager to review and edit After approval of the desktop proof by the Task Manager, Printer will go for Machine proof After signed approval of the machine proof the printer will go for printing
14	Packaging	<ul style="list-style-type: none"> A set of 25 books in each packet All the materials must be delivered through carton
15	Date and place of delivery	28 June 2015 Place: <ul style="list-style-type: none"> 40 copies: Zabarang Kalyan Samity, Khagrapur, Khagrachhari 60 copies: Save the Children in Bangladesh, House CWN (A) 35, Road 43, Gulshan 2, Dhaka 1212,
16	Final soft copy	<ul style="list-style-type: none"> Before submitting the bill <u>final softcopy</u> of printing materials must be submitted by rewarded vendor to the task Manager in a. Illustrator edit version b. PDF copy
17	Quotation	<ul style="list-style-type: none"> Detail page/ forma wise quotation is required Sample paper (as mentioned in above number 5 & 7) must be submitted with the quotation
18	Other instructions if any	<ul style="list-style-type: none"> Before supply, printer will send to the field office with one approved copy by the task manager /officer

Recommended by the Task Manager:
Name: Deba Priya Chakma
Date: 18/5/15

Approved by:
Name: Meherun Nahar
Date:____/____/____

**Save the Children
Bangladesh Country Office**

Printing Schedule

Name of the items: Grade-II Chakma Social Study Work Book

Date: 18/5/15

Program/Project: Shishur Khamatayan, MLE

Sector: Education

Sl. #	Particulars	Specification
1	Size of the publication	8 inch x 11 inch (As per Sample)
2	Total pages of all publication	Cover pages: 4 (2 sheets) Inner pages: 48 (24 sheets) Total pages including cover: 52
3	Total Quantity	100 copies
4	Inner Paper specification	100 gsm offset paper (Foreign)
5	Inner color specification	2 colors 2 side printing
6	Cover Paper	Art Card 220 gsm
7	Cover color specification	4 colors 1 side printing
8	Cover lamination	Matt Lamination
9	Type of binding	Juice
10	Illustration	It is require to attach the soft copy of images into each related field. Soft copies (images) will be provided by SCI.
11	Text matter	SC will provide soft copy and picture
12	Special instruction	The vendor should have experiences on Chakma and Tripura language based teaching learning materials printing. Vendor need to submit sample documents to fulfill the criteria.
13	Editing and final printing	<ul style="list-style-type: none"> Printer will provide several draft hard copies to the Task Manager to review and edit After approval of the desktop proof by the Task Manager, Printer will go for Machine proof After signed approval of the machine proof the printer will go for printing
14	Packaging	<ul style="list-style-type: none"> A set of 25 books in each packet All the materials must be delivered through cartoon
15	Date and place of delivery	28 June 2015 Place: <ul style="list-style-type: none"> 40 copies: Zabarang Kalyan Samity, Khagrapur, Khagrachhari 60 copies: Save the Children in Bangladesh, House CWN (A) 35, Road 43, Gulshan 2, Dhaka 1212,
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Date: ____/____/____

**Save the Children
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Printing Schedule

Name of the items: Grade-II Tripura MT Work Book
Program/Project: Shishur Khamatayan, MLE

Date: 18/5/15
Sector: Education

Sl. #	Particulars	Specification
1	Size of the publication	8 inch X 11 inch (As per Sample)
2	Total pages of all publication	Cover pages: 4(2 sheets) Inner pages: 44(22 sheets) Total pages including cover: 48
3	Total Quantity	100 copies
4	Inner Paper specification	100 gsm offset paper (Foreign)
5	Inner color specification	2 colors 2 side printing
6	Cover Paper	Art Card 220 gsm
7	Cover color specification	4 colors 1 side printing
8	Cover lamination	Matt Lamination
9	Type of binding	Juice
10	Illustration	Vendor will be responsible
11	Text matter	SC will provide soft copy and picture
12	Special instruction	The vendor should have experiences on Chakma and Tripura language based teaching learning materials printing. Vendor need to submit sample documents to fulfill the criteria.
13	Editing and final printing	<ul style="list-style-type: none"> Printer will provide several draft hard copies to the Task Manager to review and edit After approval of the desktop proof by the Task Manager, Printer will go for Machine proof After signed approval of the machine proof the printer will go for printing
14	Packaging	<ul style="list-style-type: none"> A set of 25 books in each packet All the materials must be delivered through cartoon
15	Date and place of delivery	28 June 2015 Place: <ul style="list-style-type: none"> 70 copies: Zabarang Kalyan Samity, Khagrapur, Khagrachhari 30 copies: Save the Children in Bangladesh, House CWN (A) 35, Road 43, Gulshan 2, Dhaka 1212,
16	Final soft copy	<ul style="list-style-type: none"> Before submitting the bill <u>final softcopy</u> of printing materials must be submitted by rewarded vendor to the task Manager in a. Illustrator edit version b. PDF copy
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Approved by:
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Date: ____/____/____

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Printing Schedule

Name of the items: Grade-II Tripura Social Study Work Book

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Program/Project: Shishur Khamatayan, MLE

Sector: Education

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2	Total pages of all publication	Cover pages: 4(2 sheets) Inner pages: 48(24 sheets) Total pages including cover: 52
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