

**This Use Case applies to individuals who:**

- **Are Internal or External employees (not Collaborators)**
- **Need a Windows Laptop/Desktop Soft Token**
- **Console**
- **Does not already have 3 tokens assigned to their SecurID account.**
  - **Note: If 3 tokens are already assigned, one must be unassigned by the Nokia IT Service Desk in order for this self-service request to work.**
- **Have access to the Nokia intranet that provides access to the RSA Self-Service**

**If you are unable to access the RSA Self-Service Console, contact [Service-Desk.NSN-IT@nokia.com](mailto:Service-Desk.NSN-IT@nokia.com) and ask them for instructions to “Order and Install Windows Laptop Soft Token Using Nokia Internet via eMail and Line Manager Approval”.**

# Strong Authentication Quick Guide

## Order and Install Windows Laptop Soft Token Using Nokia Intranet & RSA Self-Service Console

### Step 1 – Confirm that the RSA Soft Token Client is installed on your Windows Laptop.

1. RSA Soft Token Client is already pre-installed on Nokia managed laptops. Confirm this by clicking on **Start -> All Programs -> RSA -> RSA SecurID Token**.



2. If the program is not found, select one of the methods below to install the RSA Soft Token Client:

Install via IT Shop or the “S” drive if a Nokia managed laptop connected to the Nokia network

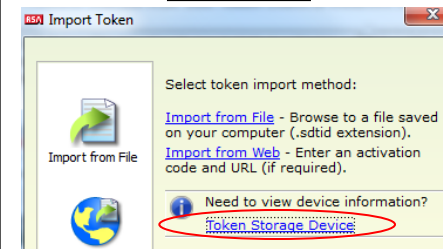
<https://sharenet-ims.int.net.nokia.com/Download/D541841846>

Install via RSA FTP site if an unmanaged laptop

<https://sharenet-ims.int.net.nokia.com/Download/D541839909>

3. After confirming that the RSA Soft Token Client is installed, launch it and navigate to the Token Storage Devices screen using either method below:

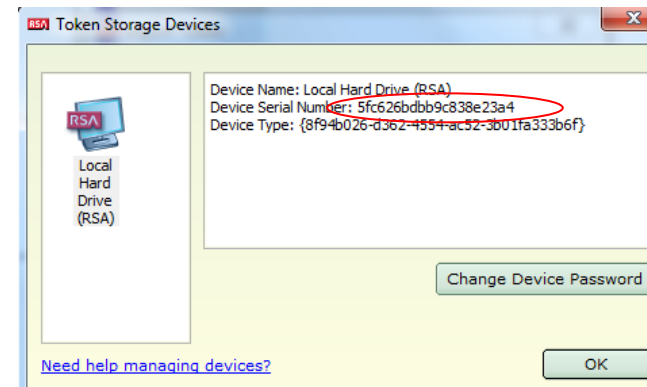
#### Method A



#### Method B



4. Copy the Device Serial Number then click on “OK”. You will need to paste this in the next steps to order your token.



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### Order and Install Windows Laptop Soft Token Using Nokia Intranet & RSA Self-Service Console

#### Step 2 – Request a Windows Laptop Soft Token Using the RSA Self-Service Console.

1. Click on this URL to launch the RSA Self-Service Console:

<https://securid1.inside.nsn.com:7004/console-selfservice/>

2. Enter your Nokia Network Login ID and click “OK”

#### RSA Self-Service Console



Home

Note: Read instructions on the SecurID website before proceeding. Use NSN Intra Username and password to login.

##### Log On

Log on with your corporate credentials to request new tokens and manage existing tokens.

User ID:

Forgot your user ID? Contact your administrator.

3. Select “Password” as the Authentication Method and click “Log On”. Enter your Nokia Network Password then click “Log On”

The RSA Secure Logon dialog box shows the 'Log On' tab. It contains fields for 'User ID' (kb087091) and 'Authentication Method' (Password). The 'Log On' button is highlighted with a red circle.

The Log On form displays the 'Log On' button. It includes fields for 'User ID' (kb087091), 'Authentication Method' (Password), and 'Password' (masked with dots). The 'Log On' button is highlighted with a red circle.

4. Under the My Authenticators section, click on the “request a new token” link.

#### My Authenticators

Tokens - [request a new token](#)

5. Under the Select a Token section, select the “Desktop or Laptop PC” radio button.

#### Select a Token

☒ Desktop or Laptop PC

NSN - RSA SecurID(R) Software

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#### Step 2 – Request a Windows Laptop Soft Token Using the RSA Self-Service Console.

6. Paste the Device Serial Number that you previously copied in the DeviceSerialNumber field, replacing the default value CHANGE\_ME. Enter a Nickname for your token

##### Provide Your Token Details

Use the **DeviceSerialNumber** field to enter the code that uniquely identifies your device. Open the **Nickname** field to enter a user-friendly nickname for your software token. The nickname must be between 4 and 8 characters long. Contact your administrator for details.

DeviceSerialNumber: \*

Nickname:

##### Provide Your Token Details

Use the **DeviceSerialNumber** field to enter the code that uniquely identifies your device. Open the **Nickname** field to enter a user-friendly nickname for your software token. The nickname must be between 4 and 8 characters long. Contact your administrator for details.

DeviceSerialNumber: \*

Nickname:

7. Enter a 6 digit pin code in the 'Create PIN' field and the same pin code in the 'Confirm PIN' field.

**Note: The pin cannot start with a zero and must be all numbers.**

##### Create Your PIN

You must create a PIN for the new token. A PIN is combined with a token code to create a passcode used for authentication.

Create PIN: \*  Your PIN must be between 4 and 8 characters long

Confirm PIN: \*

8. Enter a reason for your token request and click on "Submit".

##### Reason for Token Request

Reason for Token Request:

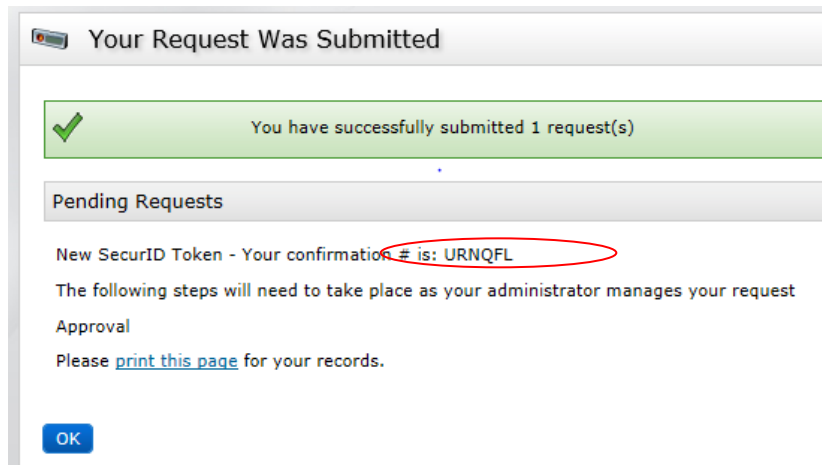
Please explain why you are requesting this token. For example, to access a Vi

## Strong Authentication Quick Guide

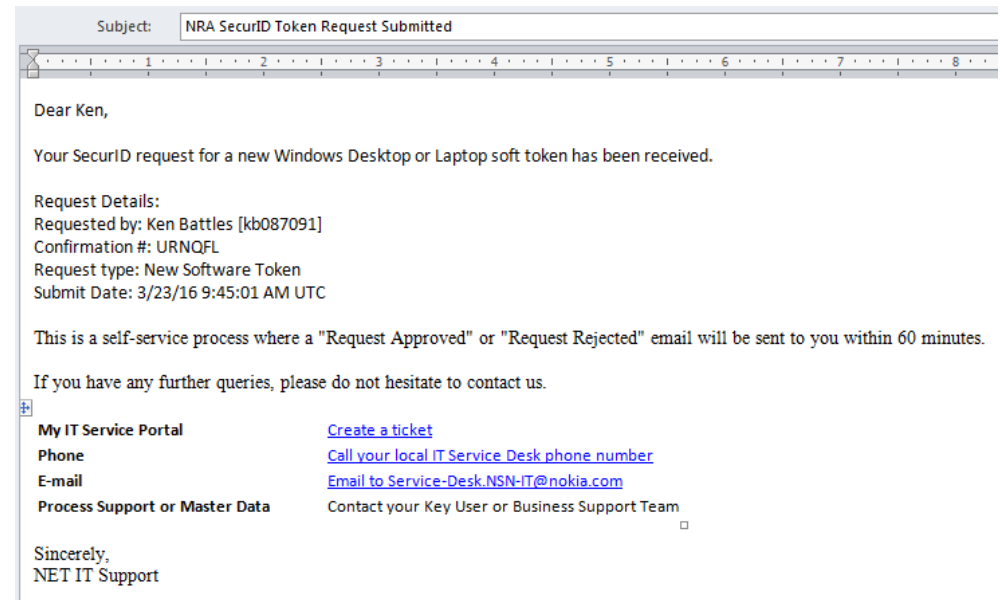
### Order and Install Windows Laptop Soft Token Using Nokia Intranet & RSA Self-Service Console

#### Step 2 – Request a Windows Laptop Soft Token Using the RSA Self-Service Console.

9. Your request submission is confirmed.  
Note: In the event you have to contact the Nokia IT Service Desk about this request, use the confirmation number provided.



10. You will receive a "Request Submitted" email notification. The SecurID application will authenticate you and your request and generate a "Request Approved" or "Request Rejected" email with further instructions.



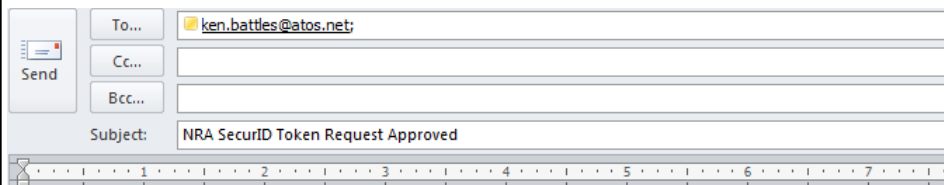
## Strong Authentication Quick Guide

### Order and Install Windows Laptop Soft Token Using Nokia Intranet & RSA Self-Service Console

#### Step 3 – Import the Token Seed into the RSA Soft Token Client.

1. A “Request Approved” email is sent to you with instructions on how to import the token seed into the RSA Soft Token Client.

**Note: If you are connected to NSN Guest or TMobile Guest, you must disconnect and use an open internet connection to activate your token.**



Dear Ken

Your SecurID request for a new Windows Desktop or Laptop soft token has been approved.

Follow the token activation instructions in the Quick Reference Guide that you used to order the token for step by step inst

1. Start the SecurID Software Token application from the Windows start -menu.
2. If "Import from Web" link is not displayed, select Click "Options" and then select "Import Token"
3. Click Import from Web -link
4. Enter or copy/paste the following URL to "Enter URL:" -section:  
<https://am8prim-dforce.emea.nsn-net.net:7004/ctkip/services/CtkipService>
5. Enter or copy/paste the following Activation code: **00466606388**
6. Click OK.
7. Successful import message will appear and your token is now ready for use

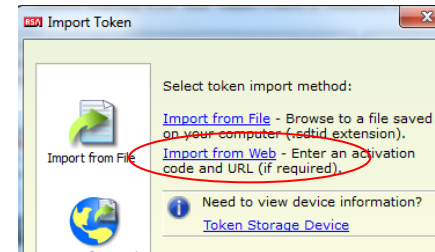
See the SecurID Token main web page for information about products, services and projects:

<https://intranet.nokia.com/global/MyServices/IT/Networkaccess/SecurID/Pages/SecurID.aspx>

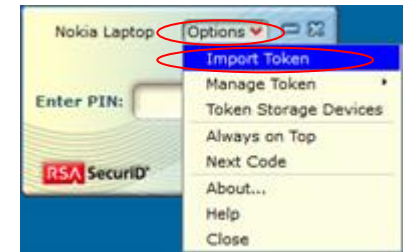
If you are a NSN Service Recipient, contact the NSN IT Service Desk for any issues or delays associated with this request.

2. From the RSA Soft Token Client., navigate to the Import from Web screen using either method below:

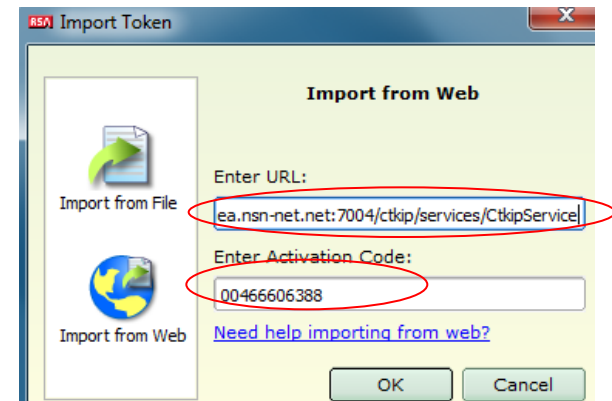
#### Method A



#### Method B



3. If not already displayed, copy/paste the URL from the Request Approved email to the Enter URL field. Copy/paste the activation code to the Enter Activation Code field. Click on “OK”.

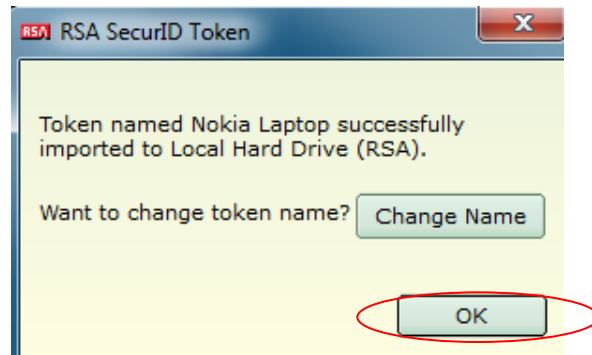
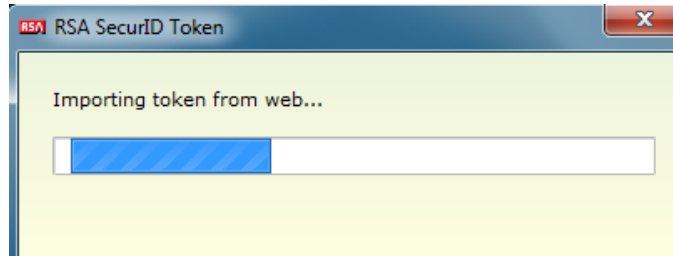


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### Order and Install Windows Laptop Soft Token Using Nokia Intranet & RSA Self-Service Console

#### Step 3 – Import the Token Seed into the RSA Soft Token Client.

4. The token will now be imported. When complete, click on “OK”.



5. The token can now be used to generate a “passcode” for use as the password to establish a remote access connection to the Nokia internal network. Visit the [Remote Access Service Page](#) for information on the various VPN clients.

#### Who can use remote access service?

- Nokia internal and external users with a laptop managed by Nokia NET IT and SecurID token access method: [NRA AnyConnect VPN](#) / FortiClient VPN (will replace NRA AnyConnect VPN during 2016) / [web-based SSL-VPN](#)
- 3rd party users  
access method: [web-based SSL-VPN for collaborators](#)
- [Mgate service](#)  
access method: web-based SSL-VPN
- External employees working on laptops not managed by Nokia NET IT use [Nokia virtual PC](#).