



MARK JAY BARES

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1868 Kapalaran St. Brgy. Commonwealth, Quezon City

Education

Bachelor of Information Technology

Quezon City University
2020 – 2024

Core Competency

- Software Development & Debugging
- Problem-Solving
- Hardware & Software Troubleshooting
- IT Support
- Database Management

Technical Skills

- **Programming & Development:** PHP, JavaScript, HTML, CSS Visual Basic, SQL
- **System Troubleshooting:** Hardware & Software Support
- **IT Support & Maintenance:** Desktop, Laptop and Printer Setup
- **Database Management:** MySQL, SQL Server, Microsoft Access
- **Design Tools:** Adobe Creative Suite (Photoshop, Illustrator)
- Proficient in Microsoft Office (Word, Excel, PowerPoint)

Language

- English
- Filipino

Objective

A highly motivated and detail-oriented fresh graduate with a strong passion for Technology. Eager to apply my technical skills, organizational abilities, and dedication to contribute to a dynamic team. Seeking a position to enhance my skills, gain experience, and contribute to the growth of the organization while continuing to learn within the IT field."

Pre-Work Experience

2023

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2024

PTV4 (People's Television Network, Inc.)

TECHNICAL SUPPORT (Internship)

- Assisted technical support for software, hardware, and network issues, delivering effective troubleshooting and solutions.
- Installed, configured, and troubleshooted system software, ensuring compatibility and optimal performance.

Training

2024

DSWD (Department of Social Welfare and Development)

IT STAFF/WEB DEVELOPER (4 Months)

- Delivered technical support for software, hardware, and network issues.
- Managed system software installation and troubleshooting, assisted in development and testing, ensuring quality.
- Developed and optimized web systems by writing clean, efficient code, troubleshooting technical issues, and implementing improvements, while actively learning and applying new technologies to enhance project outcomes.

References

Athena Renevieve Loreno

Data analyst I

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Rey Jay Encinas

IT/Encoder

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