

Project TimeSheet (11/03/2024 - 15/03/2024)

Project Name:Online Franchise System

Consultant : Mkhusele Mditshwa

Position : Developer

Site Manager : Masande Ndyaluvane

Task description	Date	Time Started	Time Stopped	Total Hours
Meeting with Site Manager to Update Progress Report. Review of Current Project Status,Update on Milestones Achieved, and Discussion on Outstanding Tasks and Challenges.	11/3/2024	08h00	16h30	8 hours
I have implemented an iframe to showcase the terms and conditions within the consent form.				
I have implemented a form for the checklist, allowing users to click on all the submitted documents.				
Revise the icons utilized both in the sidebar and as indicators for the list of information required from applicants.	12/3/2024	08h00	16h30	8 Hours
I integrated a panel to showcase applicant information, accompanied by an icon for updating the details.				
meeting to review the project status with the project manager and business analyst.				
Weekly Information Systems Business Application Projects & Operations Meeting. Discussing our projects.	13/3/2024	08h00	16h30	8 hours
I met with the graphic designer to discuss the required images and provided documents to be labeled as Petrosa logs.				
I have implemented forms to update various information related to the applications. These forms include updates for the business entity, bank details, land and site information, as well as consent information.				
Weekly meeting for the (BRM) project, scheduled every Thursday. This meeting is to discuss the project progress and updates for the entire company.	14/3/2024	08h00	16h30	8 hours
I have implemented and designed a sidebar for the admin interface, adding icons to each navigation item.				
I have implemented and designed a table to display information about the applicant, as well as designed the detailed information panel.				
Weekly Operations Meeting, held every Friday, to discuss the projects and operations of the company.	15/3/2024	08h00	16h30	8 Hours
Implementing the design to display application information on the admin side, enabling administrators to make decisions regarding the applications.				
I implemented the email form for administrators to send emails to the applicants.				
Consultant Signature:	Site Manager Signature:		Total Hours	40 hours

Portfolio Of Evidence

Name & Surname : Mkhusele Mditshwa

Position : Developer

Site Manager : Masande Ndyaluvane

Date : 11/03/2024-15/03/2024

Tasks	Metrics		Comments
	% Complete	Status	
Meeting with Site Manager to Update Progress Report. Review of Current Project Status, Update on Milestones Achieved, and Discussion on Outstanding Tasks and Challenges.			
I have implemented an iframe to showcase the terms and conditions within the consent form.	100	complete	
I have implemented a form for the checklist, allowing users to click on all the submitted documents.	100	complete	
Revise the icons utilized both in the sidebar and as indicators for the list of information required from applicants.	100	complete	

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I integrated a panel to showcase applicant information, accompanied by an icon for updating the details.	100	complete	
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I have implemented forms to update various information related to the applications. These forms include updates for the business entity, bank details, land and site information, as well as consent information.	100	complete	
I have implemented and designed a sidebar for the admin interface, adding icons to each navigation item.	100	complete	
I have implemented and designed a table to display information about the applicant, as well as designed the detailed information panel.	100	complete	
Implementing the design to display application information on the admin side, enabling administrators to make decisions regarding the applications.	100	complete	
I implemented the email form for administrators to send emails to the applicants.	100	complete	


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Annexure A: Screen Shoots


PetroSA

Dashboard
Apply For Franchise
My Applications
Check Status
Update Profile




Business Entity Details

Bank Account Details
Director Information
Capital Requirements
Site And Land Information
Consent


Business Entity Details

Legal Entity Type: dghj.
Legal Entity Name: rgh.
Legal Entity Number: 1234tu.
Trading Name: Trade.
Nature Of Business: erg.
Physical Address: 0987654323.
Phone No: .
Tax Number: 1234567.
CSD Number: 87654.
CK Number: 87654.

Attachments

Tax Document:  a16c8b9439a60b9d12de...
CSD Document:  a16c8b9439a60b9d12de...
CK Document:  a16c8b9439a60b9d12de...

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Dashboard
Apply For Franchise
My Applications
Check Status
Update Profile

Update Business Entity Details

Legal Entity Type
Legal Entity Name
Legal Entity Number
Trading Name
Nature Of Business
Physical Address
Phone No
Tax Number
CSD Number
CK Number


dghj
rgh
1234tu
Trade
erg
0987654323
Enter your tax number
1234567
87654
87654

Update

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PetroSA

Dashboard

Apply For Franchise

My Applications

Check Status

Update Profile

Business Entity Details

Bank Account Details

Director Information

Capital Requirements

Site And Land Information

Consent

Bank Account Details

Account Name: hghkj.

Bank Institution: hgg.


Account Number: 456789.

Branch Name: ghbmrbj.

Branch Number: 5678.


Attachments

Bank Statement:


cc2f5eb88d719311c207...

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PetroSA

Dashboard

Apply For Franchise

My Applications

Check Status

Update Profile

Update Bank Account Details

Account Name:

Enter your account name

Bank Institution:

Enter your account name

Account Number:

Enter your account name

Branch Name:

Enter your account name

Branch Number:

Enter your account name


Bank Statement :

Choose File

No file chosen

Update

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 PetroSA

Dashboard

Apply For Franchise

My Applications

Check Status

Update Profile

Business Entity Details

Bank Account Details

Director Information

Capital Requirements

Site And Land Information

Consent

Director Information

Name:

fd.

Surname:

md.

ID Number:

0002908765454.

Gender:

Male.

Disability:

yes.

Address:


erdttgyh.

Share Percentage:

100.


Attachments

Attached ID:




775af97475f1c8eb28b0...

Curriculum Vitae:



c1223833afda3615e7cc...

Next

 PetroSA

Dashboard

Apply For Franchise

My Applications

Check Status

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Business Entity Details

Bank Account Details

Director Information

Capital Requirements

Site And Land Information

Consent

Update Director Information

Name

Enter your name

Surname

Please enter surname

ID

Please enter id number

Attach ID

Choose File

No file chosen

Gender

Please select

Disability

Please select

Address

Curriculum Vitae

Choose File

No file chosen

Share Percentage

Enter share percentage (0-100)

Update

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PetroSA

Dashboard

Apply For Franchise

My Applications

Check Status

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Business Entity Details

Bank Account Details

Director Information

Capital Requirements

Site And Land Information

Consent

Requirement Amount: 11500000.

20% unencumbered cash: 2300000.

80% funding Amount: 9200000.

Financial Funding: Bank Loan.

Income Source: Array.

Income Source Amount: 2300000.

Attachments

Income Source Proof :

Letter OF Intent:

Next

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PetroSA

Dashboard

Apply For Franchise

My Applications

Check Status

Update Profile

Requirement Amount

11500000

20% unencumbered cash

2300000

80% funding Amount

Enter amount

Select Financial Funding

Letter of intent for Land Use

Choose File

No file chosen

Income Source

Enter amount

Select Income Source

Attach Proof

Choose File

No file chosen

Add Income Source

Update

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Dashboard

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My Applications

Check Status

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Bank Account Details

Director Information

Capital Requirements

Site And Land Information

Consent

Site And Land Information

Location: parow. Business Address: mkhu.

Latitude: fdsa. Longitude: Paris is the capital of France.

Size Of Land: 6789.

Attachments

Proof Of Ownership: 01Mch2024Xerox_Petro... Title Deed: 01Mch2024Xerox_Petro...

Letter Of Occupation: 01Mch2024Xerox_Petro...

Mditshwa Mkhusele

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Update Site And Land Information

Location

Enter your location

Business Address

Enter Business Address

Latitude

Enter Latitude

Longitude

Enter Longitude

Size Of Land

Enter Size Of Land In square metres

Proof Of Ownership Of The Land

Choose File No file chosen

Title Deed


Choose File No file chosen



Letter Of Occupation


Choose File No file chosen

Update

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PetroSA



Mditshwa
Mkhutse

Update Consent Form

Name

Enter your name

Surname

Enter Business Address

ID Number

Enter Business Address

Attach ID

Choose File

No file chosen

Financial Statements

Choose File

No file chosen

6 Months Bank Statement

Choose File

No file chosen

☐ I agree to terms and conditions

Update


PetroSA






Mditshwa
Aylze

MENU

Dashboard

New Applications

Pending Applications

Approved Applications

Rejected Applications


Users


New Applications

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PetroSA



Dashboards

New Applications

Pending Applications

Approved Applications

Rejected Applications

Users

Business Entity Details

Bank Account Details

Director Information

Capital Requirements

Site And Land Information

Consent

Contact Form


PetroSA


Dashboards

New Applications

Pending Applications

Approved Applications

Rejected Applications

Users

Business Entity Details

Legal Entity Type:

dfghj.

Legal Entity Name:

rfgh.

Legal Entity Number:

1234tu.

Trading Name:

Trade.

Nature Of Business:

erg.

Physical Address:

0987654323.

Legal Entity Number:

1234tu.

Phone No:

.

CSD Number:

87654.

CK Number:

87654.

Attachments

Tax Document:

al6c8b9439a60b9d12de...

CSD Document:

al6c8b9439a60b9d12de...

CK Document:

al6c8b9439a60b9d12de...

Bank Account Details

Director Information

Capital Requirements

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PetroSA

Chat

- Pinned
- Mkhusele Mditshwa (You)
- Recent
- Weekly IS OPS and Compliance Me... 3/15
Recording is ready
- Online Franchise System : Internal ... 3/14
Xoliswa: back
- Weekly IS BRM & Projects Meeting 3/14
Recording is ready
- Xoliswa Mpende 3/13
- Weekly IS Business Application P... 3/13
Recording is ready
- Nobuhle and Sisanda 3/12
User added
- Online Franchise System: External ... 3/11
Recording is ready
- Mphatheleni Matidze 3/7
[2/20 5:07 PM] Sisanda Mbodilela username is s...
- Meeting with Mkhusele Mditshwa 3/6
User added
- Online Franchise System: User Interf... 3/5
Recording is ready
- Online Franchise System: User Interf... 3/5
Recording is ready
- Mobile App: Planning Meeting for t... 3/4
Recording is ready

Weekly IS OPS and Compliance ...

3/8 9:53 AM Recording has stopped. Saving recording...

3/8 10:02 AM Meeting ended: 2h 5m 16s

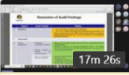
Last read Friday

Sibusiso Kumalo Friday 8:11 AM

brb

Friday 8:26 AM Recording has stopped. Saving recording...

Friday 8:26 AM Recording has started

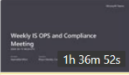


Recording Asemahle Mini

This recording is set to expire. View or change the expiration date [here](#). [Learn more](#)

Friday 9:55 AM Recording has stopped. Saving recording...

Friday 10:15 AM Meeting ended: 2h 20m 48s



Recording Asemahle Mini

This recording is set to expire. View or change the expiration date [here](#). [Learn more](#)

Type a message

Chat

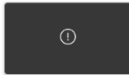
- Pinned
- Mkhusele Mditshwa (You)
- Recent
- Weekly IS OPS and Compliance Me... 3/15
Recording is ready
- Online Franchise System : Internal ... 3/14
Xoliswa: back
- Weekly IS BRM & Projects Meeting 3/14
Recording is ready
- Xoliswa Mpende 3/13
- Weekly IS Business Application P... 3/13
Recording is ready
- Nobuhle and Sisanda 3/12
User added
- Online Franchise System: External ... 3/11
Recording is ready
- Mphatheleni Matidze 3/7
[2/20 5:07 PM] Sisanda Mbodilela username is s...
- Meeting with Mkhusele Mditshwa 3/6
User added
- Online Franchise System: User Interf... 3/5
Recording is ready
- Online Franchise System: User Interf... 3/5
Recording is ready
- Mobile App: Planning Meeting for t... 3/4
Recording is ready

Online Franchise System : Intern...

Mkhusele Mditshwa and Nobuhle Ntoku were invited to the meeting.

Xoliswa Mpende named the meeting Online Franchise System : Internal UI Iterative Review meeting.

Thursday 12:33 PM Meeting started



Recording ended unexpectedly and won't be saved. Before you try again, log out of Teams and then log in again. If this keeps happening, contact support.

Thursday 1:07 PM Meeting ended: 34m 18s View recap

[Transcript](#)

Xoliswa Mpende Thursday 2:00 PM

BRB

back

Type a message

Forward that message along

No more screenshots! Just select **More options** --- on a chat message you want to share, then select **Forward**.

[Got it](#)

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Activity

Chat

Teams

Calendar

Calls

OneDrive

Viva Engage

Approvals

Planner

...

Apps

Chat

Pinned

Mkhusele Mditshwa (You)

Recent

Weekly IS OPS and Compliance Me... 3/15
Recording is ready

Online Franchise System : Internal ... 3/14
Xoliswa: back

Weekly IS BRM & Projects Meeting 3/14
Recording is ready

Xoliswa Mpande 3/13

Weekly IS Business Application P... 3/13
Recording is ready

Nobuhle and Sisanda 3/12
User added

Online Franchise System: External ... 3/11
Recording is ready

Mphatheleni Matidze 3/7
[2/20 5:07 PM] Sisanda Mbodilela username is s...

Meeting with Mkhusele Mditshwa 3/6
User added

Online Franchise System: User Interf... 3/5
Recording is ready

Online Franchise System: User Interf... 3/5
Recording is ready

Mobile App :Planning Meeting for t... 3/4
Recording is ready

Weekly IS BRM & Projects Meet...

Chat

Files

Recap

Speaker Coach

Q&A

Join

51

...

Morning - In another meeting - please excuse me to.

Nobuhle Notuku Thursday 8:36 AM

NN Amen

Thursday 8:36 AM Recording has stopped. Saving recording...

Thursday 8:36 AM Meeting ended: 41m 17s View recap

Transcript

Thursday 8:37 AM Meeting started

Recording

Elwyn Hansby-Consul

34m 15s

This recording is set to expire. View or change the expiration date [here](#). [Learn more](#)

Thursday 8:45 AM Meeting ended: 8m 23s

Thursday 9:32 AM Meeting ended: 48s

Friday 8:03 AM Meeting ended: 1m 2s

Saturday 8:07 AM Meeting ended: 36s

Forward that message along

No more screenshots! Just select **More options** --- on a chat message you want to share, then select **Forward**.

Got it

Type a message

🔗

😊

@

+

▶

Annexure B: Link

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