

Curriculum Vitae

Personal Details

Surname: Nkwe

First Name: Mlungisi

Home Address: Unit 3 Lushof Court, Kempton Park, 1619

Cell Number: 081 235 6645

Email Address: nkwemlungisi87@gmail.com

Age: 26

Date Of Birth: 21 July 1999

Nationality: South African

ID Number: 990721 5160 08 3

Marital Status: Single

No. of Children: None

Home Language: Setswana

Other Languages: English

Transport: Public Transport (Code 10)

Education and Training

High School: Sir Pierre van Ryneveld

Highest Standard Attained: Matric (2018)

Subjects: English, Afrikaans, Life Science, Economics, Business Studies, Life Orientation

College: Quest Computer Skills Centre

Course: Office Administration (June – August 2022)

Subjects: MS Office (Word, Excel, PowerPoint), E-mail & Internet, Hotel + Flight bookings, Windows & File Management, Typing, Business Documentation, Business English, Minutes of meeting & Quick Write, Customer Service, Office Admin

College: Quest Computer Skills Centre

Course: Data Capture Certificate (May 2022)

Subjects: Basics of a Computer, Windows Navigation, Typing, Capturing in MS Word & Excel

College: Capsicum School Culinary Arts

Course: Professional Cookery (2020 - 2021)

Subjects: Kitchen & hospitality introduction, Food safety, Nutrition & diets, Food preparation methods, Cooking techniques, First Aid & Fire course

Employment History

Company: La Tazzina

Position: General Worker

Dates of Service: Oct 2020 – Dec 2020

Duties: To cook for customers

Reason for Leaving: Got a better offer

Company: The Hang In Social Market

Position: General Worker

Dates of Service: Dec 2020 – Nov 2021

Duties: Stock Taking

Reason for Leaving: Got a better offer

Company: Tayo Projects

Position: Stage Manager

Dates of Service: Nov 2021

Duties: Bring artists on stage

Reason for Leaving: One-time gig

References

Company: La Tazzina

Contact Person: Andre van Der Merwe (Manager)

Contact No: 062 153 4733

Company: The Hang In Social Market

Contact Person: Klaus Mutesasira (Manager)

Contact No: 078 426 7275

Company: Tayo Projects

Contact Person: Honezime Toko (Manager)

Contact No: 068 525 7442