

# Matthew McKelvey

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Permanent: 252 Claremont Ave #102, San Antonio, TX 78209

## EDUCATION

Chaparral High School, Scottsdale, AZ	May 2013
Trinity University, San Antonio, TX	
Bachelor of Science: Accounting	May 2017
Major GPA: 3.30	
Master of Science: Accounting	May 2018
Major GPA: 3.50	

## LEADERSHIP & INVOLVEMENT

Trinity University Club Lacrosse, San Antonio, TX	August 2015 – May 2018
Defensive Captain and Treasurer	
<ul style="list-style-type: none"><li>Attend practices 3 times per week and travel for competition during the season</li><li>Construct workout program and set spending budget for the team</li></ul>	
Trinity University Club Lacrosse Coach, San Antonio, TX	August 2018 – May 2019
Defensive/Strength Coach	
<ul style="list-style-type: none"><li>Develop personalized weekly workout programs for team members</li><li>Instruct defensemen on positioning and movement</li></ul>	

## WORK EXPERIENCE

Rackspace, San Antonio, TX	June 2016 – July 2017
SEC Financial Reporting Intern	
<ul style="list-style-type: none"><li>Assess compliance with financial regulations and controls</li><li>Research company specific accounting issues via Checkpoint research tool</li><li>Preparation of monthly, quarterly, and annual reporting including gathering support for disclosures, reviewing the support, and updating the disclosures</li></ul>	
Ernst & Young, San Antonio, TX	August 2017 – Present
Assurance	
<ul style="list-style-type: none"><li>Perform audits, examinations, reviews, compilations, and agreed upon procedure services for clients in a variety of industries with a primary focus on energy and technology</li><li>Recognize potential internal control issues and communicate them to the team</li><li>Communicate with client regarding updated standards and financial requirements with respect to their current reporting methods</li></ul>	

## SKILLS & CERTIFICATIONS

### Technical:

Advanced Knowledge in Microsoft Office Suite  
Intermediate knowledge in Scala, Java, JavaScript, R, CSS, and HTML

### Certifications:

Certified Public Accountant (CPA)  
Pursuing Certified Personal Trainer (CPT) designation with the National Academy of Sports Medicine (NASM)