



CHARLES AARON C. MONSARVAS



PROFILE

A well-driven person who continually expanding the skills and knowledge about computer in a professional level. Dedicated to the field to learn and develop my skills, and to adapt changes through time in creating valuable assets to become a successful individual.



OBJECTIVE

To obtain employment with a company that offers a positive atmosphere to learn and implement new skills and technologies for the betterment of the organization.



PERSONAL INFO

Address

085 Santos Compound North Daang Hari
Taguig City

Phone

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E-mail

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Date of Birth

March 21 1997

Known Languages

Tagalog and English

SIGNATURE



EDUCATION

2013 - 2017 **ASIAN INSTITUTE OF COMPUTER STUDIES**

Bachelor of Science in Computer Science

2009 - 2013 **DR. ARCADIO SANTOS NATIONAL HIGH SCHOOL**

2003 - 2009 **SAINT FRANCIS OF ASSISI COLLEGE**



SKILLS

Microsoft Office



Troubleshooting



Data Analyzing



Data Visualization



Communication



WORK EXPERIENCE

APRIL – OCTOBER 2018 **DOCUMENTATION ASSOCIATE**

SeidoPro Global Inc.

- Creating Bill of Lading through general documentation process of coding, encoding, freighting, proofreading and final checking.

JANUARY – MARCH 2017 **(OJT) ENCODER, TROUBLESHOOT AND TECHNICAL SUPPORT**

Prudential Intertrade Philippines, Inc.

- Supporting and Troubleshoot problems.



HOBBIES

Reading, Listening, Gaming and Watching Movies