

ERICK S. SWAI  
P.O BOX 71574  
DAR ES SALAAM  
09/01/2022

HR DEPARTMENT  
INTERNATIONAL COMMERCIAL BANK (TANZANIA) LIMITED  
VIJANA TOWERS, 2<sup>ND</sup> FLOOR,  
FIRE STATION ROAD, EAST UPANGA,  
P.O BOX 9362,  
DAR ES SALAAM.

**RE: APPLICATION FOR SYSTEM ADMINISTRATOR POSITION (REF NO. 2022/01/4)**

Referring to the title above,

Thank you for the opportunity to apply for the System Administrator role (REF NO. 2022/01/4) at your Organization. After reviewing your job description, it's clear that you're looking for a candidate that is extremely familiar with the responsibilities associated with the role, and can perform them confidently. Given these requirements, I am certain that I have the necessary skills to successfully do the job adeptly and perform above expectations.

I am a results-oriented recent college graduate (First Division, BSc in Hardware and Networking) from Mahatma Gandhi University. During the course of my academic career, I also managed to accrue nearly 3 years of work experience. I had the privilege of working for Tanzania Posts Corporation in Network Officer where I learned valuable professional skills such end user support, network setup/installation and network security.

In both my academic and professional life, I have been a consistently praised as focused by my professors and peers. Whether working on academic, extracurricular or professional projects, I apply proven analytical, creative thinking and language skills which I hope to leverage into the System Administrator roles (REF NO. 2022/01/4) at International Commercial Bank.

After reviewing my CV, I hope you will agree that I am the type of competent and competitive you are looking for. I look forward to elaborating on how my specific skills and abilities will benefit your organization. Please contact me at +255 692 798 733 or via email at [erickswai2@gmail.com](mailto:erickswai2@gmail.com)

Thank you for your consideration and I look forward to hearing from you soon.

Yours Sincerely,



**Erick S. Swai**