**Software Development Meeting Minutes**

**Company:**          **Group 1**

**Project:**          Java-Based Banking application

**Date:**          January 26, 2026

**Time:**          11:00 AM - 12:30 PM

**Location:**          Virtual Meeting

**Attendees**

- Mobeen Raja

- Shashank Ravikumar

- Praveen Mathew

- Daniel Nkurunziza

**Agenda**

1. Testing

2. User manual

3. Assumptions document

4. Readme file

5. Extensive program use

**Topics covered**

- Testing: the initial tester has done their part of testing, the rest of the group had some tests remaining, so they were given until next meeting to finish their testing, a discussion was held on how to format the testing documents, it was decided to format them as versions as to indicate testing flow and retesting clarity.

- User manual: the user manual was created and was extensive a read through indicating that it was thoroughly created and aligned with what we had discussed the manual should do.

- Assumptions document: the group member assigned with working on this had created a file, it was incomplete, but the concept was there, we discussed how

to perhaps add formatting and make it more extensive and even discussed the technical assumptions where applicable.

- Readme file: this finished, we looked through and were collectively content with it, as it fulfilled all our needs and expectations of the readme file should be.

- Extensive program use: as a group we want this to be our final task, allowing for us to attempt to break the program as a group after all testing is done to see where the cracks are and how the logical flow functions, given testing has not been completed yet from certain members, hopefully the next meeting will allow us to finish this final task before making the repository public and submitting the project.


**Next week's agenda:**

6. Testing

7. Assumptions document

8. Extensive program use

**Adjournment**

The meeting was adjourned at 12:30 PM.

**Next Meeting**

- Date: January 27, 2026

- Time: 11:00 AM

- Location: Virtual Meeting

**Prepared By:**

**Mobeen Raja**