

Software Development Meeting Minutes

Company: Group 1

Project: Java-Based Banking application

Date: January 23, 2026

Time: 11:00 AM - 1:30 PM

Location: Virtual Meeting

Attendees

- Mobeen Raja
- Shashank Ravikumar
- Praveen Mathew
- Daniel Nkurunziza

Agenda

1. Testing
2. User manual
3. Assumptions document
4. Readme file

Topics covered

- Testing: the same group member who had created the template had created an extensive documented testing file, with many features being tested with screenshots and extensive documentation, adding a notes section for further testing needed and other messages that were not fit for the test table, further testing needed to be done so a group member proposed splitting the remaining tests left as the other tasks were close to finishing point and testing is time consuming.
- User manual: the group member tasked with created this manual had made meaningful progress, they were slightly reliant on the success or failure of the testing to see how to implement certain steps, luckily majority of the tests were a success so the finishing touches needed were to be implemented in the following days.

- Assumptions document: the group member assigned with working on this had stated that they had made progress but needed a bit more time and so it was agreed to be completed very soon.
- Readme file: this was very close to completed with just needing some final touches to match changes made from commits and changes to the SQL table, group member stated this would be completed very soon.
- Other: as a group we went through the brief for the project, make a list of things yet to do, like address validation, ISA annual interest and the interpretation we chose for that, both members were given until the next meeting to finish the tasks.

Next week's agenda:

5. Testing
6. User manual
7. Assumptions document
8. Readme file
9. Extensive program use

Adjournment

The meeting was adjourned at 1:30 PM.

Next Meeting

- Date: January 26, 2026
- Time: 11:00 AM
- Location: Virtual Meeting

Prepared By:

Mobeen Raja