# Zaakpay SMS flow Document

Version 1.0

# 1 Login

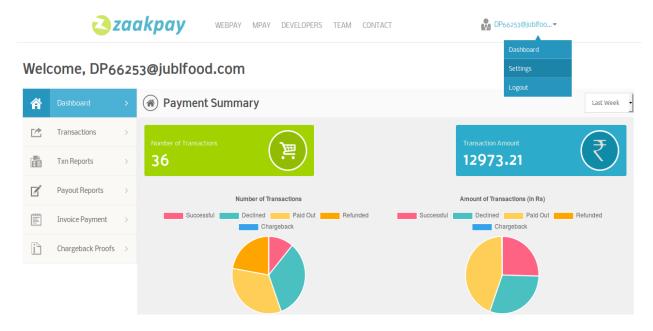
- To login, type your registered ID and password
- Registered ID will have the format : storeID@zaakpay.com
- $\bullet$  Default password is testing 123



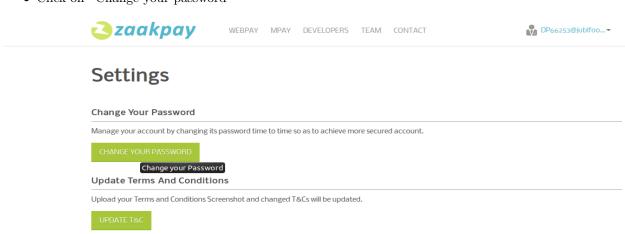
# 2 Change Credentials

To change the password, do the below steps and refer the screen shots :

• Click on settings tab



• Click on "Change your password"



 $\bullet$  Enter the old password and new password



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# **Change Password**

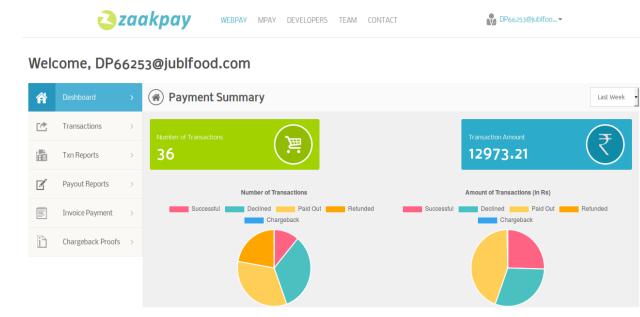
Update your password, and manage your devices.

Minimum 8 characters, alpha-numeric for Email: DP66253@jublfood.com	or Password.
Current Password	
New password	
Confirm Password	
SUBMIT	

### 3 Dashboard

After login, this is the view where the transactions can be viewed in a gist on the basis of :

- Number of transactions
- Amount of transactions



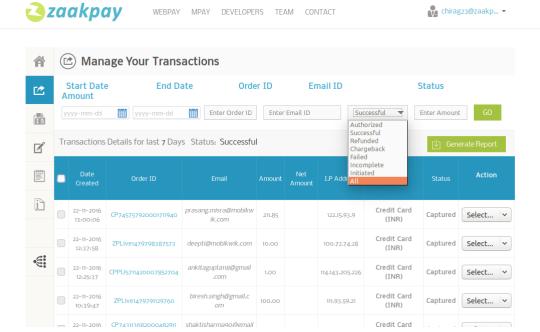
These features can be sorted for the current week, last week and last month.

## 4 Reports

#### 4.1 Transaction Reports

In the transaction section, you can search the transactions on the basis of

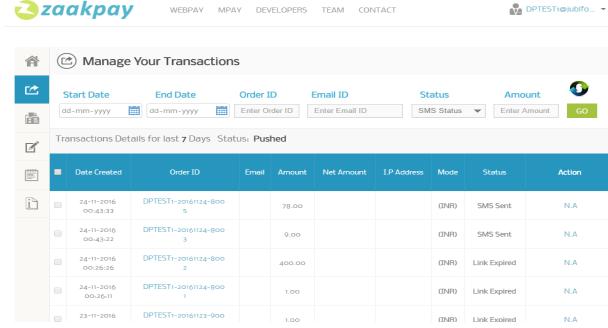
- Date
- Email ID
- Order ID
- Status



Any transaction can be in the following states:

#### • SMS Status

This state is when the payment link is pushed to the customer. This has a time to live for 15 minutes after which the link would expire



This state has the following sub-states:

#### - SMS Sent

When a merchant sends a request to a customer, the order ID can be seen in this state. This state will be valid for 15 minutes. Post that the order ID can be shifted to "Link Expired" or "Initiated"

#### - Link Expired

After 15 minutes of inactivity by the customer, this will be the status of the order  ${\rm ID}$ 

#### • Initiated

If customer clicks on the link and reaches the payment gateway page, the status becomes initiated. If customer is inactive till 15 minutes, the status will change to "Declined", else, it will be processed further

#### • Successful

The transaction is complete and successful Under this category, the sub categories are :

#### - Captured

The transaction amount is captured and will be paid to the merchant

#### - Payout Initiated

The transaction amount is ready for transfer to the merchant's bank account

#### - Payout Completed

The transaction amount is transferred to the merchant's bank account

#### - Settled

The bank has confirmed that the valid transactions have been credited

#### • Failed

This means that due to some reasons the payment was not successful or the customer could not complete the payment within 15 minutes of the bill pushed

#### • Refunded

The transaction is successfully refunded

### 4.2 Payout Reports

Whenever the payout is generated, the reports can be downloaded from this section

