

Signature: _____



VEHICLE FUEL MONITORING FORM (VFMT)

SSAW

1

1

10

11

5

2

rad

Capitulum

10

1

1003

10

E. DELT.

*These headings to be completed by Issuing Officer

KENYA TEA DEVELOPMENT AGENCY LIMITED

TRANSPORT DAILY WORK TICKET FOR PERSONNEL VEHICLES ONLY

SERIAL NO

07027

PREVIOUS WT. SERIAL NO.* 07025

REF. NO. KCT 9230

MAKE* Suzuki

DEPT* Admin

STATION* Hru

DATE	Officer/Driver's No.	Details of journey and route in full		No. and Signature of the Officer Authorizing Journey	Dept. using vehicle	TIME		Specimen signature of Authorising Officer	Name and Roll No. of Authorising Officer	Specimen signature of Authorising Officer	IMPORTANT
						OUT	IN				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	
2/1/24	1	Hru. Kapeng - Eldoret	1	<i>[Signature]</i>	KIDA-POWER	1030A	7PM	231020	231396		
3/1/24	1	Eldoret - Kaporet forest - Kitale	2	<i>[Signature]</i>	KIDA-POWER	8AM	7PM	231396	231534		
4/1/24	1	Kitale - Kaporet forest -	2	<i>[Signature]</i>	KIDA-POWER	8AM	6PM	231534	231552		
5/1/24	1	Makutano - Sabot Fortum - Makutano	2	<i>[Signature]</i>	KIDA-POWER	8AM	6PM	231652	231785		
6/1/24	1	Makutano - Kitale - Handugi-Mukuyu - Eldoret	2	<i>[Signature]</i>	KIDA-POWER	2AM	5PM	231785	232048		
7/1/24	1	Eldoret - Karoini - Hru	2	<i>[Signature]</i>	KIDA-POWER	7A	4PM	232048	232383		
8/1/24	1	Hru - Mem - Nkubu	1	<i>[Signature]</i>	Secretariat	2PM	7PM	232383	232597		
9/1/24	1	Nkubu - Meret - Mem	3	<i>[Signature]</i>	Secretariat	8AM	5PM	232597	232649		
10/1/24	1	Mem - Nanyuki (Peak Hotel)	3	<i>[Signature]</i>	Secretariat	8AM	5PM	232649	232719		
11/1/24	1	Nanyuki - Peak Hotel - Nanyuki	3	<i>[Signature]</i>	Secretariat	8PM	6PM	232719	232730		
12/1/24	1	Nanyuki - Nairobi - Hru	3	<i>[Signature]</i>	Secretariat	9PM	2PM	232730	232922		
13/1/24	1	Hru - Local Runway - Hru	1	<i>[Signature]</i>	Admin	10PM	5PM	232922	232944		
14/1/24	1	Hru - Local Runway - Hru	4	<i>[Signature]</i>	Admin	11AM	5PM	232944	232987		
15/1/24	1	Hru - Local Runway - Hru	4	<i>[Signature]</i>	Admin	10AM	7PM	232987	233058		
16/1/24	1	Hru - Local Runway - Nyeri - Hru	4	<i>[Signature]</i>	Admin	10AM	8PM	233058	233262		
17/1/24	1	Othaya - Rongai - Othaya	4	<i>[Signature]</i>	Admin	9PM	8PM	233262	233431		

DATE	Officer/Driver's No.	Details of journey and route in full			No. and Signature of the Officer Authorizing Journey	Dept. using vehicle	TIME		Speedo reading start of journey	Speedo reading end of journey	Kilometres Covered
		DEPT.	Vehicle No.	Name			OUT	IN			
24/1/24	1	0thaga - Harar - 1st	4	4	Operations	12pm	9pm	233431	233572		
22/1/24	1	1st - Chinga - 0thaga	4	4	Operations	10am	6pm	233572	233743		
23/1/24	1	0thaga - Harar - Chinga - 0thaga	5	5	Operations	7am	6pm	233743	233844		
24/1/24	1	0thaga - Chinga - 0thaga	5	5	Operations	8pm	1pm	233844	233874		
25/1/24	1	0thaga - Chinga - 0thaga X2	5	5	Operations	8pm	8pm	233874	233921		
26/1/24	1	0thaga - Chinga - 0thaga - Harar - 1st	5	5	Operations	8am	4pm	233921	234109		
29/1/24	1	1st - Mem	1	1	IC	3pm	8pm	234109	234354		
30/1/24	1	Mem - Mchikinku - Mem	6	6	IC	8pm	7pm	234354	234427		
31/1/24	1	Mem - Mchikinku - Mem	6	6	IC	8pm	7pm	234427	234503		
<div> <div>DRIVER'S REPORT ON DEFECTS</div> <div> <div>Major Defects</div> <div></div> </div> </div>											
<div> <div>Summary of work tickets</div> <div> <div>Totals-Fuel and oil drawn</div> <div>Fuel in tank to be carried forward</div> <div>Total Distance (Kms)</div> <div>K.Ms per litre (Fuel)</div> <div>K.Ms per litre (Oil)</div> </div> </div>							<div> <div>VEHICLE COST FOR THE MONTH</div> <div> <div>Fuel & Oil (7+8)</div> <div>Services/Spare parts</div> <div>Any others</div> <div>Totals</div> </div> </div>				
<div> <div>Action taken by Officer i/c</div> <div></div> </div>							<div> <div>Cts.</div> <div></div> </div>				
<div> <div>Certified all entries entered in vehicle log Book</div> <div></div> </div>							<div> <div>Signed</div> <div></div> </div>				
<div> <div>Designation</div> <div></div> </div>							<div> <div>Station</div> <div></div> </div>				

KENYA TEA DEVELOPMENT AGENCY LIMITED

SERIAL NO.

REF. NO. Kc4 923N

MAKE* Suzuki

ADM

STATION*

16931

DATE	OFFICER / DRIVER'S NAME AND ROLL NO.	Name and Roll No. of Authorising Officer	Specimen signature of Authorising Officer	Name and Roll No. of Authorising Officer	Specimen signature of Authorising Officer	Speedo reading start of journey	Speedo reading end of journey	Kilometres Covered
1	Peterson Nweze	1	1	1	1	1	1	1
2		2	2	2	2	2	2	2
3		3	3	3	3	3	3	3