



INTERNAL ADVERT

EXCELLENT CAREER OPPORTUNITY

We are seeking to appoint highly talented staff to join our management team in the following exciting and challenging position.

Interested candidates must have a proven track record of performance, possess excellent interpersonal, communication and presentation skills, ability to meet deadlines and deliver under pressure is essential.

HEAD OF FINANCE & ADMINISTRATION – ONE (1) POSITION

Position Scope

Reporting to the General Manager - GFL, the successful candidate will be responsible for providing effective and efficient co-ordination and supervision of financial management by implementing sound accounting and financial systems and internal control procedures in accordance with the financial policies, guidelines and procedures.

Key Responsibilities

- a) Formulating the strategic operational objectives for the organization in line with the overall corporate plan and ensuring the execution of Strategic objectives for the company and the allocation of the financial resources.
- b) Monitoring performance against financial plans and providing relevant and timely information to the Board, Senior Management, Departments, and other stakeholders.
- c) Leading the Finance team members to deliver all planned and agreed departmental and individual performance targets to ensure that the various sections are efficient and value adding to the company.
- d) Providing accurate and timely periodic financial reports and other reports to the various stakeholders as per policy or on need basis;
- e) Prepare reports for management, directors, Shareholders, auditors, regulators, government agencies and departments including for tax compliance purposes.
- f) Managing balance between risk and return by maintaining a positive spread between the interest rates on earning assets and the interest cost of funds.
- g) Ensuring that the Institution does not suffer financial loss through fraud and error by ensuring that assets are safeguarded and by closely maintaining and monitoring efficient and adequate internal control systems.
- h) Ensuring reliability and integrity of financial and operating information systems and implementing policies and procedures to guide the management of the investment portfolios in the organization.

- i) Liaising with External Auditors and the Regulators to ensure that all financial transactions are compliant with existing regulatory instruments and accounting standards.

Qualifications

The ideal candidate must possess the following qualifications, experience and competencies: -

- Bachelors' degree in Finance or related field
- Master's Degree in Business Administration, Finance or related field will be an added advantage.
- Minimum of ten (10) Years of experience Five (5) of which must be at a senior level.
- Professional Qualification in CPA-K, ACCA or equivalent
- Must be a member of ICPAK or equivalent
- Ability to identify solutions that effectively address financial needs.
- Must have demonstrated ability to handle departmental budgets, resources, processes, projects and relationships
- Should have thorough knowledge of the relevant industry/sector as well as knowledge of regulatory requirements affecting the relevant sector
- Must be capable of functioning effectively both as a team player and a team leader.
- Should have strong analytical and be result oriented
- Must have high standards of integrity and ethical practice
- Must have management and Leadership skills

How to apply

For full role profile please visit the Chaiweb, click on the **job vacancies link** and apply online not later than **18th February 2022**.

Only short listed candidates will be contacted.

Any form of canvassing will lead to automatic disqualification

GREENLAND FEDHA LTD *is an equal opportunity employer.*