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***Make sure you click the final page and the document two for the last updates and changes.**

FreeLancer web documentation

Intro

This web will connect the buyers/companies with freelancers, and connect the sellers (freelancers) with the jobs and project that posted by the buyers.

The buyer can post job or project and start receive bids from sellers.

the sellers can post services and receives messages and orders from buyers.

In this documentaion we'll take this web as page by page, and explain all parts and options in the page, So that we can cover all functions and scenarios for the users and the management team.

This documentation pages are numbered pages (bottom corner for every page)

Home pages:

Home pages will be two pages, one for the first-time visitor (not signed in or registered), and the other page is the user home page (signed in user).

- The visitor home page will focus on to show the visitor the web intro, features, how it easy to use the web and how user can find all needed services in this web.
- The user home page will be direct to the work (main web service features), user want to access and see the services and options easily and fast.

Home page: Visitor home page 1

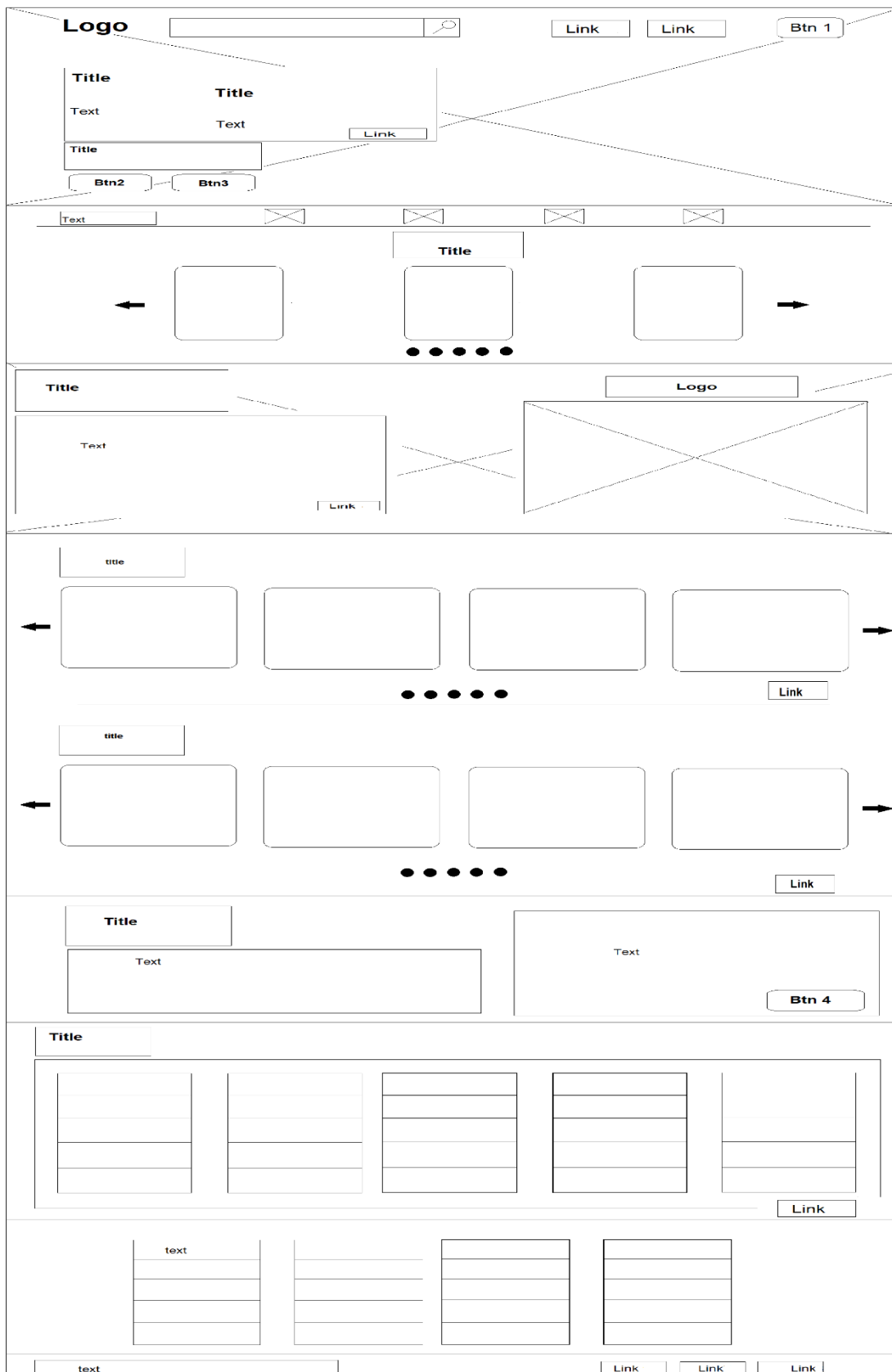
Let's start with the first UI/first page the visitor will see as a first time (not registered or not signed in). The visitor home page is the first page for every first-time visitor, and for any signed-out user. From here we'll process through the other options and pages user can reach throughout this visitor home page.

The next image is the full visitor home page view and sections (for all the images in this document, scales/margins are not considered + it's not the design).

Then we'll take the image as two parts, with the pointing to every content, feature and option in each section of the visitor home page image.

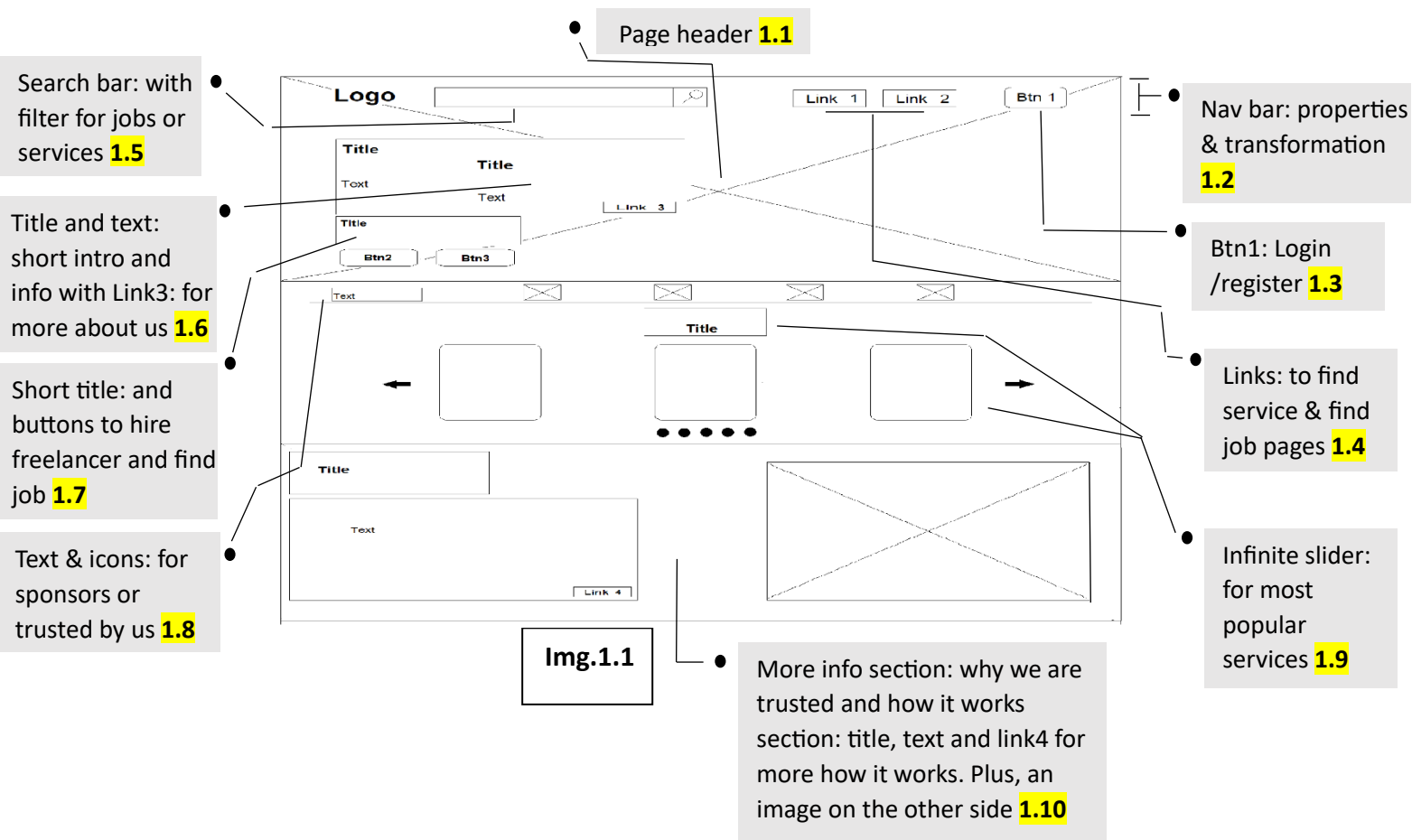
After that you'll see every point with explanation and scenarios. And any subpage from the first UI.

***Make sure you chick the final page and the document two for the last updates and changes.**

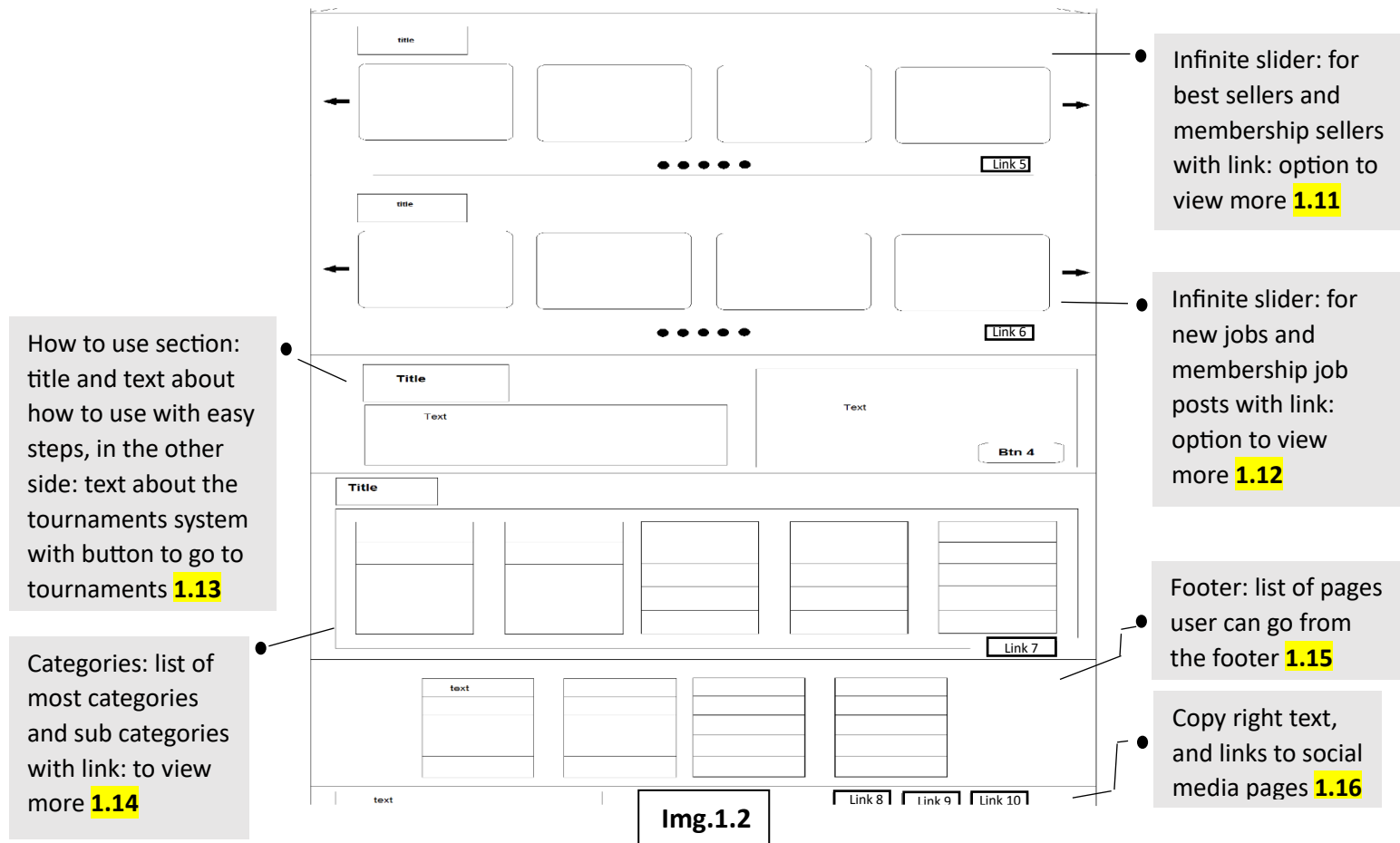


Img.1

Visitor home page first part



Visitor home page second part



Visitor home page

1.1

page header:

this section will be full screen first view. With videos as a background, so the management team will be able to add ads/marketing videos for the web and for the users who already subscribed for this ads service (more about this in the membership section).

Videos must be in a specific size / quality / color, more clear details when the design phase start.

There will be one video as a default video and will be as a first short video to start with.

The other videos will be in the data-base, such as ad/marketing videos about the web, and other videos for users who want to promote themselves and use the ads service subscription.

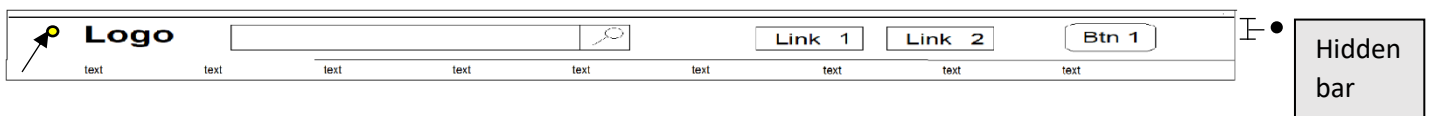
Management team can add/delete videos for this data base Ad videos (to be shown as a background video for the page header and in other ads places).

1.2

Nav bar:

When the home page gets loaded, the nav bar background color will be transparent. Once the user scrolls down, then the nav bar will have a background color and will be sticky (always on top).

This navbar holding a hidden bar under it, and will appear and stick at the bottom of the nav bar when page is scrolled down.



The hidden bar contains the main categories with option to show more. Each category will route to its category page, so user can choose more details or select one to see the results. In result page there will be option to switch to jobs result or freelancers' result. (more about categories pages and results in the categories parts and search part).

Nav bar will be with different options and buttons in the signed in user home page.

In the nav bar, click on Logo always means back to the home page.

1.3

Login/Register button:

This part includes the images of Login and register pages.

Btn 1 is a button to route the visitor to the log in and register page. There are more ways the web will route the visitor automatically to log in page, e.g., the visitor tries the post job option or the other (only for signed in user) actions, and we'll cover those options/actions as we go through this document.

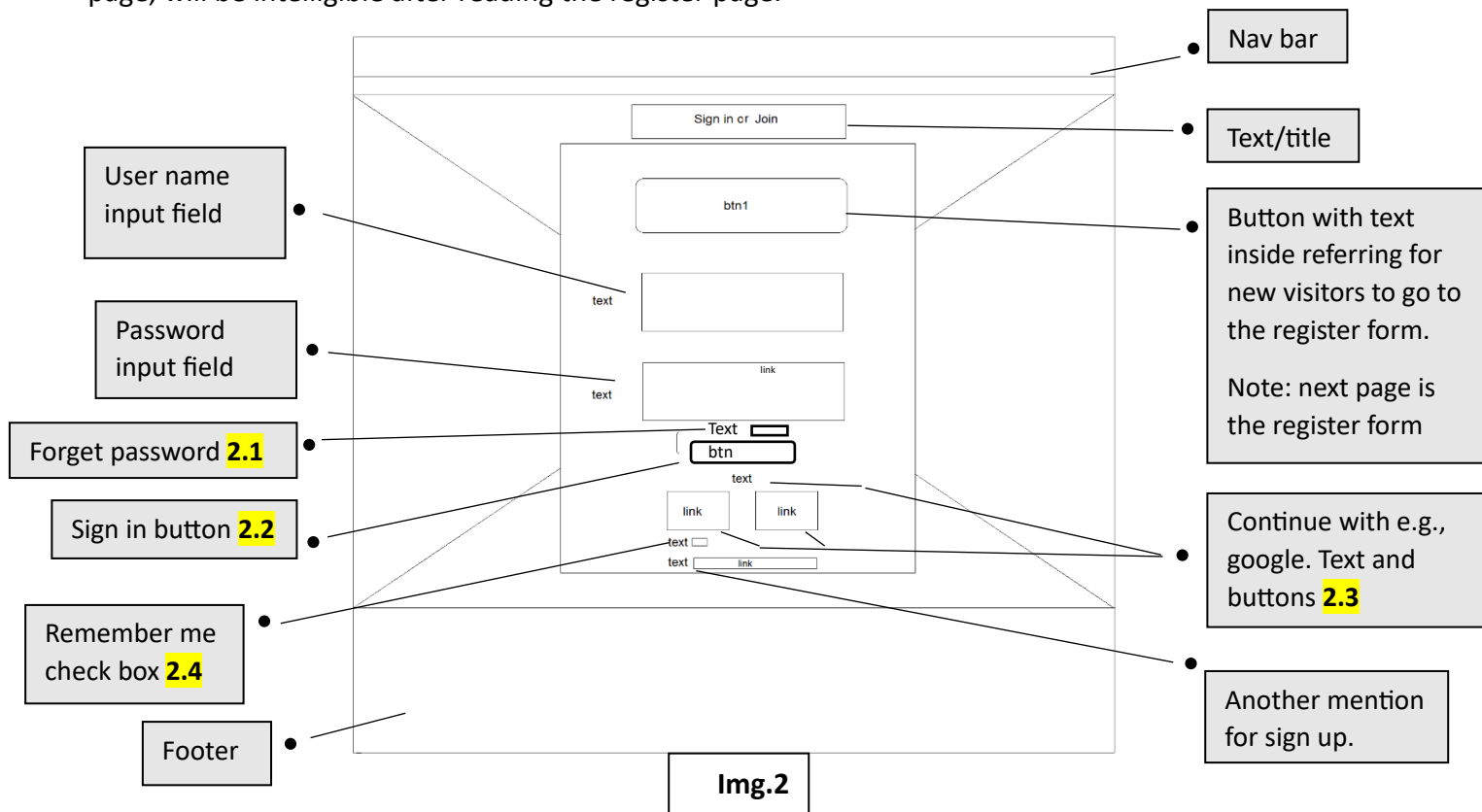
Let's start with the image for log in and register page, to show the important user info needed to create user account and user profile. The users' data are accessible by the management team (there is a management team dashboard section later on in this document).

Log in and register page

First page will appear is the log in page, from here the user can sign in if they had an account. And there is an option for the first-time visitor to register and create a new account.

If has an account so the users can use this page to enter the user name and password for signing in.

We'll start with the sign in page as it's the first page in this process. Here we'd covered the forget password option and the sign in by (google) plus the remember me check box. All other parts in this page, will be intelligible after reading the register page.



2.1

Forget password:

This function will change the form to enter email input field and submit button, to check if the email exists as a user email, then will get this user and reset the password (edit in the data-base) for a random number and send it to the user by email, after the previous steps is done, the user can use the new password to sign in, and for sure can change the password any time.

Note: all passwords' data transitions will be encrypted and secure.

2.2

Sign in button:

By pressing this button, the function will start with make sure the fields are filled correctly, if not: A text will be shown for e.g., password required under the input field, or, wrong email or password. Try again or register if you don't have an account

If the user filled the inputs correctly and is already a registered user, and the function checked if valid and confirmed the match between user name and password. The page will be converted to the user home page which is covered later on in this document.

2.3

Continue/sign in with: e.g., google:

Let's talk about google for example,

Its same with register with google and sign in with google: sign in with Google, uses a securely transmitted code that is based on the user Google Account. It allows the web to authenticate the user and create an account based on the information it shares from user Google Account (name, email, and profile picture).

2.4

Remember me:

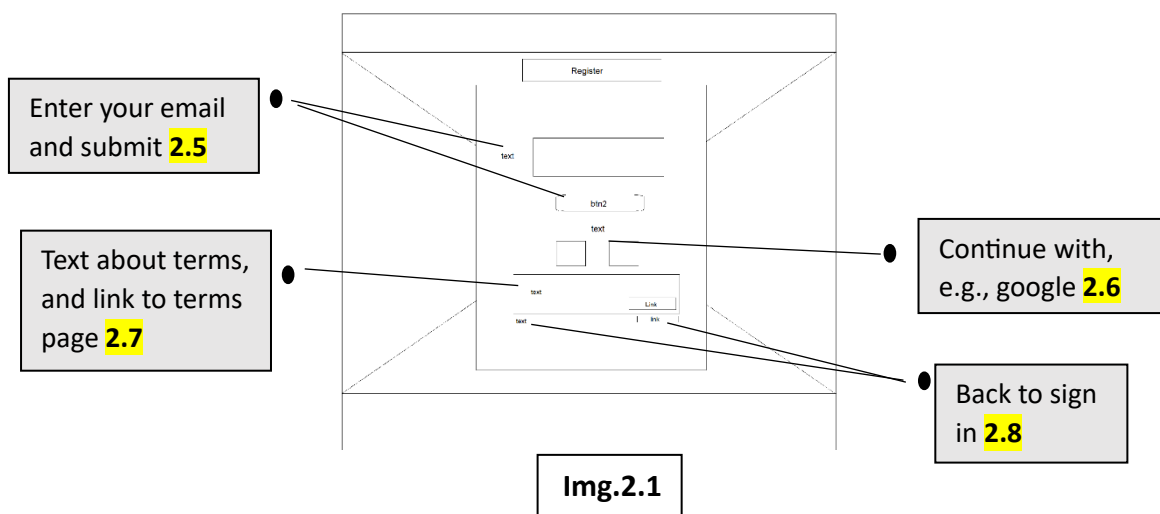
If it's checked on with the sign in, the system will receive a token and store it in local storage or generate cookie with the user in data base, When the user come back again to this web, the browser sends this cookie, and the server finds if any user has this cookie in the database. If the user is found, he's automatically authenticated and a new session is started for this cookie.

Log in and register page

Back to the first-time visitor who has to register and create an account. From the previous form, user can choose to register/sign up.

First form will appear:

and then only the form input fields will change



2.5

Enter your email and submit:

After this step the system will check if the email is already registered (in the users' data base) or not. If registered: Text will appear to show that the email is already registered, try another email or sign in.

The email must be in the right format or another warning text to tell the user that the email is incorrect format.

Assuming the user entered a correct email, the form will convert to new input fields:

- Username. (4 character or longer, no special character and no numbers. And the system will check if the name is taken or not with alert text if there is any wrong input).
- Password. (alert text: at least 8 character upper & lowercase, must contain number).
- Re-enter password.
- Categories Interested in. (1 is the minimum requirement and up to 4).
- Skills. (optional and depends on the categories selected above. Up to 10).
- Submit button. (check if the two passwords match each other's).

After submit button, the system will automatically generate an ID for the user. And email will be sent to the user's email to confirm the email.

A new user is created in the database (the user data fields are mentioned at the last section in the document).

After that, the user will route to the user home page.

A clear notification will appear to tell the user that he needs to confirm his email by checking the email inbox.

The jobs, services and other suggested on the user home page will be upon the user categories and skills selected when the account created.

Now the user is active and his status is: online user. The users can browse the web but they need to be email verified for them to make actions like: send message, add service, post job, bid for job, create tournament, join tournament or buy/subscribe a membership plan. Any action from the previous actions will tell the user to verify email to continue.

Let's leave it here for now (for the signed in user). And cover the other parts in the register form, then we'll back to the visitor home page to cover its parts.

Then we'll back from here to the user home page.

2.6

Continue with, e.g., google:

not different from what explained previously in sing in with google part. But after check if already a user, then create the account with google, the user still needs to fill the category field before submit.

2.7

Terms and policy page:

This part contains a text about read and accept terms, with a link to go to the terms and policy page.

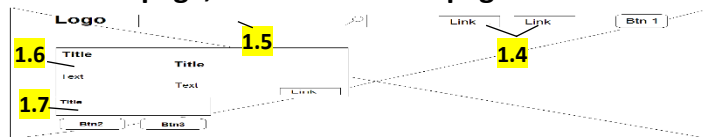
The terms and policy page will be a content of text. And the contents for all text content page, will be in the content document.

2.8

back to sign in:

If the user had remembered he already has an account, press to back to the sign in form.

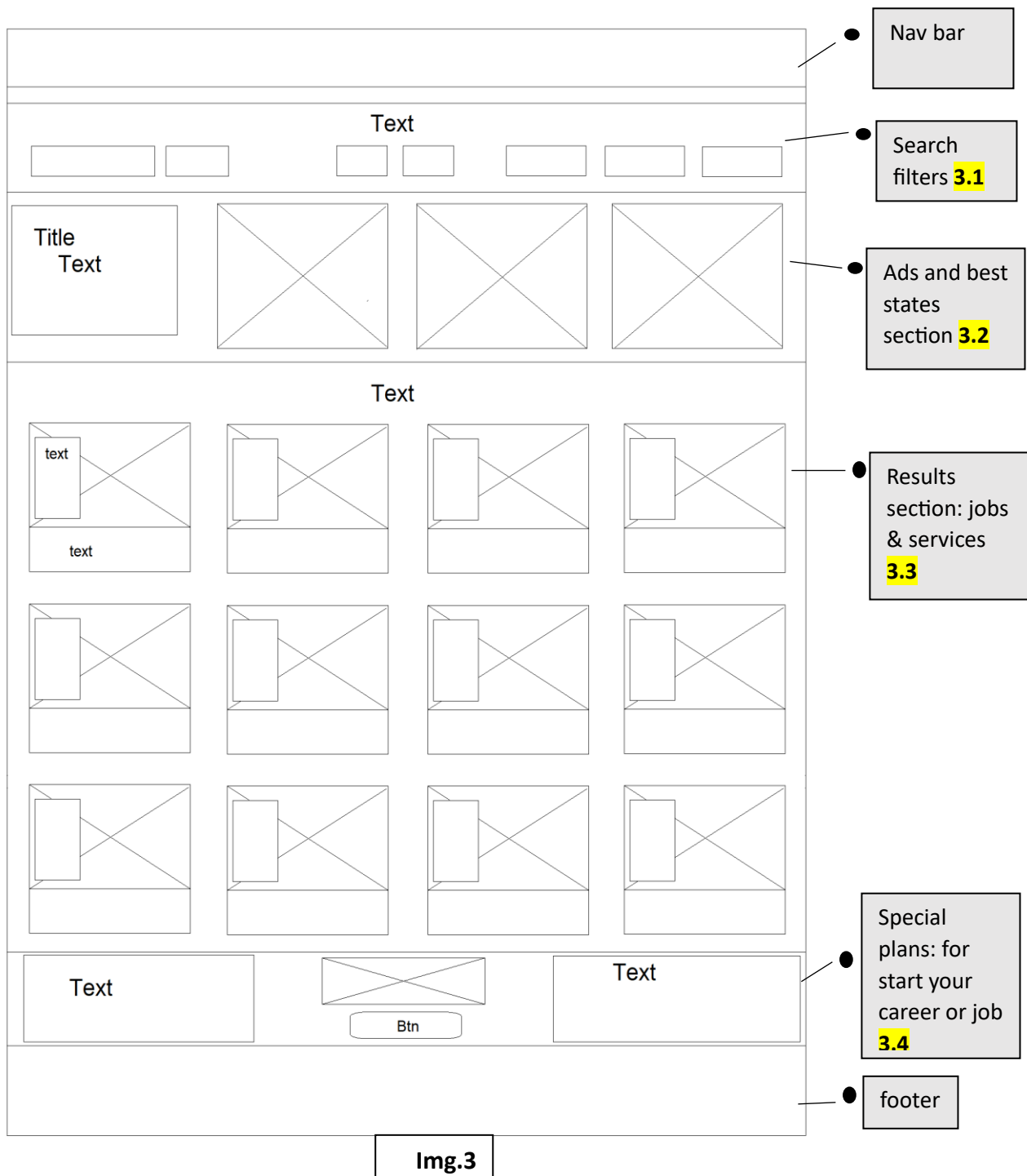
Now let's back and continue with the first page, the visitor home page.

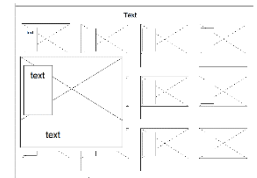


1.4

Links/buttons to the Find job and find service pages:

Pressing on find job or find service (hire freelancer) links in the nav bar, will show the result page of jobs and services and it'll be the same look for jobs and services with results as services or jobs.





Jobs and services results will be called cards. Service card and job card.

3.1

Search filters:

From this section on the results page, the user will be able to search for specific jobs or services.

This section contains the

- category option: where the user can select the wanted category to filter the result. When select a category the user can select the sub category (e.g., design→ logo design). The system will look at the cards categories in database and only show the selected category match.
- Skills option: where the user can select specific skills and filter the results. The skills will be depending on the selected category. (select a category first to see the skills). Then the same system will filter the results with the matched skills cards).
- Option for the price range.
- Option for delivery time.
- Check box for: only recommended/verified members (subscribed users and verified best sellers).
- Language.
- Check box for: online sellers, (only for services/freelancers).

3.2

Ads section:

This ads section will show images for service or job cards as ads, for the users who subscribed to this service, and any ad image the management team want it to appear here. (the management team have the control for the video and image ads). If there are no subscribers, the system will show the management team ads.

The system first will check if the user is signed in user or not. If yes? Then the results will be depending on the user interests.

If the user is not signed in then this will be only random results or from the management team ads in the data base.

3.3

Cards result section:

This section will show the jobs cards if (find job button pressed) or services cards if (hire freelancer button pressed).

For the not signed in users: the result will be random results sorted by date and best reviews.

For the signed in users: the result is related with their last cards viewed and the categories/skills selected by them when they created the account.

The system will check first if this is a signed in user or not. Then, if signed in, system will check the user interests to match them with the result on this page.

When press on any card here or on the previous ads section cards, the card will route users to the job card page or service card page. **Img.4**

3.4

Membership & plans section:

Check the new updates in the final page

In this section there will be a text and image about the plans for buyers and for sellers, with a button to go to the plans page (this shall be clear when all the membership plans figured out).

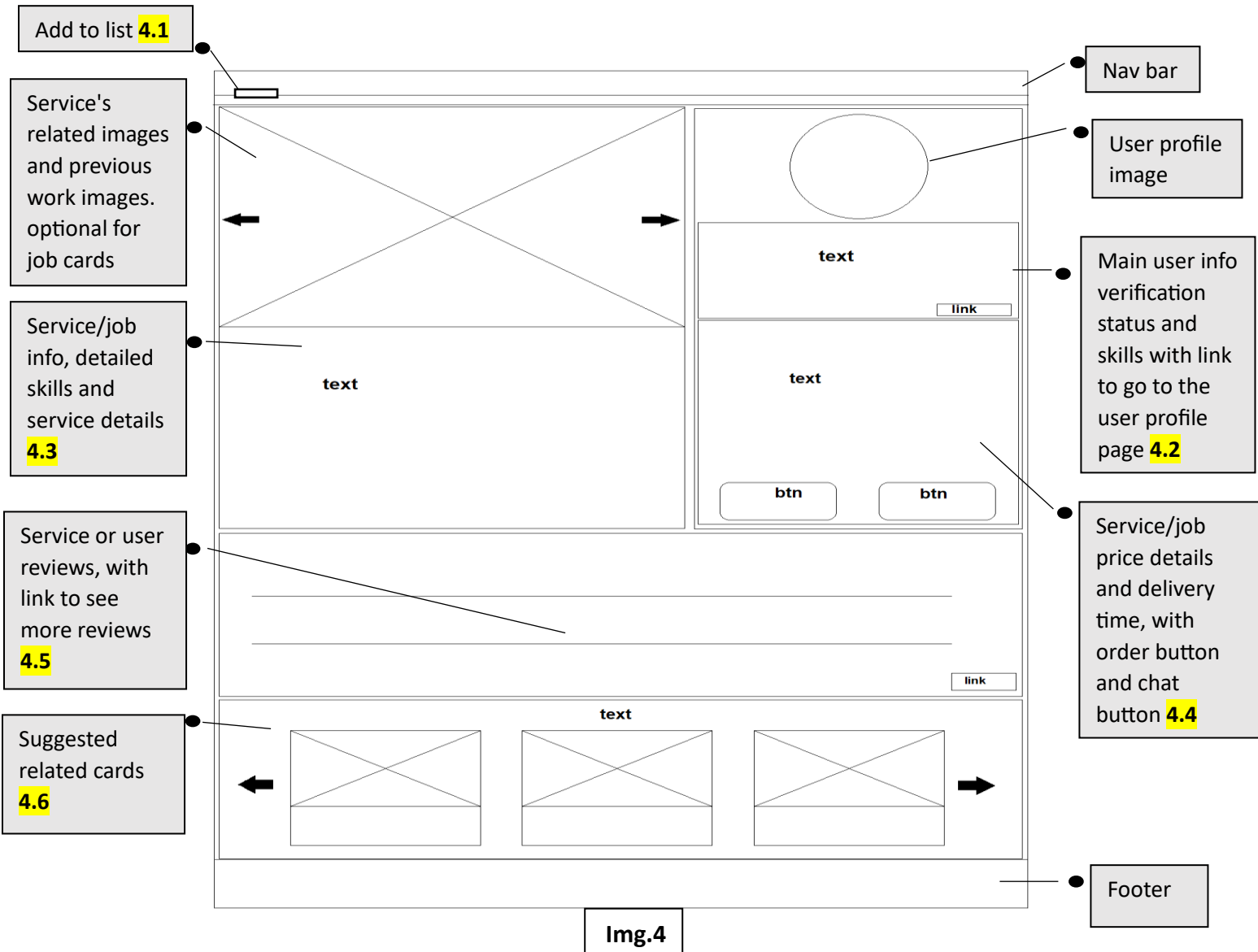
The subscription is required to complete the registration and use the web services.

There will be special plans for the users. So, they can subscribe and use the services like post a service or bid for project ...etc.

important to mention that the users can use the web services and do real actions, only if they subscribed for a specific plan.

Buyer can add project/post a job by benefiting from some plans or post with a free plan or as a paid post.

Back to the **3.3** the cards result page. When the user press on a service card or job to open, the next image will explain the card page (**new updates in the final page**):



- In the service page, its **Order button**. And it'll be **bid proposal button** in the job page.
- Job page will not contain **chat option** and **no view buyer profile option**.
- The reviews will be only the user reviews in the buyer case.

4.1

Add to list:

Only for signed in users, otherwise this button will route to the sign in page.

This action will save the card to the user list. And the user can back to it anytime, as long as the card is available.

When press this button it will take the card using ID and store it in user list, and show it in the list by requesting the saved card ID and show the actual card/cards.

4.2

Main user info:

The system will get the info from the user who own this card and only the main user info such as verification status, online status, membership verification, verified skills (only for seller), and about me. Other seller user info can be seen when the user clicks on go to the user profile (sellers only).

More details about user info in the post job and add service section, as it's requiring the user to create a profile.

4.3

Service/job details:

In service card:

- Title.
- Service description.
- Skills.
- Experience, and projects the user has done.
- Seller special message (optional).

In job card:

- Title.
- Job description.
- Skills required.
- Required experience areas.
- Buyer special message or related documents the buyer can upload (optional if more information is needed).

More details about cards info in the post job and add service section.

4.4

Main card details:

- the price per hour/week or per project.
- The delivery time.
- Languages.

Two buttons in this part but only for the signed in users, otherwise, the options in this section will route the user to the sign in page.

In the service card there will be two buttons/options:

- Chat with the user (messages).
- The other option is to order the service from this seller.

And only one option on the job card page:

- Bid a proposal.

Orders, messages and proposals will be explained later, post job, add service scenario and order service or bid for a job scenario.

4.5

Reviews:

Here the user will see the reviews on this service or on this buyer.

Reviews are made by other users who tried the service or worked with this buyer.

And again, all the user actions will be covered when we start with user home page to explain the signed in user actions.

4.6

Suggested/related cards:

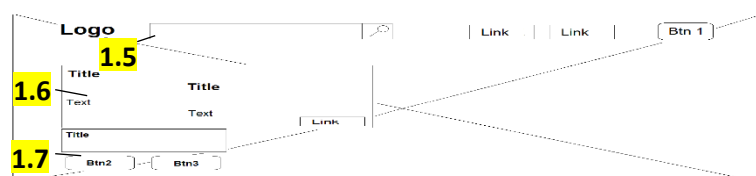
Cards will be shown in this section, only related cards (the system will check the current opened card category/sub category and card skills to show the related cards).

This is a suggested cards section, where the membership subscribers will get this advantage.

After The system filtered the cards depends on related category, the system will also check the membership status for the cards owners and show only who subscribed for this. If there are no subscribers, then the system will show the best sellers or buyers depends on the reviews.

Now we'll continue the visitor home page parts and section.

Let's get back to the page header:



1.5

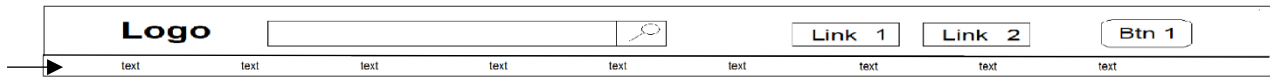
Search text input:

When the user or visitor type a text as an input in this search bar. The system will look at the cards categories, skills and cards title to give the user the related results.

The result will be shown in the result page just like the image 4. Plus, an option to switch to the job results. The result page will show services cards, and the user can switch to the job cards.

So, every card shall have a card type field: service or job.

Before moving to the 1.6 and 1.7, lets finish the hidden bar below the nav bar:



As we said this bar is including the main categories and an option to see all categories.

If the user hover on any category (point with the mouse without click), then a menu will appear to show the related sub categories.

If the user clicks on sub category, then a new page will appear with the related result and option to switch to the job results.

If user clicks on any main category from the bar without select a sub category, then this category page will be opened with a list of the sub categories to select from them.

Finally, when the user clicks on see more, the categories page will be loaded, which contain a list of all categories and the sub categories for every main category.

The filter system will filter the cards and show results depends on the selected category.

As we mentioned that every card must have a title, category, sub category, skills and card type: service or job. So, when a user selects a category or use the search text, the system can filter the results depends on that.

1.6

Intro text:

A short info about the web, a marketing title and text intro to the web. With a link to go to the about us or how its work page

1.7

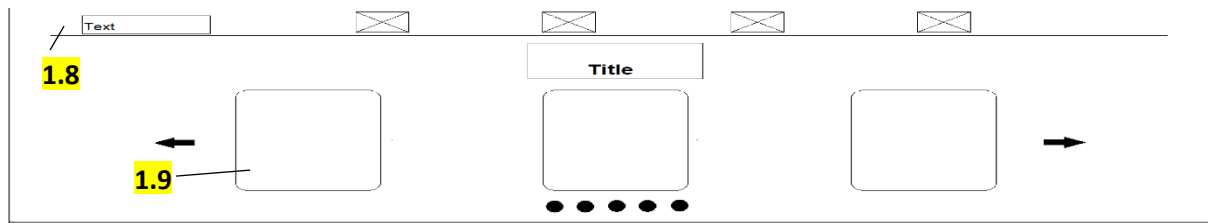
Shortcuts to:

it can be a shortcut to the hire freelancer page or find job page. With a short text.

That's it for the first section on the visitor home page.

We've just finished the first section of the visitor home page, and within this section we went through a lot of pages and features, and already explored a lot about how the web will work and what the users can do.

Now for the second section of the visitor home page:



1.8

Sponsors/trusted by:

Contain the icons for the companies. (and text if them are a partners or trusted by...etc.).

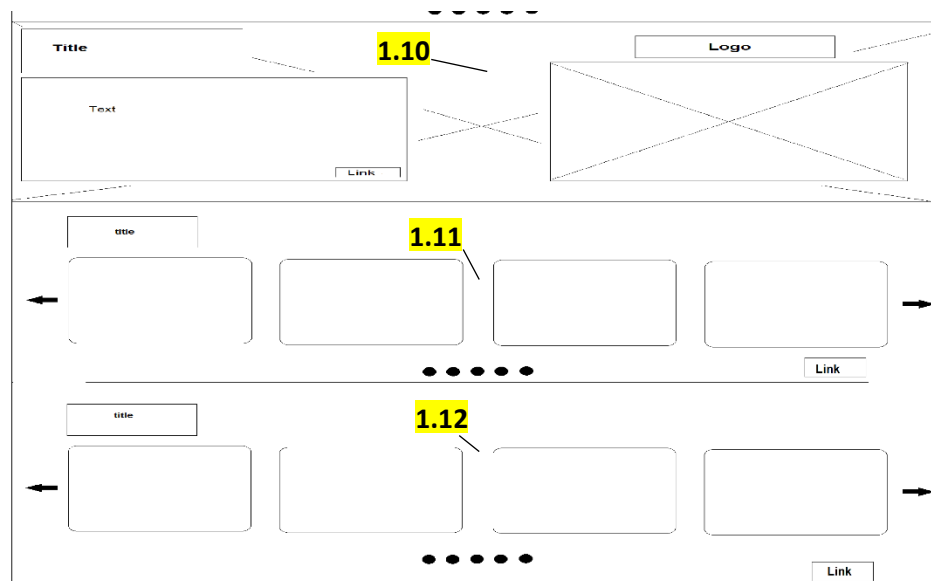
1.9

Most popular:

This is an infinite slider will contain the most popular sub categories as a well-designed images to show.

We'll select the best and what we think is the best to appear here since it's a new web and don't have a big traffic yet to decide what is the most popular. And we choose it to be sub categories not main categories, to show deeply what the web can offer.

Second and third sections for the visitor home page



1.10

More info:

this will contain more info about the web, such as how it work and why we trusted...etc.
with link to go for more details page (how it work page).

1.11 + 1.12

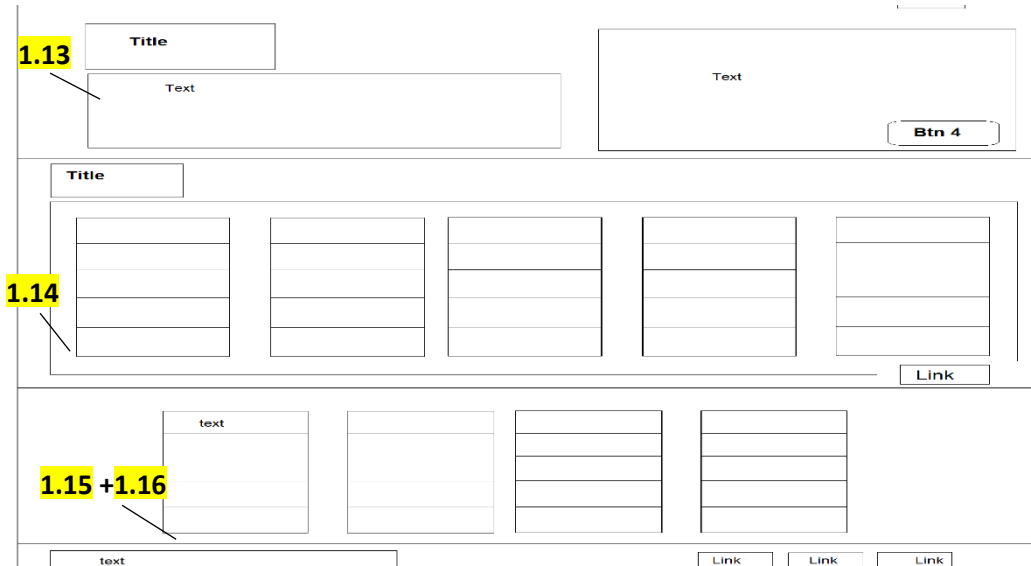
Infinite slider for services and jobs:

List for best sellers (services), and the other one is for the newest job posts.

And there will be links to see more (to the find freelancer page or find job page).

For visitor home page. The system will show cards in these sections depends on the best rating.

For the last 3 sections in the visitor home page



1.13

Tips on how to use:

This section will contain tips on how to use the web in simple steps. And a link to go to more tips and details.

1.14

Categories:

In this section, the system will show the categories for the user as a list for every main category and its sub categories below. And for sure there'll be a link to view more.

When press on one of the main categories the user will see this category page with its sub categories to choose. If the user chooses a sub category from here or from the 1.14 list, then the result page will appear with related cards and option to switch to jobs result.

Management team can always add or delete a category.

1.15 + 1.16

Footer:

Footer will contain the popular footer options such as terms, police and privacy, contact us, language ...etc., and below this list will be the copyright and links for this web accounts on social media.

Before finish the visitor home page, there is another thing to cover:

Tournaments: it can be in the 1.10 or 1.13 or depends on the designing team view.

Tournaments is something will work only for some categories. we'll explain it by an example:

The buyer wants an attractive intro video for his channel, or want an idea for a medical services app

The buyer can post a tournament with a title describe the tournament purpose, and details

The buyer decides the tournament prize and publish it to start receives from sellers.

The sellers only give a short sample of what they will do. e.g., 80% completed logo with a watermark or a very short intro video with watermark. The buyer decides who is the winner and complete the order with him to receive the full work.

That was a general view, details may change. we'll work with the developer team for the changes.

Now let's talk about the signed in user scenario

The user home page will contain shortcut buttons for the main actions like add service, post a job and other main options that been mentioned in the visitor home page.

This home page view will include less sections about the web and less introductions.

The header page will be the same for the video ads.

The main nav bar is different e.g., will contain message icon + notification icon and user drop down menu

there will be section for services, section for jobs, section for image ads, section for recommended sellers and jobs, section for tournaments, membership plans. Or to be discussed with the designer.

We'll cover here the actions for:

- 1- Order a service.
- 2- Bid a proposal.
- 3- Chat.
- 4- Create a profile.
- 5- Tournaments.
- 6- Post a job.
- 7- Add a service.
- 8- Verified skills.
- 9- Payments for all cases.
- 10- Reviews.
- 11- User dashboard page.

1- Order a service:

A signed in and subscribed user can order a service from the service page by click on order button.

Then the order page will be opened and the user has to fill the required fields:

The order description and the order amount to decide the price.

The order price will be decided by the seller as we mentioned before e.g., 10\$ by designing 1 web page or 10\$ for working as an online coach. So, the buyer can buy the service depends on the pages needed 10 pages = 10 orders (order amount). Or in the other example 5 hours = 5 orders (order amount).

After the previous steps is done then the buyer needs to do the payment process. Then the order will be sent to the seller to accept it and make the order is an active order.

Active order means that the order is stored in the both users' databases. And after the order is done then both users must confirm it's completed. So, the system will close the order and change status to done order.

If there is any problem then users can report the issue through the order page from the user dashboard, and the report will be sent to the management.

Another information about orders in the (7- add service section).

2- Bid a proposal:

signed in and subscribed users can bid for the posted jobs only if they have a service card.

By pressing on the bid for the job button, the proposal page will be opened and the seller needs to fill the required fields:

- Short cover letter
- Description about the job
- Price and the payment strategy (fixed price for the full project or as a task by task)
- Delivery time

After the proposal is submitted by the seller, then the system will notify the buyer that a new proposal is received.

The buyer can check the proposal and the user info, can send a message to the seller, and can accept the proposal.

By accepting the proposal, the buyer must do the payment process successfully. Then the seller will receive a notification that the proposal is accepted.

The proposal will be stored in the data base as an active proposal and waiting for the users to change the proposal status when it's done, or report an issue if there is any problem.

Another information about proposals in the (6- post job section).

3- Chat:

There is a messages section for all signed in users where they can receive a message or use it to complete the started chat with others.

Messages are undeletable.

There is a report issue option in every message window.

The system will notify the user and send email for any new message received.

More details about this section when the chat provider decided.

4- Create profile:

Without having a profile, users can't do certain actions like:

Report issue

Post job

Post tournament

Add service

Bid a proposal

Bid for a tournament

Any of the previous actions will make the system check if the user has a profile created or not, so that's why we have a profile status on the user data-base. If the answer is false then the system will route the user to create profile page.

The needed info from the user:

- Real name (name will appear to others).
- Profile image. (optional)
- About me/about my company.
- Verification status: phone number and linked accounts (LinkedIn). phone number is a must
- Email verification.
- Verified skills. Auto fill depends on the user skill tests has been taken.
- Membership status. Auto fill depends on the user subscribed plan.
- Number of orders/jobs posted. Auto fill.
- Reviews. Auto depends on the reviews received by others.
- Education. (optional).

The above info is what will appear on the user info page. **(new updates in the last page)**

5- Tournaments:

Tournament is the other way of posting a job but it works only for some categories (things can be done in a short time). Examples for tournament categories:

- 1- Design a logo
- 2- voice reading
- 3- ideas for medical app services
- 4- intro video for a you tube channel

the buyer can post a tournament after choosing one of the categories options (limited options decided by the management team). Then write the description and the expected result in details

after that, the buyer has to choose the tournament time from, to, and complete the payment process before posting the tournament, the payment is the prize amount once the payment is done successfully the tournament will be posted, and the sellers can submit to it.

let's take design a logo as a scenario to explain what can be done in tournaments and how?

The buyer description is: I want a logo for my car wash station. I want it to have a red color as a main color 80% and I want it funky logo. Plus, I need the source files.

I expect a unique and attractive logo done by using illustrator funky but not for kids.

The tournament prize is 100\$ and starts from 1/12/2024 to 25/1/2024

Then, sellers can submit by giving logo ideas, a logo with watermark for example. The buyer will receive notifications for every seller idea, the buyer can choose one or two winners and contact them to ask for the full final work.

After everything is done and confirmed by the users, the prize will go to the chosen seller balance.

Tournaments are also accessible and controlled by the management team.

New updates in the final page

6- Post job:

Any registered user can post a job as a buyer, and receive proposals from other users (sellers).

To post a job, user need to give the required information about the job and the required skills in the create job page:

- Job category and sub category.
- Image.
- Job title.
- Job description.
- Skills required.
- Important experience areas (optional).
- Buyer additional message (optional).
- Price range and payment strategy (fixed price for the whole project or pay by tasks).
- Expected delivery time or the project period.
- Required languages.

By confirming and finish the payment process successfully, the post will be active and ready to receive proposal bids from the sellers, or the user can save it before the payment and comes back any time to edit or publish.

We'd mentioned the proposal action before. But let's take a quick review from the buyer view:

After any proposal has been bid, a buyer will get notification about new proposal (system notification (all proposals) and (if verified seller) email). Then the buyer can check and review the proposal, he can message and chat with the seller for more clarifications.

The buyer can press on accept option in the proposal page to send the confirmation to the seller. And the proposal is active and wait users to change the proposal status after finish.

New Updates for the post job, in the final page.

Buyer can back to my jobs from the user dashboard and delete or continue and make necessary actions, (only available for the jobs that don't have accepted/active proposal).

New update (final page): Buyer can add jobs by using the free plan, or the paid plan with more advantages (details in the membership document).

The management team can access all job cards and the cards data, management team can add/delete job post.

7- Add service:

Any signed in and subscribed user can add service and receive orders from the buyers. After creating a profile, the seller can start filling the fields to add a service. The info needed:

- Category and sub category.
- Skills.
- Title.
- Service description.
- Images.
- Video (optional).
- Language.
- Experience.
- Seller additional message (optional).
- Price per unit or /hour.
- Delivery time.

The user can confirm the service and publish it, or save it to back again and continue or confirm.

After confirming, the service will be published and active in the services data-base.

Any user can come to this service by doing the search or choose it from the results. From the buyer view: buyer can check the service information, the user/seller main information or the seller profile page. If any user/buyer decide to buy this service, then there are options to chat with the seller and/or the order option to buy it.

Order option will let the buyer choose the amount and do the payment to confirm the order.

The system will send notification and email to the seller about the order. So, the seller can accept the order or cancel it.

Buyer can only add services depends on the membership subscription plan. Check the membership updates in the final page.

By accepting the order, the status will be active order in both users' dashboard page. The status can be changed by both users. If the job is done or to cancel the order by both users' agreement (charge will be applied).

Cancel order or proposal is a section in this document.

8- Verified skills:

Verified skills are something different from the user/seller skills, and different from the skills chosen in the search or in the service cards.

Verified skill is a test can be taken by membership subscribed users for free. And by passing the test the user will get the skill badge in his verified skills section.

This will be something like a quiz for each skill. (this can be provided by third-party company as a link to the quiz page for the selected skill test).

***To be added later**

9- Payment for all cases:

Every payment in the web will go to the web/company account.

The management team can handle the payments through the management dashboard. Any payment process happens, it will send to the management team dashboard:

- Payment ID.
- Payment amount.
- From user.
- To user.
- For? (job ID, Order ID, ...etc.).
- Payment date.

The payment can happen for:

- Buy/order a service.
- Post a job.
- Post tournament.
- Membership & plans.

The payment gateway will be used is stipe and can be changed and discussed.

10- Reviews:

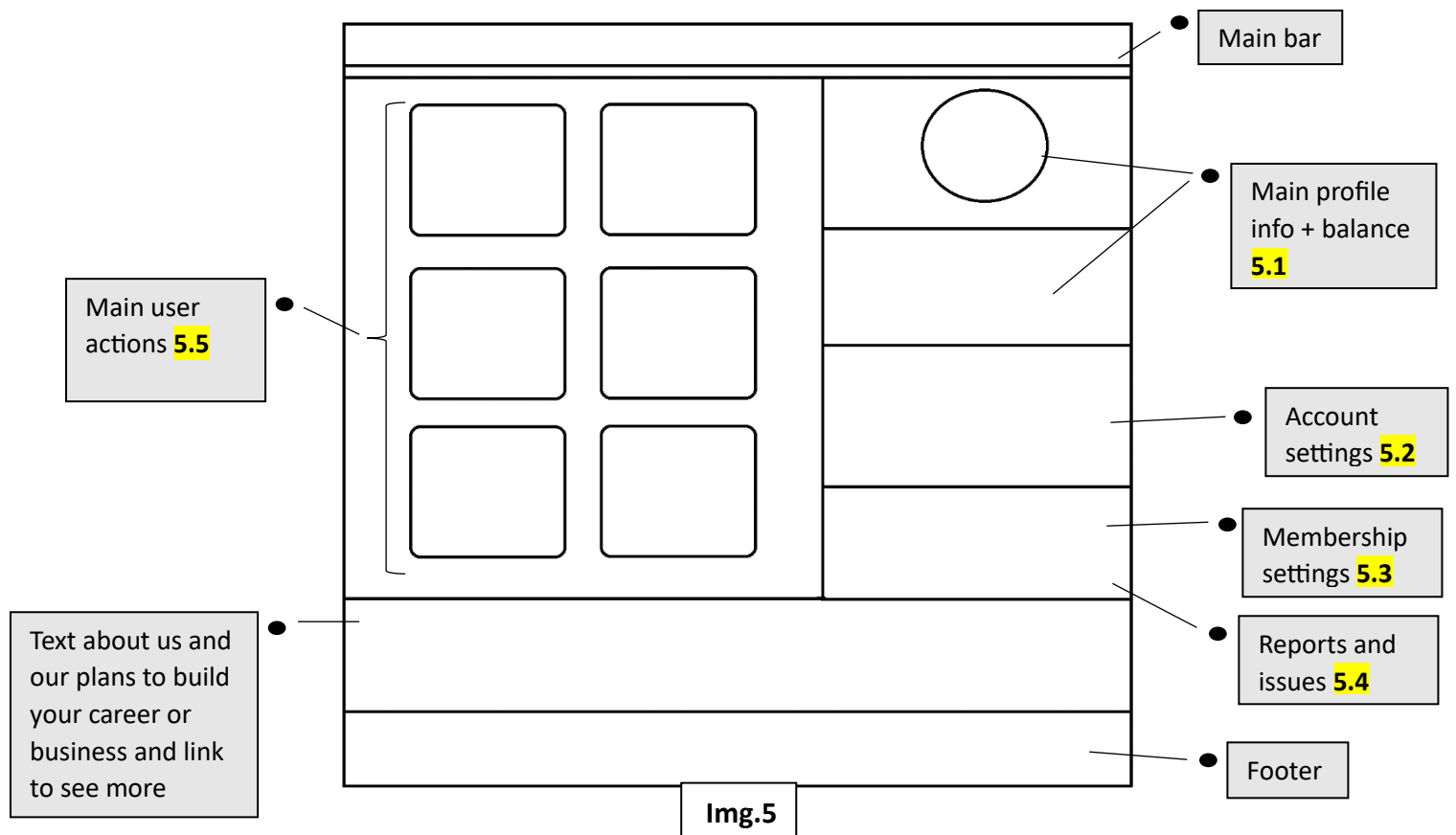
Web users can rate each other's. after:

- Buyer rate seller - Buy/order service:
If the service and job completed and confirmed, the buyer will be asked (optional) to rate the seller service and give feedback.
The review will be stored in the service data to be shown in the service page as a full review and calculated avg rate for the service.
Also, the rate will be calculated and added to the user profile data and shown in the profile page with the user overall average rate (the number only from 0-5 without the comment).
- Buyer rate seller - proposal for job/tournament:
If the proposal accepted and the job is confirmed done, the buyer can rate the seller and gives feedback. The calculation part is the same with the previous point, But the review will go the seller profile as a full review number and comment.
- Seller rate buyer - proposal for job/ tournament:
After the job is done, the seller will be asked to rate the buyer and give feedback (optional).
The review will get calculated and go the buyer profile reviews section.
- Seller rate buyer - service ordered:
The seller can rate the buyer and give the feedback after the order is confirmed as a job done.

11- User dashboard:

Here is where the users can control and manage their account and actions.

The image below is to show what the user needs in the dashboard page and how should it be easy to control his account.



New important updates in the final page

5.1

Main profile info:

This section will show main info and edit button (to user profile page) for the user to edit his main info such as image, and the other profile info fields.

And for the balance: the user can see the balance amount in this section. Plus, withdrawal option.

Any withdraw request will give the management team a main alert on the management dashboard that the user ID requested. And there will be a section in the management team web for all the withdrawal requests to manage the process.

5.2

Account settings:

Go to account setting page. user can change password from here and change the verified email or the linked accounts, payment method, and more main settings for the account.

For the profile info edit and account setting, only the editable fields can be edited.

5.3

Membership settings:

Text with current plan/membership status. and option to go to the membership page to buy a membership plan or upgrade the current plan.

5.4

Issues reported:

If the user had any reported issue about another user, order, job ...etc.

The user can click here to go the reports page and check for the report status and the management team message/updates.

5.5

User's main actions:

This section contains 6 boxes for the main 6 actions:

- 1- My services.
- 2- My job posts.
- 3- Orders.
- 4- Proposals.
- 5- My tournament posts.
- 6- Tournament proposals.

1- My services box:

Contain text for the added services numbers

And a link to go to my services page to check the status and edit the details or add and delete.

User can't edit a service that got an accepted order (in the work process).

2- My job posts box:

Text for the number of jobs posted

And a link to go to my jobs page to check the status and edit the details or add and delete.

User can't edit any active job that received proposals.

3- Orders box:

Box contain text for the received orders number, sent orders number, and number of active orders.

With link to my orders page to see more detail for each order, like: status, order from(user), order for (service), change the order status, and more details.

4- Proposals box:

Box contain text for the received proposals number, sent proposals number, and number of active proposals.

With link to my proposals page to see more detail for each proposal, like: status, proposal from(user), proposal for (job post), change the proposal status, and more details.

5- My tournament posts box:

Box contain number of posted proposals and link to go to my proposals page to edit the post (if not active/not received proposals) or check and change status.

6- My tournament proposals box:

Box contain text for the received proposals number, sent proposals number, and number of active proposals.

With link to my tournament proposals page to see more detail for each proposal, like: status, proposal from(user), proposal for (tournament post), change the proposal status, and more details.

Management team dashboard

the management team need to access data and control/manage the web.

Important features in the management team dashboard and admin panel:

In this web page there will be a log in for:

Management team.

Admins.

Management team are responsible to register the admins and give username and password for each member.

Here we'll cover the most parts of the management team web. And the management team can discuss what accesses they want to allow/permissions given to the admins.

The first step is for the management team to log in. and register admins to give them log in access (user-name and password)

For statistics view and actions:

- 1- Users.
- 2- Services.
- 3- Jobs.
- 4- Tournaments.
- 5- Proposals.
- 6- Orders.
- 7- Memberships.
- 8- Payment.
- 9- Reports.
- 10- Notifications.
- 11- Payment.
- 12- Contact us.

1- Users:

Statistics:

- Number of registered users.
- Online users.

Actions:

- Find user by ID/user name, and see all information related to this user.
- Add users or delete and edit user.
- Limit the user permissions (ban from post jobs or disable the ability to send private message).

2- Services:

Statistics:

- Number of published services.

Actions:

- Find service by ID (or from the user info), and view all related info for this service.
- Add services or delete and edit service (info and status).

3- Jobs:

Statistics:

- Number of active jobs.
- Number of all done jobs.

Actions:

- Find job by ID (or from the user info), and view all related info for this job post.
- Add job or delete and edit job (info and status).

4- Tournaments:

Statistics:

- Number of active tournaments.
- Number of all done tournaments.

Actions:

- Find tournament post by ID (or from the user info), and view all related info for this tournament post.
- Add tournaments or delete and edit tournament (info and status).

5- Proposals:

Statistics:

- Number of active proposals.
- Number of all proposals had been done.

Actions:

- Find proposals by ID (or from the user info or from the job/tournament info), and view all related info for this proposal.
- Add proposals or delete and edit proposal (info and status).

6- Orders:

Statistics:

- Number of active orders.
- Number of all orders had been done.

Actions:

- Find orders by ID (or from the user info or from the service info), and view all related info for this order.
- Add orders or delete and edit order (info and status).

7- Memberships:

Statistics:

- Number of membership subscribers.
- Each plan with number of its members.

8- Ads:

Actions:

- Add default images and videos.
- Check the subscribers' images and videos list (data).
- Add image and video to the subscribers list or delete.

9- Payment:

Statistics:

- Total amount of done payments.
- Total amount of orders payments.
- Total amount of jobs payments.
- Total amount of tournaments payments.
- Total amount of membership payments.
- List of users who is requesting withdraw.

10- Reports:

Statistics:

- Active reports number.
- List of active reports.

Actions:

- Change the report status.
- Report comment.

11- Notifications:

Actions:

- Push notification to the user notifications.
- Push notification to the user dashboard.
- Push notifications in the web notification sections.
- Send notification as a message to the user.

Option to send to all users, users by category, only users with services (sellers) or only users with post jobs (buyers).

12- Contact us:

To be discussed (chat or only email ...etc.) and depend on your customer service plan.

***Make sure you check the final page and the document two for the last updates and changes.**

New updates and Important notes:

For all users who want to get benefit from the web as a seller:

Must subscribe to a membership plan. Every plan has specific advantages.

For example, if we have plan A + B + C:

Plan A will let the user bid on jobs 50 times (50 bids).

1 ad per month

Can add 5 services

Can add 15 skills

For the buyers: they can post a job by using the free plan or paid plan without need to subscribe

Paid plan: the system will let special talented and top sellers bid for the job without a need to wait for sellers to find the post and decide to bid or not.

And the same for the tournaments.

❖ Note for the developing team members:

The membership and buyer update will affect all the related actions.
and more details will be in a separated document for membership plans.

Follow option:

We added follow option, so users can follow each other.

In details: for sellers to follow a buyer or companies. So, the seller can get notify if any new job posted by the buyer.

User dashboard:

User need to see details membership states:

Like: used 30 from 50 available bids. 30/50 bids

And other states (membership document)

Section to see the following and followers with option to remove

Card page and profile page:

We need to add follow option to follow the user or unfollow.

***Check the project document2 for summary functions and requirements update.**