	Republic of the Philippines BULACAN AGRICULTURAL STATE COLLEGE Pinaod, San Ildefonso, Bulacan 3010
	INTERNSHIP PERFORMANCE RATING FORM

Name of Student Intern: Medel C. Bunalade
 Course: Bachelor of Science in Information Technology Major: _____
 HTE: SALESRAIN INC.
 Address of HTE: 11th Floor, One Corporate Center, Ortigas, Pasig City
 Designated Supervisor: Sr. IT – Herald Lerios
 Period Covered by Evaluation: From: _____ To: February 19, 2025 to May 16, 2025
 Number of Hours Rendered: 486 Hours

This form must be completed by the on-site supervisor during the student's last week with the Partner Agency. The results should be returned to the Practicum/OJT Adviser in a sealed envelope with the signature on the flap. The final evaluation will be used to determine the overall performance and development of the Intern/Student Trainee from the start of their on-the-job training with the agency.

Rating Scale:

96 – 100	Excellent	81 – 85	Fair
91 – 95	Very Good	75 – 80	Poor
86 – 90	Good		

PERFORMANCE CATEGORY/CRITERIA	POINTS EARNED
1. Professional Behavior	
a. Professional appearance (e.g. neatness, appropriate dress)	100
b. Seeks responsibility	100
c. Demonstrates initiative	98
d. Dependability (e.g. punctual, carries work through to completion)	98
e. Accepts direction and constructive criticism	97
f. Ability to work independently	98
g. Motivation (e.g. enthusiasm, attitude towards duties)	100
h. Resourcefulness (e.g. use of resources, varied approaches/ideas)	100
2. Professional Relations	
a. Rapport with staff (e.g. co-workers, virtual classmates)	100
b. Interaction with the public (e.g. clients, participants)	99
c. Understands the needs of clients	99
d. Ability to plan for client's needs	100
e. Adaptability (e.g. adjust plans/actions according to the situation)	100
3. Professional Performance	
a. Planning and organizing work schedule (e.g. time management)	98
b. Judgment (e.g. common-sense, problem-solving skills)	98
c. Task accomplishment	100
d. Oral communication	100



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e. Written communication	98
f. Evaluation, self-improvement	99
g. Leadership ability	99
h. Quantity of work	100
i. Quality of work	100
4. Professional Knowledge	
a. Understanding of agency's goals and operations	99
b. Knowledge of field or industry	100
OVERALL RATING OF INTERN/STUDENT TRAINEE'S PERFORMANCE	98%
Suggestions to improve the student trainee's performance: _____ Be More Productive and Pro-active in doing tasks. Thank You for All Your Help and We are Really Grateful that we have seen your Progress in Technical Skills	

Rated by: 
Herald Lerios
Signature Over Printed Name of Supervisor

Noted: 
Christian Derrick Cruz
Signature Over Printed Name of
Head/Manager of the HTE

Date: May 15, 2025

Date: May 15, 2025