

Medel C. Bunalade

medelbunalade8@gmail.com

09977325599

San Miguel, Bulacan

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Dear Hiring Manager,

I am writing to express my interest in an IT-related position within your company. With a strong foundation in PC assembly, hardware and software troubleshooting, and system configuration, I am confident in my ability to deliver reliable technical support in a remote work environment.

My experience includes configuring CCTV systems and biometric devices, recovering files, creating bootable USB drives, and performing BIOS/UEFI adjustments and hardware upgrades. I am also knowledgeable in basic networking (TCP/IP, LAN, WAN) and have successfully assisted in resolving system access issues, including password resets. These skills are complemented by a proactive approach to communication, teamwork, and time management.

I am eager to contribute my technical expertise and problem-solving abilities to your team. I take pride in delivering solutions efficiently and ensuring systems operate at their best.

Thank you for considering my application. I would appreciate the opportunity to discuss how my skills can support your organization's goals. I am available for a virtual interview at your convenience.

Sincerely,
Medel C. Bunalade