

# Uploading Documents

## Step 1

Before you upload any document, make sure they are as follows...

### File Format



Microsoft Word Document  
.DOCX    .DOC    .RTF



Adobe Portable Document Format  
.PDF



OpenDocument Text  
.ODT    .FODT



Image File  
.JPG    .JPEG    .PNG



Text File  
.TXT    .TEXT

### File Size

**4 MB**  
*or below*

### Other Supported File Formats

**Note:** Only when specified, we may allow these file formats.

- Microsoft Excel  
Microsoft PowerPoint  
OpenDocument Presentation  
OpenDocument Spreadsheet  
Comma-Separated Values (CSV)  
Webpage (HTML)
- Google Workspace  
Apple iWork  
High Efficiency Image File

# Step 2

Click on the link provided on your email or message.



Modern Angels Healthcare - Careers

To: ○ Modern Angels Healthcare - User

↶ ↵ ↷ | ☰ | ...

Tue 2025-09-23 10:25 AM

! High importance

Hello User,

Thank you for your interest in Modern Angels Healthcare. We have received your application for Personal Support Worker (PSW) position. To move to the next step, please upload the following documents (named properly) to the provided link below.

- Resume/CV
- Certificate for RN, RPN or PSW (Remove or censor sensitive information)
- Cover Letter (Optional)

[Click here to upload documents](#) (The link will expire in **6 Hours**)



**Note:** Make sure all files are below **4 MB** in size, and in any of the following file formats - **DOCX, DOC, PDF, JPG, JPEG, PNG or TXT**. The provided link will expire in **6 Hours**, after which you won't be able to upload. Do not share any other confidential or sensitive information. Any files in violation will delete the application entirely.

Thank You,

Modern Angels Healthcare  
Suite 1200, 251 Consumers Road, North York, Ontario - M2J 4R3, Canada  
[modernangels.ca](http://modernangels.ca) | [info@modernangels.ca](mailto:info@modernangels.ca) | [+1 \(416\) 572-8608](tel:+1(416)572-8608)

↶ Reply

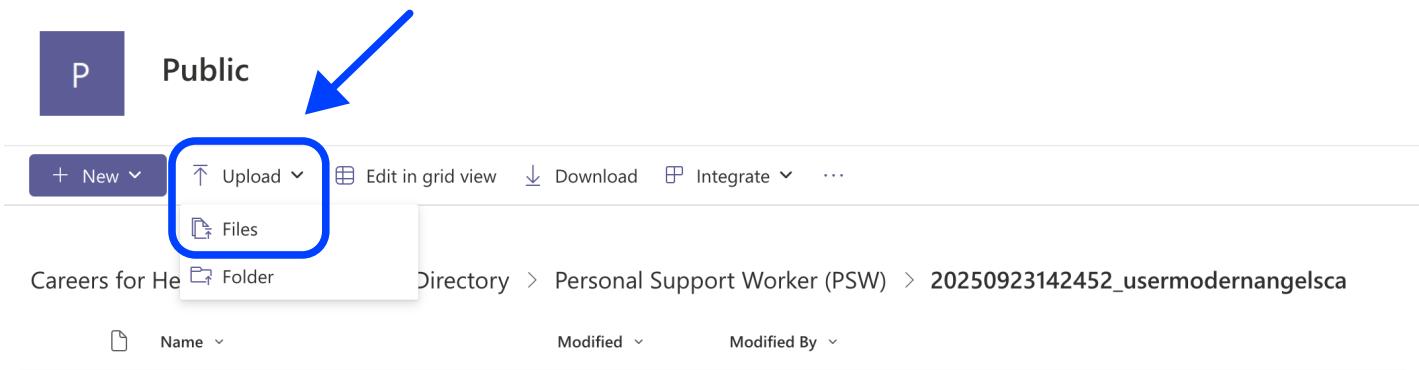
↷ Forward

If you are unable to find the email from us, please check your **Junk or Spam** mailboxes.

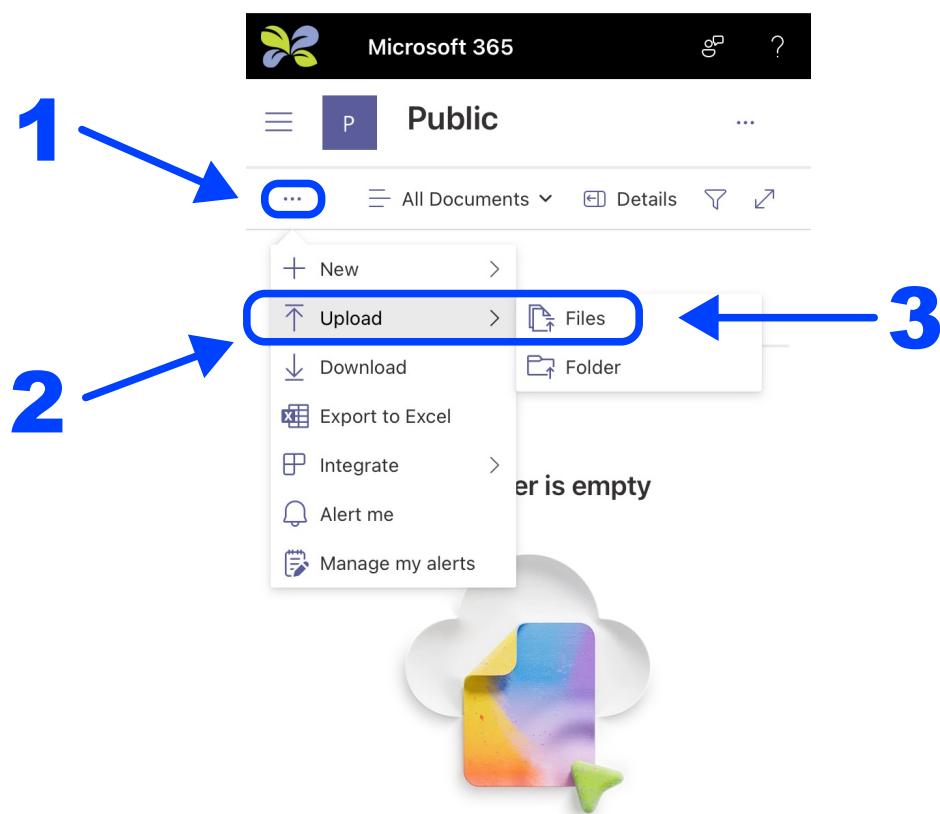
**Note:** Most provided links expire in a given time. Make sure to upload within the time.

# Step 3

If you are on a **computer**,  
Click on **Upload > Files** and select the file you want to upload.



If you are on a **mobile device**,  
Click on **Upload > Files** from **• • •** button hidden on top-left corner,  
and select the file.



Drag and drop files here to access them from any device.