Application to CopyPress Accepted Inbox X CopyPress to me show details 12:49 PM (22 hours ago) + Reply Dear Do: Congratulations; your application to CopyPress has been accepted! Please log into our system to get started writing for us. Simply click on the link below and enter your login information: http://content.copypress.com Username. Password: Before you begin writing you'll need to familiarize yourself with our guidelines. Please click on the link that reads "Copywriter Manual." There, you'll find information to help you complete your first assignment with us. You can also visit our FAQ page for more information. Again, congratulations; you're joining a team of accomplished, talented writers. We look forward to working with you. CONGRATULATIONS Sincerely. CopyPress If you're receiving this document, you've been accepted to join the CopyPress Community! You should have received an email similar to the one above providing you with your username and password. You can change your password after logging in. Through out this instructional guide you will see two types of boxes, the red ones contain important information about the page you are viewing. The orange ones tell you where to go/click to get to the next page. Lets check out that Writer's Manual mentioned in the e-mail.



Now let's take a look at other emails you will be receiving regarding your new position. Welcome, writer <u>Logout</u>

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- 6 Plagiarism

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The writer's manual is an essential reference guide to all writers and editors. This manual is utilized as a full training guide and is your best source of information regarding the position. It includes the guidelines and rules to follow while writing for BlueGlass. We encourage you to become very familiar with the writer's manual and to reference the manual for any general questions that may arise.

BlueGlass Interactive is a search engine optimization firm on the forefront of search and social media marketing. We use a variety of approaches to help our clients rank well in the organic search engines. We also utilize a wide range of social media tools to get the word out about our clients.

What We Do

At BlueGlass Interactive, we provide various services to our clients, offering a comprehensive approach to their marketing efforts. From viral marketing and branding to user behavioral analysis and search engine optimization, our services bring solid results to our clients.

Why We're Different

BlueGlass Interactive was founded on a basis of ethics. Whereas other online marketing and SEO companies may employ dishonest techniques to get their clients to rank well in the engines, we only offer wholly ethical marketing techniques. While unethical practices sometime result in short-term results, they inevitably end up hurting in the future. We're interested in the long-term viability of our clients and employ marketing practices that benefit them across the board.

Your Role as a Copywriter

As a copywriter for BlueGlass Interactive, you'll work primarily within our SEO division.





EchoSign. Document Exchange

Follow the link

Send. Sign. Done...

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Ryan Whitney Has Sent You W-9 (Request for Taxpayer Identification Number) to e-Sign

Click here to review and e-sign W-9 (Request for Taxpayer Identification Number).

With just one simple step, you can electronically sign this document. After you e-sign the W-9 (Request for Taxpayer Identification Number). all parties will receive an emailed signed copy (PDF).

If you are using dial-up or having trouble with the link above try signing here.

Do you need to forward this to a party authorized to sign it? Click here

You will receive an email requesting submission of your W-9. Please click the link in the email that directs you to echosign and follow the instructions to submit a proper W-9 form

Form W-9 (Rev. October 2007) Department of the Treasury

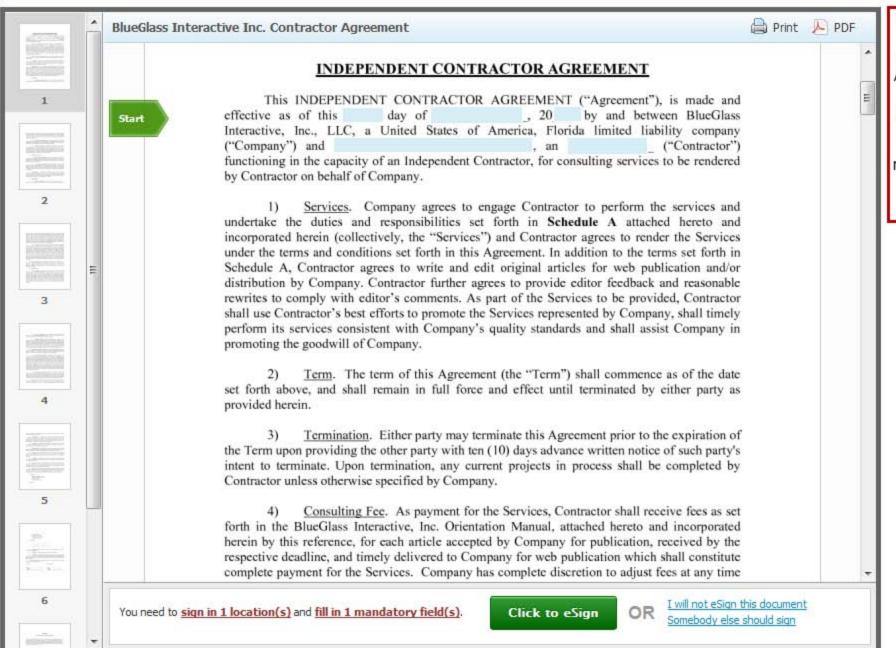
Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

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Complete a W-9 form via echosign or fax it to Ryan Whitney at (801) 606-7585. You will not be paid for your work until a completed W-9 is submitted. If you move at any point while working for BlueGlass Interactive, please submit an updated W-9 form.





You will also receive an email to complete an Independent Contractor Agreement via echosign. You will not be paid for your work until you have properly completed an agreement form. You must fill in ALL requested fields.





Samuel Control	BlueGlass Interactive Direct Deposit Form	Print	₽DF		
1	Electronic Funds Transfer (EFT) Form Employee Information:			•	
2	Name: SS#: Address:				
2	City, State, Zip: Phone #:		=		
	Bank Information: **PLEASE SEE EXAMPLE BELOW- ATTACH VOIDED CHECK** Bank Name:				
	Name on Account: Account #: Routing #:				97
	Authorization Agreement: I hereby authorize Search & Social Media, LLC to deposit my paycheck directly into the above mentioned account. This authority will remain in effect until I have given written notice that I am terminating this contract, or until Search & Social Media, LLC has notified me that this deposit service has been discontinued. I understand that I must give advance notice to allow reasonable time for my instruction to be executed. If an incorrect deposit should be made into my bank account, I authorize my bank and Search & Social Media, LLC to make the appropriate adjustment(s).				
	Employee Signature: Date:				
	You need to sign in 1 location(s). Click to eSign OR I will not eSign this Somebody else sh		Ď		

If your payment preference is direct deposit you MUST complete a direct deposit form via echosign or fax the form back to Ryan Whitney at (801) 606-7585. You are also required to send a copy of a voided check. You can email the voided check to rwhitney@blueglass.com or fax it to the number listed above. Please note: You will NOT be eligible for direct deposit if you do not submit a voided check.

Time to go back to CopyPress and check out the homepage.

Welcome, writer Logout

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Will adjust to your name:)

Notifications

Important notifications will be listed below:

Overview

Your statistics are listed below.

Clear Item	You have 3 items that need your attention			
Clear Item	You have been unassigned 7 keyword(s) from campaign December Florida and Colorado	2010-01-06 03:00:01		
Clear Item	You have been assigned 1 keyword(s) from campaign test-campaign2	2010-01-19 19:00:02		
Clear Item	You have been unassigned 10 keyword(s) from campaign Vacation Rentals Backlog Dec 2009-Local Content Short	2010-01-11 10:00:01		

	77
Total articles completed to date:	23
Total current assignments:	15
Total client approved articles to date:	104
Total articles assigned so far:	126
Total client approved articles this month:	0

Campaign Overview

Your currently assigned campaigns are listed below, along with a progress % and other relevant details.

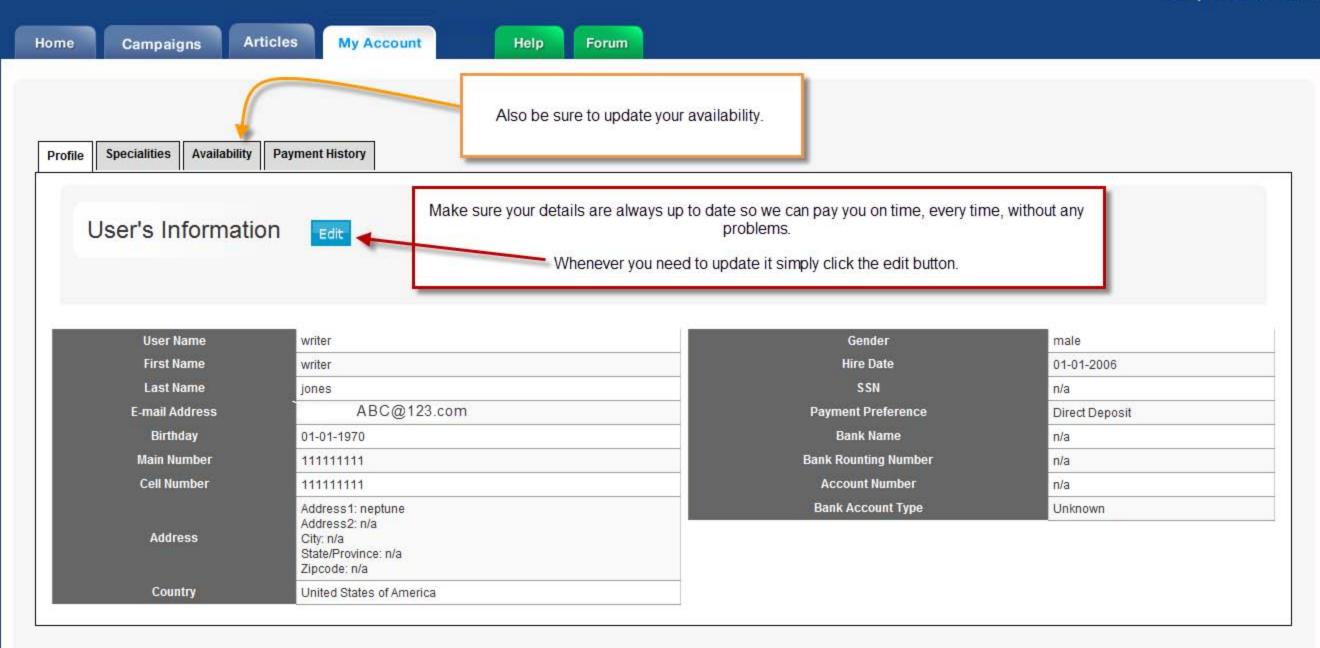
Calendar More infomation on later slide.

Campaign Name	Progress	Editor	# of articles in progress	Action
Demo Campaign	<u>57.14%</u>	Steve	9	Style Guide
test-campaign2	0.00%	George	1	Style Guide
Hamburgers	0.00%	Joanna	2	Style Guide
paydaycenters	78.57%	Dave	3	Style Guide

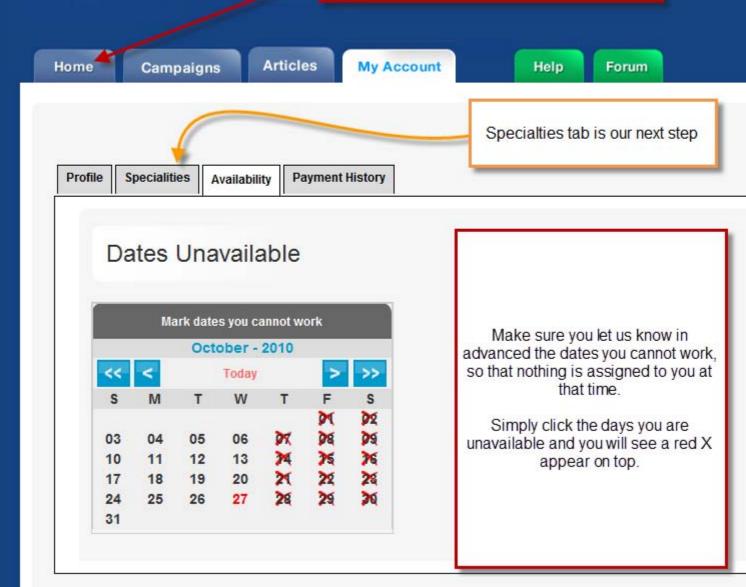
	Ma	ırk date	s you c	annot w	ork	
October - 2010						
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03	04	05	06	DX	28	09
10	11	12	13	34	75	76
17	18	19	20	21	22	28
24	25	26	27	28	29	30
31						



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Now onto Articles

Welcome, writer

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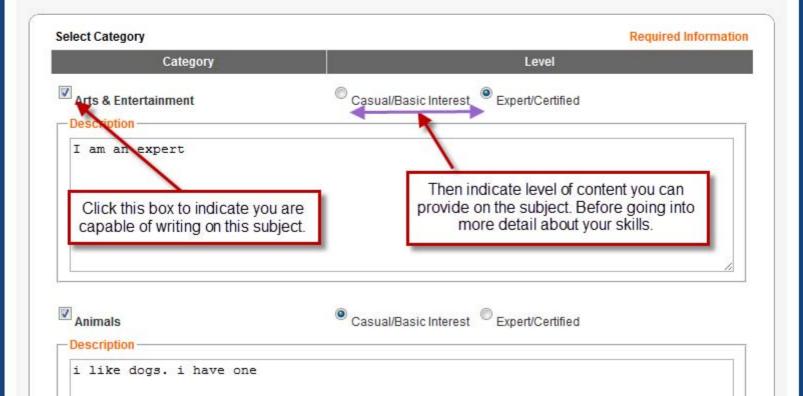
Copywriter Specialties

Please fill this in as accurately as possible and keep it up to date.

The more information you provide the better we can assign appropriate articles for you.

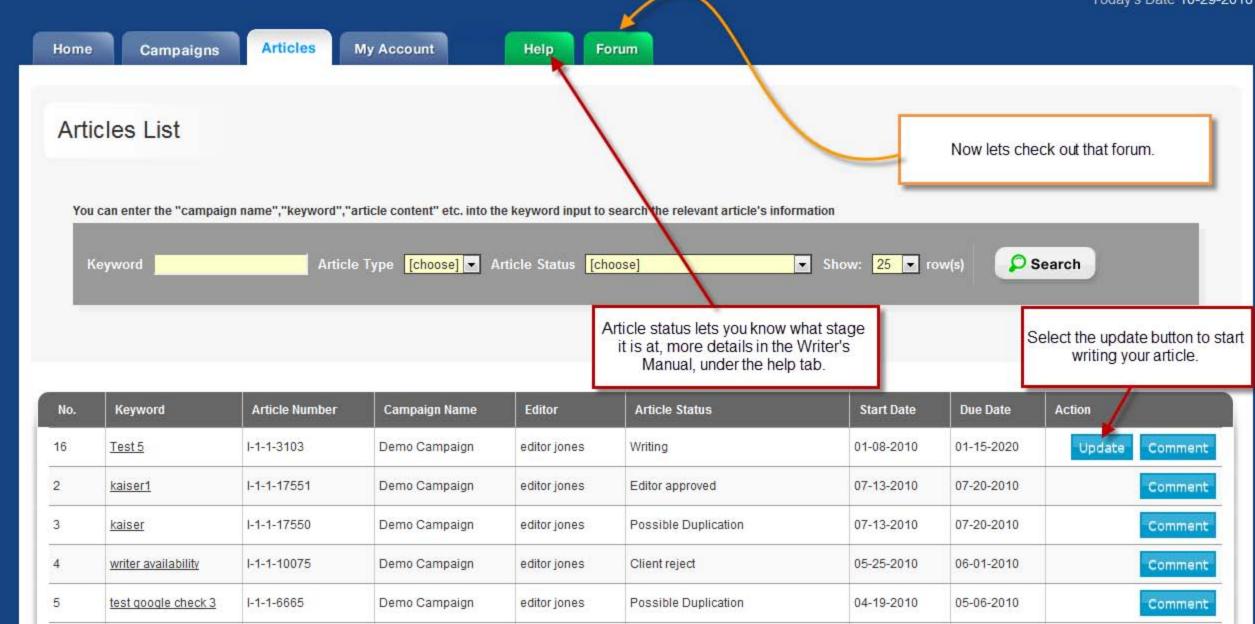
Also the more topics you are capable of writing the more variety of work there will be.

We'll try to match you up with assignments that fit your areas of expertise. While we can't guarantee that every assignment will be in line with your specialty areas, we'll try our best. Please choose your specialty areas from the categories below. Simply check the box next to the category and click Update once you're finished.





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You last visited on 28 Oct 2010 13:48 The time now is 28 Oct 2010 21:30 CopyPress Forum Index

Miscellaneous

The CopyPress writer's forum is used to create a flow of communication between View posts since last visit View your posts View unanswered posts

28 Oct 2010 04:27

mattgriffis →D

		writers editors and management We			
		writers, editors, and management. We encourage you to utilize the forum for any	Topics	Posts	Last Post
Gener	al Content Help	general questions. The forum is also a			
0	Newbies	great way to get to know your fellow colleagues and learn about important news going on within CopyPress &		193	28 Oct 2010 09:36 rajivkarran →D
(Content Discussions	BlueGlass.	12	89	17 Oct 2010 21:38 <u>khart</u> → D
(Job Board The Job Board is for CopyP and edit for a specific types	4	32	12 Oct 2010 05:36 janinegardner →D	
0	Production Board Announcements and produc	13	182	17 Oct 2010 21:25 angierentmeester →D	
Editor	s Only				
0	Editorial Discussions	0	0	No Posts	
Techn	ical Support				
0	Technical Support Ques	tions	16	88	08 Oct 2010 20:27 sherrywilliams →D
0	Suggestions				28 Oct 2010 04:27