

# Joseph DeBenedetti

3112 Spring City Avenue  
North Las Vegas, Nevada 89081

(408) 504-9549  
[joedebenedetti@yahoo.com](mailto:joedebenedetti@yahoo.com)

## **Objective**

Obtain the Writer position with CopyPress in order to leverage my diverse skills and experience to exceed customer expectations and requirements.

## **Professional Certifications**

- Certified Internal Auditor (CIA)
- Certified Quality Technician (ASQ CQT)
- Certified Quality Auditor (ASQ CQA)

## **Professional Experience**

### **Freelance Writer**

*Freelance Writer* 10/12-Present  
Write for online publications including the Yahoo Contributor Network, Epinions.com, CrowdSource and Textbroker.com. Articles covering business and current affairs published on Yahoo Finance, Yahoo News, and Yahoo Voices. Product reviews, online gaming articles, and small business content published on Epinions.com and Textbroker.com.

### **Wyndham Consumer Finance**

*Staff Accountant (Accountant II)* 8/10-9/12  
Prepared Wyndham Asset Affiliation Model Servicer Reports (collateral performance reports) for third party developers and lenders. Reconciled ending debt balances, capitalized loan costs, and accrued interest for term securitizations and the \$600 million dollar corporate revolver. Prepared journal entries associated with cash collections for \$3 billion dollar loan portfolio.

*Quality Assurance Analyst* 9/08-8/10  
Conducted process audits for improved performance in functional departments across Wyndham Consumer Finance. Wrote Standard Operating Instructions (SOIs) in Accounting, Securitizations, Portfolio Analysis, and Account Controls and Administration. Facilitated the creation of operational efficiencies across functional departments.

### **Wyndham Resort Development Corporation**

*Quality Assurance Supervisor* 11/07-9/08  
Led quality assurance initiatives defined in Team Charter. Provided ad-hoc reporting on marketing program efficiencies to senior management. Prepared and submitted \$50,000 to \$100,000 in vendor invoices on a weekly basis.

*Quality Assurance Lead* 3/07-11/07  
Hired and trained Marketing Coordinator-Quality Assurance personnel. Processed invoice adjustments for internal and external vendors on a weekly basis. Monitored qualifications of guests touring frontline and in-house sales sites for the Northern California Region.

*Marketing Coordinator – Quality Assurance* 2/07-3/07  
Provided excellent customer service to internal and external stakeholders. Entered tour discrepancy and invoice adjustment information into database. Assisted in the development of best practices and office procedures.

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## Education

### **Bachelor of Science in Business Administration**

12/12

University of Nevada, Las Vegas

Emphasis: **Accounting**

### **Master of Business Administration**

4/08

National University

Note: Requisite courses taken for CPA exam

### **Bachelor of Science in Business Administration**

8/02

San Diego State University

Emphasis: **Management**

## References

Available upon request