

M. Christina Madison



Location— Tampa Bay, FL

E-mail—

christina.madison11@gmail.com

Writing Samples—

<http://www.slideshare.net/mscris67>

<http://dunedin.patch.com/search?key=words=Christina+Madison>

Art Samples—

<http://www.be.net/mscris67>

Bio—

<http://www.seolawfirm.com/legal-newsroom-contributor-christina-madison/>

OBJECTIVE : To write.

EDUCATION:

- A. MFA in Creative Writing, National University, La Jolla, CA
a. graduated July, 2010
- B. BA in Creative Writing (with a Minor in Visual Arts), Eckerd College, St. Petersburg, FL
a. graduated May, 2007
- C. Associates of Arts and Sciences in General Studies, Three Rivers Community College, Norwich, CT
a. graduated May, 2004
- D. High School Diploma, Wagner High School, Clark Air Force Base, Philippines
a. graduated May, 1985

SKILLS:

COMMUNICATION:

- ☐ Facilitate group interaction and problem solving techniques.
- ☐ Excellent oral and written communication skills developed through education, product knowledge and experience.
- ☐ Technical writing: documentation, training manuals and SOPs.
- ☐ Speech writer, script writer, journalist and columnist.
- ☐ Commercials and voiceover work.
- ☐ Written online content, search engine optimization (SEO), link-building and specialized writing for various industries.
- ☐ Instructed and trained colleagues, co-workers and upper management.

ANALYTICAL AND ORGANIZATIONAL:

- ☐ Manage multiple demands for commitment of time, energy and resources.
- ☐ Skilled planning, monitoring and in assessing workflow to increase productivity.

SOFTWARE SKILLS:

- ☐ Proficient with Microsoft Office products, other business standard, design, and proprietary software. WordPress and Social Media installation, design and management. Basic HTML and CSS.

HARDWARE SKILLS:

- ☐ Installation
- ☐ Assembling/Break-fix
- ☐ Trouble Shooting
- ☐ Networking

ADDITIONAL EXPERIENCE:

- ☐ Freelance Writer/College Instructor 9/10– now
- ☐ Digital Court Reporter, Lead Tech, Clearwater, FL 1/06 – 8/10
- ☐ Program Secretary/Art Instructor; Tampa, FL 11/05 – 1/06
- ☐ Press Office Assistant, The Eugene O'Neill Theater Center, CT
- ☐ Freelance Journalist, Norwich Bulletin, CT
- ☐ Computer Consultant, Mashantucket Pequot Tribal Nation, CT
- ☐ Help Desk Analyst, sub-contractor, Pfizer, Inc., Groton, CT
- ☐ Computer Specialist, sub-contractor, Coast Guard Academy, CT
- ☐ US Army, active duty, Computer Technician 94 – 97
- ☐ US Army, reserves, Fort Devens, MA 01 – 02

CERTIFICATION:

Temporary Teacher's Certification, Florida Department of Education, English grades 6-12; (2007)

INTERESTS:

Try to keep involved with the community as a multi-disciplinary artist. Am a published writer, visual artist, singer/song-writer and have published, exhibited and performed.