

Mohamed Saidi

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EXPERIENCE

TradeZero America

March 2018 – Present

Equity Trade Support Analyst

- Support daily trading activities on the desk, working with Traders and Trading Managers
Manage complex operational and settlement issues
- Prepare same day PNL estimates and solve variances between desk estimates and finance numbers
Interact daily with the back office, counterparties, traders, corresponding banks, immediate supervisors, and the finance desk
- Facilitate the accurate and timely settlement of securities transactions across domestic and international markets
- Ensure that trades are executed and confirmed in accordance with organizational policies and procedures

Alliance Bernstein, White Plains, NY

October 2016 – August 2017

Institutional Investment Management Operations Consultant

- Launch and service institutional and mutual funds in the \$50 - \$500MM range for AB's North and South American client base.
- Liaise with the Portfolio Management Group, Client Sales Teams, and all core operational groups to ensure individually managed accounts and AB funds are accurately set up on internal systems in respect to investment objectives.
- Execute in-kind monetary transfers and stock redemptions, custodian changes, global market openings, and model account construction using the firm's 8 in-house technology systems.
- Manage communication and relationships with the firm's outsourcing provider, State Street IMS, to guarantee events are completed seamlessly for clients.
- Work with custodian contacts to facilitate the set-up of DVP accounts and ensure proper settlement of trades.
- Evaluate operational impact of tactical and strategic upgrades to AB's infrastructure, client due diligence meetings, and working with internal and external audit to satisfy regulatory requirements.

Pacific General Trading Corp, New York, NY

January 2013 - January 2015

Trade Operations Coordinator

- Verified and edited letters of credit by contacting buyers/clients and banks for information when appropriate.
- Reconciled corporate business bank accounts, credit card and lines including producing letters of credit.
- Generated 22 daily invoices creating account payables and receivables upon receipt of billing information and tracked collection progresses.

EDUCATION

Year Up New York, New York, NY

September 2016 - August 2017

- Accruing 200+ hours of hands-on training in Financial Operations as part of a one-year career development program that includes six months of college-level courses and professional training followed by a six-month internship
- Founded Investors Club facilitating meetings analyzing the stock market through weekly meetings, guest speakers, and analysis of market trends.

CUNY Baruch College, New York, NY

January 2016 - Present

- Completing courses in Economics and Finance and investment including international business.

HONORS AND SKILLS

- **Honors:** First place for the Virtual Enterprise Business Plan Competition
- **Languages:** Arabic (Fluent)
- **Software:** Advanced Microsoft Word, Excel, PowerPoint, Outlook; Eleads CRN; QuickBooks