Lerato Mofokeng

Pretoria, South Africa

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🌐 https://mofokenglerato.github.io/professionalprofile/

in https://linkedin.com/in/lerato-mofokeng-a43799201

Objective

Entry-level Information Technology graduate with hands-on experience in technical support, systems troubleshooting, and user assistance within an academic environment. Holds an Advanced Diploma in IT from the Central University of Technology. Seeking an entry-level IT role or graduate programme to apply my technical skills, grow professionally and build a strong foundation in Cybersecurity.

Experience

- **Student Computer Lab Assistant** -
  Central University of Technology | 03/2022 - 12/2022
    - Monitored lab usage to ensure adherence to university policies and facilitated a productive learning environment.
    - Provided technical assistance with hardware and software issues, reducing student downtime.
    - Reported maintenance and technical issues to the IT helpdesk, ensuring timely resolutions.
    - Assisted students with installing and activating Microsoft 365, accessing LMS for academic purposes.

Education

- **Advanced Diploma in Information Technology**   02/2024 — 01/2025
  Central University of Technology, Bloemfontein

- **Diploma in Information Technology**   02/2020 — 02/2023
  Central University of Technology, Bloemfontein

- **Senior Certificate**   01/2014 — 11/2014
  The Beacon Secondary, Phuthaditjhaba

Skills

- Problem-solving and troubleshooting.
- Attend to detail.
- Willingness to learn and adaptability.
- Team collaboration.
- Communication.

Technical Skills

- Microsoft Office Suite (Word, Excel, PowerPoint, Access).
- Learning Management Systems (Blackboard).
- Hardware And Software troubleshooting.
- Cybersecurity Fundamentals.
- React Framework.
- Database Management (SQL).

Reference

- **Ms. Tsebo Molelo - Central University of Technology**
  Supervisor
  0785749632

- **Mathunya Moroeng - Central University of Technology**
  Mentor
  0717589305