

LERATO DAYCARE CENTRE



6853 PHOMOLONG EXT 8
MODIMOLLE
0510

REG NO:HW/14/1/8/3/3-1279
CONTACT: 072 704 0939

GREETINGS

Welcome to one of the best child care centre in Modimolle

We are a registered non-profit organisation and complies with all Departmental Policies and regulations as far as child care is concerned.

We offer the following services:

- Love, care, education and safety.
- Well good child nutrition.
- Christian education system.
- Great facilities and experienced practitioners.

Thank you for entrusting us with your child and promise to do our best.

2025 FEE STRUCTURE

Fees are affordable according to the minimum standards of the child's needs and are paid according to age groups.

REGISTRATION FEE FOR 2025 ACADEMIC YEAR: R800 – NON REFUNDABLE

AGE GROUP AND FEES:

- Babies: 0 – 18 MONTHS – R800,00
- Kindergarten: 19 – 24 MONTHS: R700.00
- Nursery: 2 – 3 YEARS R650.00
- Grade RR: 3 – 4 YEARS R550.00
- Grade R: 5 – 6 YEARS R650.00

BANKING DETAILS

1. BANK NAME	:	FNB
ACCOUNT HOLDER	:	LERATO DAYCARE CENTRE
ACCOUNT NUMBER	:	62195101630
TYPE OF ACCOUNT	:	CURRENT
REFERENCE	:	CHILD'S FULL NAMES
2. BANK NAME	:	CAPITEC
ACCOUNT NUMBER	:	1520415034
ALTERNATIVE NUMBER	:	072 704 0939
TYPE OF ACCOUNT	:	SAVINGS
REFERENCE	:	CHILD'S FULL NAMES

NB. NO CASH PAYMENTS ARE ALLOWED AT THE CRECHE.

SHALOM

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**AGREEMENT OF CHILD ADMISSION
ENTERED INTO BETWEEN**

SCHOOL NAME : LERATO DAYCARE CENTRE
ADDRESS : 6853 EXT. 8
 PHOMOLONG
 MODIMOLLE
 0510
CONTACT NO : 072 704 0939

Here-in after referred to as "The School"

AND

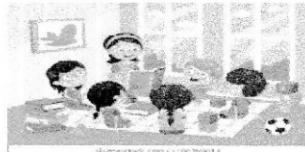
FATHER/GUARDIAN

SURNAME							
FULL NAMES							
ID NO							
ADDRESS							
							CODE
WORK NO							
CELL NO							
E-MAIL							
HOME LANGUAGE							
CITIZENSHIP							

MOTHER/GUARDIAN

Here in referred to as " The Parent/s"

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SURNAME								
CHILD NAME								
NICK NAME								
ID/DOB						AGE		
POS. IN FAMILY eg 1 st				GENDER		MALE	FEMALE	
FAMILY DR/CLINIC								
ADDRESS								
CONTACT NO								
CHRONIC ILLNESS								
MEDICAL AID								
MEMBERSHIP NO								
MAIN MEMBER								
PREVIOUS SCHOOL								
SCHOOL NAME								
ADDRESS								
						CODE		
CONTACT NO								
DISABILITIES								
ALLERGIES								

1. DOES THE CHILD RECEIVE SOCIAL GRANT?

YES	NO
TICK	

2. DETAILED INFORMATION REGARDING THE WELFARE OF THE CHILD, WHICH INCLUDE MEDICAL ATTENTION AND/OR HOSPITALISATION:

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IN CASE OF AN EMERGENCY WHEN FATHER,MOTHER OR GUARDIAN IS NOT AVAILABLE OR CAN'T BE REACHED THE FOLLOWING PERSON IS NOMINATED TO BE CONTACTED:

The parties hereby agree that the child may be admitted in the school, subject to the following conditions:

1. VISION

To provide love, care, Christian quality character and individualised education to produce Godly quality leaders.

2. MISSION

To endeavour to equip each child with Godly wisdom, insight and instil order to become matured, productive members of society.

3. PRIMARY OBJECTIVE

To protect and promote the well-being and safety of every child.

4. SECONDARY OBJECTIVE

To achieve real unity with every household by maintaining close co-operation with parents and guardians.

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5. HOURS OF CARE

5.1. CRECHE

- 5.1.1. Monday to Thursday from half past six in the morning (06H30) to half past three in the afternoon (15H30).
- 5.1.2. Fridays from half past six in the morning (06H30) to four o' clock in the afternoon (14H00).

5.2. SCHOOL

- 5.2.1. Monday to Thursday from half past seven in the morning (07H30) to half past one in the afternoon (13H30).

5.3. LATE/OVERTIME FEE

- 5.3.1. A late or overtime fee of R30.00 is payable and due at the time of arrival of the parent at the school to collect the child.
- 5.3.2. Arrangements should be made with the school in the event of any changes which may occur during the day.

6. SCHOOL FEES

6.1. I,(parent full names and surname: _____ herewith irrevocably declare and bind myself as the person responsible for paying all registration, school and other fees associated with the care and education of the child by the name of _____ attending the school, in my capacity as _____ of the aforementioned child.

I further declare that the school fees are reasonable and affordable to me, all school fees will be paid by me promptly on or before the seventh day of every month in advance for every month to follow from January to November of every year from 20____ for as long as my child is allowed to attend the school.

Signature of parent/guardian

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6.2. FEES

➤ Zero to 18 months	:	R800.00
➤ 19 months to 24 months	:	R700.00
➤ 2 – 3 years	:	R650.00
➤ 3 – 4 years	:	R550.00
➤ 5 – 6 years	:	R650.00

6.3. NEWLY ADMITTED CHILD

- 6.3.1. The parents or legal guardian of a newly admitted child should fill in all necessary registration and admission forms prior to a child attending the school and the non-refundable registration fee of R800 should be paid in full as well as the monthly fee for the first month as indicated in 6.3 above.

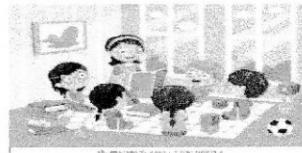
6.4. GENERAL RULES OF ATTENDANCE

- 6.4.1. The school fees are payable every month from January to November regardless if the child is attending school during that month or not for whatever reason.
- 6.4.2. In the event of a child being absent from school for a period of 2 or more weeks during any school term, the parent/guardian of the child shall submit to the school the reason for absence and furnish the school of any doctor's sick note, clinic or hospital documentation.
- 6.4.3. The school accepts no obligation to hold open the place of any child who has been absent from school for a period of 20 days or longer without any reason or documents supplied by the parents or legal guardian to the school explaining the reasons thereof for the absence of the child.
- 6.4.4. Three months before the end of a school year, the parents or guardian of children enrolled in the school complete all necessary documents and pay the registration fee for the next school year, if the child will be attending school for another year.
- 6.4.5. All fees paid to the school by the parents or legal guardian of any child for admittance to the school is non-refundable for any reason.
- 6.4.6. The creche will organize a fundraising activity every year in the month of September to help raise funds for operational expenses.

7. MEALS AND MENU

Child nutrition is essential for both growth and physical and mental development of the child, therefore the school has a menu which consists of healthy and nutritious meals.

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7.1. BREAKFAST

In the morning between 07H45 and 08H15, children will be served breakfast consisting of cereals and white and brown soft porridge.

7.2. LUNCH

During midday between 11:00 and 12H00, children will be served lunch consisting of vegetables such as spinach, carrots, cabbage, pumpkin, beetroot et cetera as well as rice or pap, depending on the menu of the day.

7.3. DURING THE DAY

- 7.3.1. Children will have drinking water provided by the school.
- 7.3.2. Parents are urged to supply the children with rich and healthy snacks such as fruits or simba or other crisps to bring to school.

7.4. GENERAL

Parents are urged to inform the school about any allergies or other food conditions and disorders children are suffering from.

8. ITEMS TO BE SUPPLIED FOR INDIVIDUAL CHILD

8.1. TOILET PAPER

Parents must supply each child with _____ rolls of toilet paper per week for use by the child during days of school attendance.

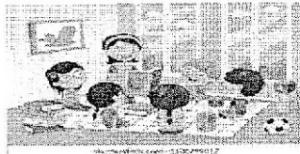
8.2. SOAP AND WASHING TOWEL

Each child must be supplied with _____ bars of soap per school term as well as a washing towel for use by the child.

8.3. DISPOSABLE DIAPERS AND CLEAN SETS OF CLOTHING

Parents or guardian of children who need to wear diapers and/or children who need to change clothing during the school day, must supply the school with enough diapers as well as sets of clothing to address the need for changing diapers and/or clothes during the school day.

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9. GRADUATION AND CLOSING PARTY CEREMONIES

9.1. Graduation and closing party ceremonies will be held every end of the year organized as follows:

9.2. Learners who will be attending school the following academic year:

For those who are school ready, meaning going to school the following year.

➤ FIRST GROUP

Grade RR going to grade R

- Those who already turned 5 years before the end of academic year mostly from the month of July
- $4\frac{1}{2}$ turning 5 years the following year before June.

➤ SECOND GROUP

Grade R going to grade 1

- Those who already turned 6 before the end of the academic year, mostly from the month of July.
- $5\frac{1}{2}$ turning 6 years, the following year before June.

9.3. Graduation fee and closing party fee is determined by the financial year status, must be paid full before the end of the year.

9.4. NON GRADUATES

- Babies from 12 months to 37 months ($3\frac{1}{2}$) years
- Non-graduates fee and closing party fee is determined by the financial year status and must be paid in full before the end of the year.

9.5. UNIFORM

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9.6.CEREMONY

All children attending grade R shall attend and participate in the graduation ceremony every year.

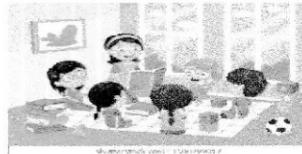
10. DISCIPLINARY MEASURES

- 10.1. The school follows specific measures and guidelines to discipline children which is open to scrutiny by all parents/guardians and board members.
- 10.2. Clear rules are set and followed consistently, getting to know the child, listen to them and correct any illicit behaviour by the child, with reports to parents if and when necessary.
- 10.3. Corporal punishment is against the law and will not be applied by the school in any form or measure, not even on request of the parents.
- 10.4. Children sometimes makes a hobby of bribing slanted news or false reports home. Parents should guard against it and report every matter raised by any child to the principal immediately for investigation.
- 10.5. Discipline is not punitive but rather a corrective measure in the interest of the child being disciplined.

11. PARENTAL ORIENTATION

- 11.1. Parents play a most important role in paying attention to their children's progress during school terms and during the year and should direct any questions to the school principal.
- 11.2. The school would like to communicate regularly with parents concerning their children's day to day progress and achievements and or lack thereof, to plan a strategy together which would be effective in supporting children in their advancement.
- 11.3. Parents are encouraged to visit the school regularly and enquire and receive information on the day-to-day running and achievements of the school and its learners.
- 11.4. Special meetings and events are held regularly and parents are encouraged to attend these meetings and events to get a better understanding of the achievements and challenges of the school, the caregivers, teachers and the learners.
- 11.5. Lerato Day Care Centre takes all reasonable steps to ensure the safety, health and wellbeing of all children attending the school, all teachers, other personnel, parents and other persons entering the premises, and shall not be held accountable for any loss, damage or injury sustained on the premises of the school.

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12. DOCUMENTATION

The following documents must accompany this agreement:

- Child's birth certificate
- child's immunisation card
- certified ID documents of parents/guardians
- study and work permits of parents(non South African citizens)
- permit for temporary or permanent residence(non South African citizens)

Thus done and signed at Lerato Day Care Centre on this _____ day of _____ 20____

Parent/Legal Guardian

School Principal

Witness no. 1

Witness no. 2

FOR OFFICE USE ONLY				
DATE	INTERVIEWED			NAME AND SIGNATURE
	YES	NO		
	RECOMMENDED	YES	NO	
	APPROVED	YES	NO	PRINCIPAL

13. FINAL NOTE

- The purpose of all policies and procedures outlined in this application form is to give a clear understanding of our operation as a registered organization.
- It is important that parents feel comfortable with our policies and operational procedures.
- Any concern concerning the school policies and operational procedures must be addressed to the principal before enrolment of your child.
- Suggestions are always welcomed for the future of the day-care centre.
- The day-care centre is at your service with love and great care.

NB. Your signature to the application form guarantees that you will adhere to the day care policies and operational procedures.

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Dear Parent/Guardian

COVID-19 HEALTH AND SAFETY MEASURES AWARENESS

The Department of Social Development and its minister take a number of factors with regard to the return of children at early learning centres with regard to covid-19.

- It is important for parents to note that the decision to return their children to an early childhood development programme is voluntary and sole decision of the parent.
- Be well informed about measures and procedures to be taken on day to day operations, to prevent and combat the spread of Covid-19.
- Any child with underlying health conditions or sickness must stay home until they recover.
- Screening is done to all children on a daily basis.

SCREENING QUESTIONS

- Do you have high temperature?
- Are you coughing?
- Do you have a sore throat?
- Do you have shortness of breath?
- Do you feel weak or tired today?
- Can you taste food/drinks normally?
- Can you smell normally?

COVID-19 HEALTH AND SAFETY MEASURES

- Wear your face mask, wash your hands with soap and water, use alcohol based hand sanitizer, practise social distance, do not touch your face, no hugging, touching or shaking hands, stay at home when you are sick.

OPERATIONAL HOURS: 06h30 – 15h30

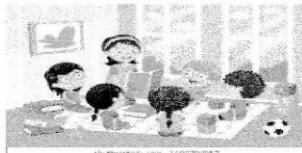
Please do some necessary transport arrangements. Full payment of school fees need to be done on time.

I, _____ the parent/legal guardian of _____
confirms that I understand Covid-19 measures explained to me in this letter.

Signature

Date

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INDEMNITY FORM

I, the undersigned _____ parent/legal guardian of _____ as my child hereby give my permission that the above mentioned child may take part in all activities at Lerato Day Care Centre, Modimolle, Phomolong as determined by the management of the centre from time to time which includes fun and playing activities, including short and long trips and other activities organized by the centre.

I authorize Lerato Day Care Centre, with its management and staff in charge of children's activities within the framework of creche activities, to make decisions that might be necessary with regard to medical treatment- in emergency situation where I'm not available as may be considered necessary for the welfare of the child.

I indemnify Lerato Day Care Centre, its management and staff against any claims of any nature arising out of any loss, accident, death or any calamity that may occur to the child including travelling events. I refrain any claim against Lerato Day Care Centre, its management, staff, employees for anything bona fide done under this authority.

Thus singed at _____ on this day _____

Parent/Legal Guardian

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STATIONARY LIST – 2025

AGE GROUPS

12-24 MONTHS	2-3 YEARS	3-5 YEARS
30 pocket flip file	30 pocket flip file	30 pocket flip file
24 jumbo wax crayons	24 jumbo wax crayons	1 colouring book 80 pages
2 pack of wipes	80 pages colouring book	1 story book
1 story book	1 story book	2 covered and named 2 quire notebooks
A4 500 pages sheet typek	1 x 2 quire notebook(covered)	Magazines of animals, people and food
1 empty ice cream container	2 pritt glue	2 pencils
18 rolls twinsaver tissues	A4 500 sheet typek pages	1 packet twist wax crayons
	18 rolls twinsaver tissues	1 pritt glue, rubber and sharpener,scissor
	Play dough	A4 500 pages sheet typek
	Building blocks	18 rolls twinsaver tissues
	1 empty ice cream container	Play dough
	1 empty covered box of cornflakes	Building blocks Puzzles
		1 empty ice cream container
		1 empty covered box of cornflakes