

Test your knowledge on sorting and filtering

Practice Assignment • 8 min



Exit

☐ Filter out condominium sales

3. A data analyst works for a rental car company. They have a spreadsheet that lists car ID numbers and the dates cars were returned. How should they sort the spreadsheet to find the most recently returned cars?

1 / 1 point

☐ By car numerical ID, in ascending order

☒ By return date, in descending order

They should sort the spreadsheet by return date, in descending order.

☐ By car numerical ID, in descending order

☐ By return date, in ascending order

4. Fill in the blank: To keep a header row at the top of a spreadsheet, highlight the row and select _____ from the View menu.

1 / 1 point

☐ set

☐ pin

☐ lock

☒ freeze

To keep a header row at the top of a spreadsheet, highlight the row and select freeze from the View menu.

Like

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Report an issue

Your grade: **100%**

Your latest: **100%** • Your highest: **100%** • To pass you need at least 75%. We keep your highest score.

Next item →

1. What is the process for arranging data into a meaningful order to make it easier to understand, analyze, and visualize?

1 / 1 point

- ☐ Reframing
- ☐ Filtering
- ☒ Sorting

Sorting is the process for arranging data into a meaningful order to make it easier to understand, analyze, and visualize.

- ☐ Prioritizing

2. A data analyst is reviewing a national database of real estate sales. They are only interested in sales of condominiums. How can the analyst narrow their scope?

1 / 1 point

- ☐ Sort by condominium sales
- ☒ Filter out non-condominium sales

The analyst can narrow their scope by filtering out non-condominium sales. This will enable them to view only the data on condominium sales.

- ☐ Sort by non-condominium sales
- ☐ Filter out condominium sales