Your grade: 100%

Your latest: **100%** • Your highest: **100%** • To pass you need at least 75%. We keep your highest score.

Next item →

1. Fill in the blank: Naming _____ are consistent guidelines used to describe the content, date, or version of a file.   1 / 1 point

   ○ references

   ⦿ conventions

   > Naming conventions are guidelines that describe the content, date, or version of a file.

   ○ descriptors

   ○ attributes

2. What are the key goals of foldering in data analytics? Select all that apply.   1 / 1 point

   ☑ Organize files into subfolders

   > The key goals of foldering include keeping project-related files together and organizing them into subfolders.

   ☐ Assign metadata about the folders

   ☑ Keep project-related files together

   > The key goals of foldering include keeping project-related files together and organizing them into subfolders.

   ☐ Transfer files from one place to another

Exit

☐ Transfer files from one place to another

3. What is the process of structuring folders broadly at the top, then breaking down those folders into more specific topics?

1 / 1 point

🔘 Creating a hierarchy

> The process of structuring folders broadly at the top, then breaking down those folders into more specific topics, is creating a hierarchy.

⚪ Developing metadata

⚪ Assigning naming conventions

⚪ Producing a backup

4. Which of the following examples would be the most effective file name?

1 / 1 point

⚪ Data_519

⚪ CampaignData_03

🔘 AirportCampaign_2013_10_09_V01

> AirportCampaign_2013_10_09_V01 is an effective file name because it is an appropriate length and it references the project name, creation date, and version.

⚪ May30-2019_AirportAdCampaignResults_Terminals3-5_InclCustSurveyResponses_Ideas

👍 Like   👎 Dislike   🚩 Report an issue