## Fathima Farhana

Undergraduate Student – BCA

Aspiring Business Development Associate with strong communication skills, eager to learn, grow, and contribute effectively.



#### **EDUCATION**

BCA (Pursuing)
SA College of Arts and Science

07/2023 - Present

Chennai

**Higher Secondary Education**Nazareth Matriculation Hr. Sec. School

06/2021 - 06/2022

Chennai

### **INTERNSHIP EXPERIENCE**

**Web Technology Intern (2 months)**Acmegrade

10/2024 - 11/2024

Worked on front-end and back-end web development tasks, gaining practical experience in HTML, CSS, JavaScript, and basic server-side scripting.

#### **SKILLS**

Python Java HTML/CSS

Strong Communication Interpersonal Skills

Proactive Attitude MS Office (Word, Excel, PPT)

## **CERTIFICATES**

## Object-Oriented Programming using Python (Infosys)

Gained hands-on experience in Python programming with a focus on object-oriented concepts like classes, inheritance, and encapsulation.

### RCM (Revenue Cycle Management) – Alison, 2025

Learned the end-to-end process of healthcare revenue cycle, including patient registration, billing, coding, and claims management.

# Medical Coding & Billing Diploma – Great Learning, 2025

Acquired foundational knowledge in medical terminology, ICD and CPT coding systems, and healthcare billing procedures.

#### Edunet SkillBuild Orientation (IBM) - 2024

Completed IBM's SkillBuild orientation, exploring career readiness, digital skills, and professional development tools.

## **LANGUAGES**

English

Tamil

Full Professional Proficiency

Native or Bilingual Proficiency

#### **STRENGTHS**

Confident Self-motivated

Quick Learner

Highly Adaptable

Ability to influence potential leads

Flexible approach with attitude