# **Mohamed Salah**

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### **Summary**

I'm Mohammed Salah Ahmed.

I am Student Business Administration . I consider myself a responsible and orderly Person. I am looking forward for My first work experience.

#### **Education**

#### **DIVISION OF BUSINESS ADMINISTRATION**

Zoser Higher Institute in Shubra El Kheima 10/2026

## **Experience**

## **Assistant Accountant**

Toshki Fouil

06/2024 - Present

Managed and recorded financial transactions, including invoicing, payroll processing, and expense tracking, ensuring accuracy and compliance with financial regulations. Prepared monthly, quarterly, and annual financial statements to provide insights into financial performance for management. Conducted account reconciliations to maintain accuracy in financial data and reduce discrepancies. Supported budgeting processes by providing relevant financial data and analysis to aid in decision–making. Coordinated with internal teams and external auditors to facilitate smooth financial audits and ensure proper documentation.

#### Front End Developer

Almadrasa

01/2023 - 04/2024

I started learning front-end development from various sources and websites until I found the School platform, where I purchased courses to learn this field. This experience significantly enhanced my knowledge through the projects I applied and my ability to handle large projects. It also developed my skills, such as research techniques and leveraging artificial intelligence to achieve the best results. Additionally, it improved my personal skills, including soft skills and other related competencies.

Currently, I have learned and mastered several languages, such as HTML, CSS, SASS, JavaScript, and React.js. I have applied many projects to master these technologies.

#### **Factor**

Hassan Allam Company

09/2022 - 03/2023

A construction worker with one year of experience working with a major construction company, possessing strong teamwork and time management skills, in addition to expertise in executing projects with precision and efficiency Delivered more than [x] meals per week, ensuring the highest quality of care

#### Waiter

Papa John's

04/2022 - 09/2022

A waiter with one year of experience working in an upscale restaurant, possessing strong customer service, time management, and teamwork skills, in addition to expertise in serving food and beverages professionally

# Skills

Communication skills, Time management, Leadership, Microsoft excel, Microsoft word Arabic, English

# Languages

Arabic, English