

To

The Block Development Officer
Kaliganj Block
Nadia District, West Bengal

Subject: Application for Residential Certificate for Name Correction in Birth Certificate

Respected Sir/Madam,

I, **Yeasin Sk**, son of **Safirul Sk**, am a permanent resident of:

**Chhotoitna, P.O. Jurapur, P.S. Kaliganj,
District Nadia, West Bengal, PIN – 741150.**

I am writing to request the issuance of a **Residential Certificate** for the purpose of **correcting my name in my Birth Certificate**.

I have been residing at the above-mentioned address since birth, and this is my permanent place of residence.

I am enclosing the following documents for your kind consideration:

1. Copy of Aadhaar Card
2. Copy of existing Birth Certificate
3. Passport-size photograph

I shall be grateful if you kindly issue the residential certificate at the earliest.

Thanking you in anticipation.

Yours faithfully,

Yeasin Sk

Mobile: 9883367897

Date: 01/08/2025

Place: Chhotoitna, Nadia