



BUP online Application Process

1. Select your desire program type

- Apply for Bachelors Program
- Apply for Masters Program

How To Apply	FAQ	Verify/Complete Payment
Apply for Bachelors Program > 	Notices Revised Admission Schedule for Master of Laws (LLM) (Evening) Program: Fall-2017 : Download	
Apply for Masters Program > 		
Already got your Username & Password? Click here to login. >		

Bangladesh University of Professionals (BUP)

Address: Mirpur Cantonment, Dhaka-1216
Telephone: 88-02-8000368, PABX 8000261-4
Mobile: N/A
Fax: 8000443

Help Line: 09666 790 790

From 0900 hours to 1700 hours (Everyday)

2. Chose your desire faculty

- Initially you can select one faculty, then click on **“Apply”** button at the right side

Select Undergraduate Program				
School Name	Start Date	End Date	Fee	
Faculty of Arts & Social Science	15/09/2017	12/10/2017	BDT. 750	APPLY
Faculty of Business Studies	15/09/2017	12/10/2017	BDT. 750	APPLY
Faculty of Science & Technology	15/09/2017	12/10/2017	BDT. 750	APPLY
Faculty of Security & Strategic Studies	15/09/2017	12/10/2017	BDT. 750	APPLY

Please visit [BUP Official Website](#) for more information about Undergraduate and Graduate programs.

- Once you chose any faculty or school name, the program or subject name will appear.
- Clicking on **“Next”** you will get the **purchase form** page

3. Purchase form or Sign up

- Fill up all the information
- You will receive an email after sign up with payment id to pay
- Go for payment

Purchase Form

* indicate required fields.

Please note that this is not the final application. Candidate will be able to access application form after successful payment.

Name *

Date Of Birth *

dd/MM/yyyy

Email *

SMS Mobile No. *

+88017XXXXXXX

Please include country code, eg: +8801700000000. Candidate will not receive Username and Password if number is in wrong format.

Guardian Mobile No. *

+88017XXXXXXX

Please include country code, eg: +8801700000000. Guardian will not receive information if number is in wrong format.

Gender *



Select Gender

Quota *

Select Quota

HSC/A-Level or Equivalent Passing Year *

Select

Enter the code shown.

Next

4. Payment

- a. Select payment option, Either **Pay by Bkash** or **Pay By Other Channel**



Name:

Payment ID:

Amount:

Facility:

Please note down your Payment ID and save this number for future reference. An email will be sent to containing your Payment ID.

- b. Pay by bKash option [Use payment id as your reference id]

Pay by bKash

Important

- Transactions can only be done using Personal bKash Account.
- The transaction has to be made using the Payment option from bKash menu.
- 10 digits Payment ID numbers must be used in the Reference section. No symbols, space or punctuation marks can be used.
- For counter number, individuals always has to input "1" in the designated section.

How to Pay:

1. Dial *247#
2. Select 'Payment' option.
3. Enter Merchant bKash Account No: **01769028780**
4. Enter amount: **11**
5. Enter reference: **1709200647**
6. Enter counter number: **1**
7. Enter your PIN number.

- Once you have successfully made the payment, you will receive an SMS with your payment details.
- Go to [Home Page](#) and click [Verify/Complete Payment](#).
- Enter your TrxID, that you have received via SMS, in the [Verify or Complete Payment Made By bKash](#) section on the right.
- Click [Verify bKash Transaction](#) to verify your payment.

Please make sure to enter the information correctly while making payment. BUP will not take any responsibility for any mistake.

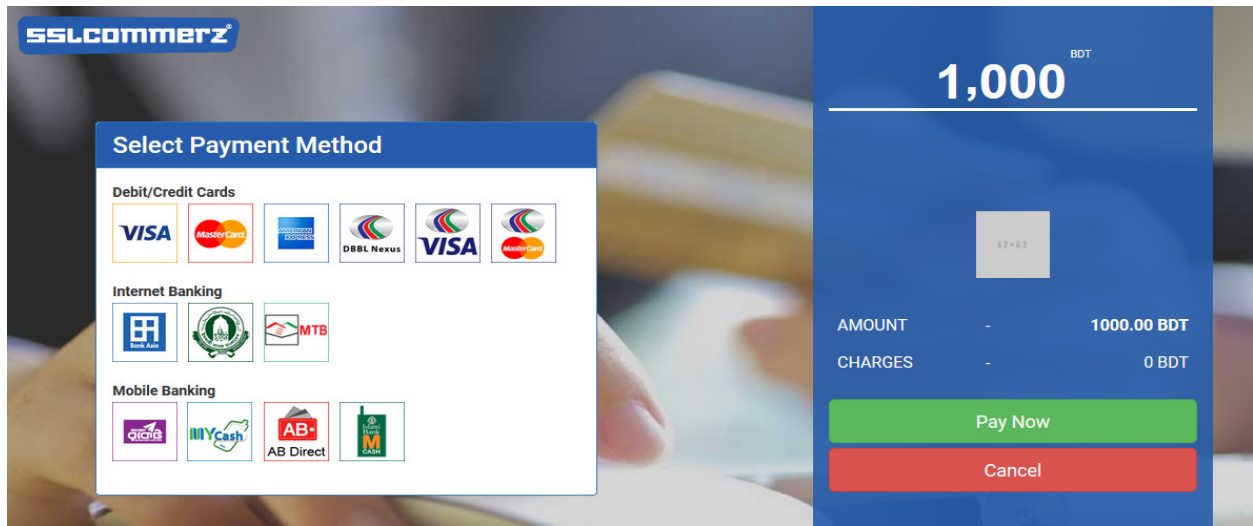
How to make the Payment

bKash
a BRAC BANK company

1. Dial *247# to start
2. Press '3' to select 'Payment'
3. Enter Merchant bKash Account No: 01xxxxxxxxxx
4. Enter Amount: XXXX
5. Enter Reference: Payment ID
6. Enter Counter Number: 1
7. Payment To: 01xxxxxxxxxx Amount: BDT XXXX.00 Counter Number: 1 Enter PIN to confirm: XXXX
8. Payment successful. To: 01xxxxxxxxxx Amount: BDT XXXX.00 Fee: BDT XXX Current Bal: BDT XXXX.00 TrxID: XXXXXXXX

You and the seller both will Get confirmation SMS

c. Payment through other channel



5. Payment verification

- Go to <http://admission.bup.edu.bd>
- Click on Verify/Complete Payment
- Verify or Complete Payment Made By Other Channels or**
- Select Verify or Complete Payment Made By bKash**
- No verification required if it is using online payment gateway
- Verify bKash using TrxID or transaction id

Verify or Complete Payment Made By **Other Channels**

Payment ID

Mobile

Email

Next

Verify or Complete Payment Made By **bKash**

Transaction Id or Trxid

Verify bKash Transaction

6. Receive SMS in your mobile, containing user id and password after payment verification
7. Sign in to submit details information
 - a. Go to <http://admission.bup.edu.bd>
 - b. Click on the login button and sign in using user & password
 - c. Provide Basic information

[Basic Info](#) » [Program Priority](#) » [Education](#) » [Parent/Guardian](#) » [Address](#) » [Additional/Work Experience](#) » [Upload Photo](#)

* indicate required fields.

Please note that there is no validation in this form.

Name in FULL *	<input type="text"/>		
Date Of Birth *	<input type="text" value="dd/MM/yyyy"/>	Place of Birth *	<input type="text"/>
Nationality *	<input type="text" value="Bangladesh"/>	Mother Tongue *	<input type="text" value="Bengali"/>
Gender *	<input type="text" value="Select Gender"/>	Marital Status *	<input type="text" value="Single"/>
National ID No.	<input type="text"/>	Quota *	<input type="text" value="General"/>
Blood Group *	<input type="text" value="Select Blood Group"/>	Email *	<input type="text"/>
Mobile *	<input type="text"/>	Religion *	<input type="text" value="Select Religion"/>

Save

d. Program/Subject **Priority**

Basic Info » **Program Priority** » Education » Parent/Guardian » Address » Additional/Work Experience » Upload Photo

Faculty Program Choice No.

SL#	Faculty	Program Name	Choice	
1.	Faculty of Business Studies	Bachelor of Business Administration	1	Edit
2.	Faculty of Business Studies	Bachelor of Business Administration in Finance & Banking	2	Edit
3.	Faculty of Business Studies	Bachelor of Business Administration in Accounting & Information System	3	Edit
4.	Faculty of Business Studies	Bachelor of Business Administration in Marketing	4	Edit
5.	Faculty of Business Studies	Bachelor of Business Administration in Management Studies	5	Edit

e. Provide **Education** or previous Academic Information

[Basic Info](#) / [Program Priority](#) / **[Education](#)** / [Parent/Guardian](#) / [Address](#) / [Additional/Work Experience](#) / [Upload Photo](#)

Grade Points Calculation process for **English Medium Students** - Calculate the Average Grade Points using the table considering all subjects.

Grade	A*/A	B	C	D
GPA	5.00	4.00	3.50	3.00

Students of International Baccalaureate (IB) must pass in minimum 06 (six) subjects having minimum 30 points based on rating scale used in their curriculum (7, 6, 5, 4, 3). Rating of 1 and 2 will not be considered in point calculation.

Secondary School / O-Level	Higher Secondary School / A-Level
Exam Type * Secondary School Certificate	Exam Type * Higher Secondary School Cer
Education Board * Select Board	Education Board * Select Board
Institute * 	Institute *
Roll Number * 	Roll Number *
Group Or Subject * Select Group Or Subject	Group Or Subject * Select Group Or Subject
Division/Class * GPA	Division/Class * GPA
GPA/Score * 	GPA/Score *
GPA Without 4th Subject 	GPA Without 4th Subject
Marks * 	Marks *
Exam Year * 2015	Exam Year * 2017

Save

f. Provide Parent/Guardian information

[Basic Info](#) / [Program Priority](#) / [Education](#) / **[Parent/Guardian](#)** / [Address](#) / [Additional/Work Experience](#) / [Upload Photo](#)

Father	
Father's Name *	<input type="text"/>
Late?	<div>Select</div>
Occupation *	<input type="text"/>
Occupation Type *	<div>Select</div>
Designation	<input type="text"/>
Mobile *	<input type="text"/>
Email	<input type="text"/>
National ID *	<input type="text"/>
Nationality *	<div>Select Country</div>

Mother	
Mother's Name *	<input type="text"/>
Late?	<div>Select</div>
Occupation *	<input type="text"/>
Designation	<input type="text"/>
Mobile *	<input type="text"/>
National ID *	<input type="text"/>
Nationality *	<div>Select Country</div>

Guardian	
Guardian's Name *	<input type="text"/>
Relationship with the applicant *	<div>Select</div>
Other	<input type="text"/>
Occupation	<input type="text"/>
Mailing Address (Postal)	<input type="text"/>
Email	<input type="text"/>
Mobile *	<input type="text"/>
National ID	<input type="text"/>
Nationality	<div>Select Country</div>

Save

g. Provide **address** in details

Basic Info » Program Priority » Education » Parent/Guardian » **Address** » Additional/Work Experience » Upload Photo

Present/Mailing Address		Permanent Address	
Mailing Address *	<input type="text"/>	Mailing Address *	<input type="text"/>
Division *	<input type="text" value="Select Division"/>	Division *	<input type="text" value="Select Division"/>
District *	<input type="text" value="Select District"/>	District *	<input type="text" value="Select District"/>
Upazila	<input type="text"/>	Upazila	<input type="text"/>
Country *	<input type="text" value="Select Country"/>	Country *	<input type="text" value="Select Country"/>
Post Code *	<input type="text"/>	Post Code *	<input type="text"/>
Telephone No.	<input type="text"/>	Telephone No.	<input type="text"/>

Save

h. Provide **additional** information

Basic Info » Program Priority » Education » Parent/Guardian » Address » **Additional/Work Experience** » Upload Photo

Have you ever been admitted to BUP? *	<input type="text" value="No"/>
If yes, state Student ID No. *	<input type="text"/>
Candidate Annual Income	<input type="text"/>
Father Annual Income *	<input type="text"/>
Mother Annual Income	<input type="text"/>

Extracurricular Activity (if any)

Activity	<input type="text"/>	Award	<input type="text"/>	Date	<input type="text" value="dd/MM/yyyy"/>
Activity	<input type="text"/>	Award	<input type="text"/>	Date	<input type="text" value="dd/MM/yyyy"/>

Save

i. Upload **photo**

Basic Info » Program Priority » Education » Parent/Guardian » Address » Additional/Work Experience » Upload Photo

Photo	Signature
 File size: 150kb	Upload signature with full name.  File size: 150kb

j. Declaration

k. Submit

8. Admit card

- After verification of applicant information
- Admit card will be provided at the end of the application deadline or day before exam
- Sign to **admission.bup.edu.bd** to download admit card

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