

BUP online Application Process

1. Select your desire program type

- a. Apply for Bachelors Program
- b. Apply for Masters Program

How To Apply	FAQ	Verify/Complete Payment
Apply for Bachelors Program ➤ 		
Apply for Masters Program ➤ 		
Already got your Username & Password? Click here to login. ➤	Notices	
	Revised Admission Schedule for Master of Laws (LLM) (Evening) Program: Fall-2017 : Download	

Bangladesh University of Professionals (BUP)

Address: Mirpur Cantonment, Dhaka-1216
Telephone: 88-02-8000368, PABX 8000261-4
Mobile: N/A
Fax: 8000443

Help Line: 09666 790 790

From 0900 hours to 1700 hours (Everyday)

2. Chose your desire faculty

- a. Initially you can select one faculty, then click on “**Apply**” button at the right side

Select Undergraduate Program			
School Name	Start Date	End Date	Fee
Faculty of Arts & Social Science	15/09/2017	12/10/2017	BDT. 750
Faculty of Business Studies	15/09/2017	12/10/2017	BDT. 750
Faculty of Science & Technology	15/09/2017	12/10/2017	BDT. 750
Faculty of Security & Strategic Studies	15/09/2017	12/10/2017	BDT. 750

Please visit [BUP Official Website](#) for more information about Undergraduate and Graduate programs.

- b. Once you chose any faculty or school name, the program or subject name will appear.
- c. Clicking on “**Next**” you will get the **purchase form** page

3. Purchase form or Sign up

- a. Fill up all the information
- b. You will receive an email after sign up with payment id to pay
- c. Go for payment

Purchase Form

* indicate required fields.

Please note that this is not the final application. Candidate will be able to access application form after successful payment.

Name *	<input type="text"/>
Date Of Birth *	<input type="text"/> dd/MM/yyyy
Email *	<input type="text"/>
SMS Mobile No. *	<input type="text"/> +88017XXXXXXX
Please include country code, eg: +8801700000000. Candidate will not receive Username and Password if number is in wrong format.	
Guardian Mobile No. *	<input type="text"/> +88017XXXXXXX
Please include country code, eg: +8801700000000. Guardian will not receive information if number is in wrong format.	
Gender *	<input type="button" value="Select Gender"/>
Quota *	<input type="button" value="Select Quota"/>
HSC/A-Level or Equivalent Passing Year *	<input type="button" value="Select"/>



Enter the code shown.

4. Payment

- a. Select payment option, Either **Pay by Bkash or Pay By Other Channel**

Name: [REDACTED]

Payment ID: [REDACTED]

Amount: [REDACTED]

Faculty: [REDACTED]

Please note down your Payment ID and save this number for future reference. An email will be sent to [REDACTED] containing your Payment ID.

[Pay By BKash](#) [Pay By Other Channel](#)



- b. Pay By bKash option [Use payment id as your refence id]

Pay by bKash

Important

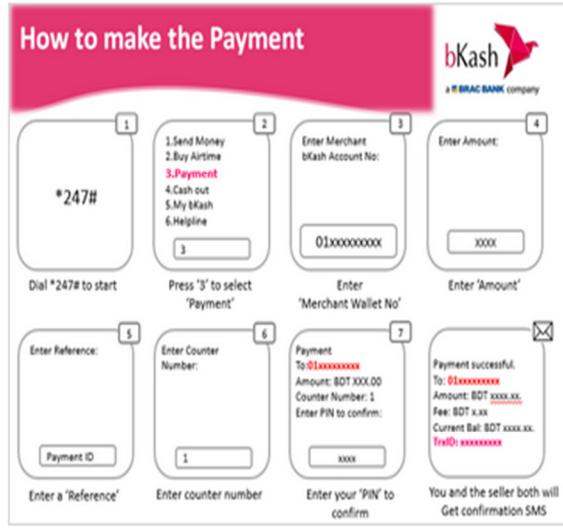
- Transactions can only be done using Personal bKash Account.
- The transaction has to be made using the Payment option from bKash menu.
- 10 digits Payment ID numbers must be used in the Reference section. No symbols, space or punctuation marks can be used.
- For counter number, individuals always has to input "1" in the designated section.

How to Pay:

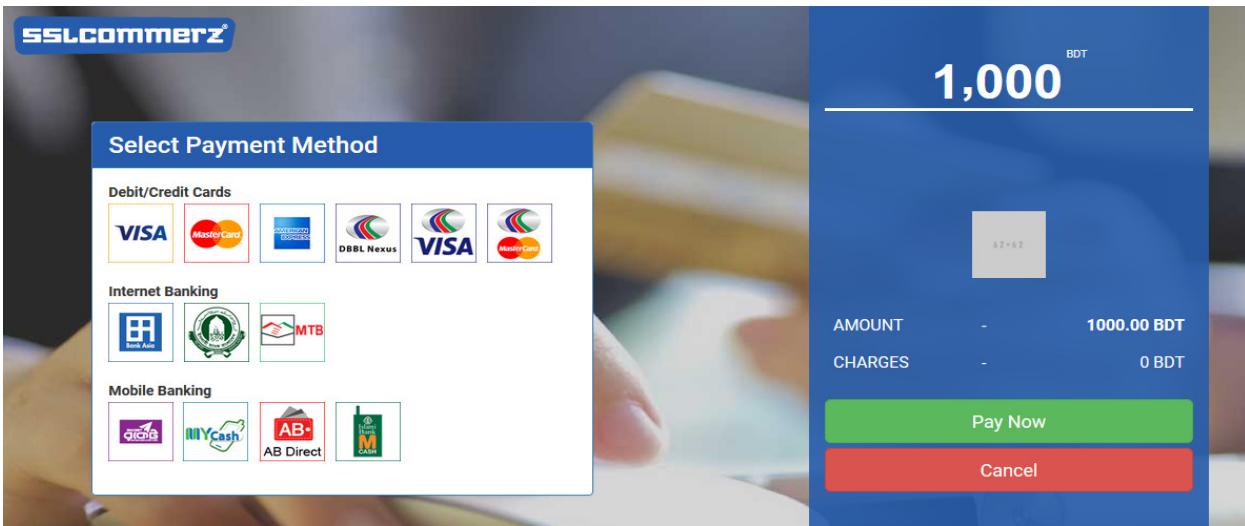
- Dial *247#
- Select 'Payment' option.
- Enter Merchant bKash Account No: **01769028780**
- Enter amount: **11**
- Enter reference: **1709200647**
- Enter counter number: **1**
- Enter your PIN number.
 - Once you have successfully made the payment, you will receive an SMS with your payment details.
 - Go to [Home Page](#) and click [Verify/Complete Payment](#).
 - Enter your TrxID, that you have received via SMS, in the Verify or Complete Payment Made By **bKash** section on the right.
 - Click [Verify bKash Transaction](#) to verify your payment.

**Please make sure to enter the information correctly while making payment.
BUP will not take any responsibility for any mistake.**

How to make the Payment



c. Payment through other channel



5. Payment verification

- a. Go to <http://admission.bup.edu.bd>
- b. Click on Verify/Complete Payment
- c. **Verify or Complete Payment Made By Other Channels or**
- d. **Select Verify or Complete Payment Made By bkash**
- e. No verification required if it is using online payment gateway
- f. Verify bKash using TrxID or transaction id

Verify or Complete Payment Made By Other Channels	
Payment ID	<input type="text"/>
Mobile	Format: +88017XXXXXXX
Email	<input type="text"/>
<input type="button" value="Next"/>	
Verify or Complete Payment Made By bkash	
<input type="text" value="Transaction Id or TxId"/>	
<input type="button" value="Verify bKash Transaction"/>	

6. Receive SMS in your mobile, containing user id and password after payment verification

7. Sign in to submit details information

- a. Go to <http://admission.bup.edu.bd>
- b. Click on the login button and sign in using user & password
- c. Provide Basic information

Basic Info » Program Priority » Education » Parent/Guardian » Address » Additional/Work Experience » Upload Photo

* indicate required fields.

Please note that there is no validation in this form.

Name in FULL *			
Date Of Birth *	dd/MM/yyyy	Place of Birth*	
Nationality*	Bangladesh	Mother Tongue*	Bengali
Gender *	Select Gender	Marital Status*	Single
National ID No.		Quota *	General
Blood Group *	Select Blood Group	Email *	
Mobile *		Religion*	Select Religion

Save

d. Program/Subject Priority

Basic Info » **Program Priority** » Education » Parent/Guardian » Address » Additional/Work Experience » Upload Photo

Faculty	Select	Program	Select Faculty	Choice No.	Select	Add
SL#	Faculty	Program Name			Choice	
1.	Faculty of Business Studies	Bachelor of Business Administration		1	Edit	
2.	Faculty of Business Studies	Bachelor of Business Administration in Finance & Banking		2	Edit	
3.	Faculty of Business Studies	Bachelor of Business Administration in Accounting & Information System		3	Edit	
4.	Faculty of Business Studies	Bachelor of Business Administration in Marketing		4	Edit	
5.	Faculty of Business Studies	Bachelor of Business Administration in Management Studies		5	Edit	

e. Provide **Education** or previous Academic Information

Basic Info / Program Priority / Education / Parent/Guardian / Address / Additional/Work Experience / Upload Photo																																												
Grade Points Calculation process for English Medium Students - Calculate the Average Grade Points using the table considering all subjects.																																												
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Grade</th> <th>A*/A</th> <th>B</th> <th>C</th> <th>D</th> </tr> </thead> <tbody> <tr> <td>GPA</td> <td>5.00</td> <td>4.00</td> <td>3.50</td> <td>3.00</td> </tr> </tbody> </table>	Grade	A*/A	B	C	D	GPA	5.00	4.00	3.50	3.00																																		
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<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center; padding: 5px;">Secondary School / O-Level</th> <th colspan="2" style="text-align: center; padding: 5px;">Higher Secondary School / A-Level</th> </tr> </thead> <tbody> <tr> <td style="width: 5%;">Exam Type *</td> <td style="width: 45%;">Secondary School Certificate</td> <td style="width: 5%;">Exam Type *</td> <td style="width: 45%;">Higher Secondary School Cer</td> </tr> <tr> <td>Education Board *</td> <td>Select Board</td> <td>Education Board *</td> <td>Select Board</td> </tr> <tr> <td>Institute *</td> <td></td> <td>Institute *</td> <td></td> </tr> <tr> <td>Roll Number *</td> <td></td> <td>Roll Number *</td> <td></td> </tr> <tr> <td>Group Or Subject *</td> <td>Select Group Or Subject</td> <td>Group Or Subject *</td> <td>Select Group Or Subject</td> </tr> <tr> <td>Division/Class *</td> <td>GPA</td> <td>Division/Class *</td> <td>GPA</td> </tr> <tr> <td>GPA/Score *</td> <td></td> <td>GPA/Score *</td> <td></td> </tr> <tr> <td>GPA Without 4th Subject</td> <td></td> <td>GPA Without 4th Subject</td> <td></td> </tr> <tr> <td>Marks *</td> <td></td> <td>Marks *</td> <td></td> </tr> <tr> <td>Exam Year *</td> <td>2015</td> <td>Exam Year *</td> <td>2017</td> </tr> </tbody> </table>	Secondary School / O-Level		Higher Secondary School / A-Level		Exam Type *	Secondary School Certificate	Exam Type *	Higher Secondary School Cer	Education Board *	Select Board	Education Board *	Select Board	Institute *		Institute *		Roll Number *		Roll Number *		Group Or Subject *	Select Group Or Subject	Group Or Subject *	Select Group Or Subject	Division/Class *	GPA	Division/Class *	GPA	GPA/Score *		GPA/Score *		GPA Without 4th Subject		GPA Without 4th Subject		Marks *		Marks *		Exam Year *	2015	Exam Year *	2017
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<input style="background-color: #005a99; color: white; padding: 5px; width: fit-content;" type="button" value="Save"/>																																												

f. Provide Parent/Guardian information

Basic Info / Program Priority / Education / **Parent/Guardian** / Address / Additional/Work Experience / Upload Photo

Father		Mother	
Father's Name *	<input type="text"/>	Mother's Name *	<input type="text"/>
Late?	Select <input type="button" value="▼"/>	Late?	Select <input type="button" value="▼"/>
Occupation *	<input type="text"/>	Occupation *	<input type="text"/>
Occupation Type*	Select <input type="button" value="▼"/>	Designation	<input type="text"/>
Designation	<input type="text"/>	Mobile *	<input type="text"/>
Mobile *	<input type="text"/>	National ID *	<input type="text"/> <input type="button" value="▼"/>
Email	<input type="text"/>	Nationality *	Select Country <input type="button" value="▼"/>
National ID *	<input type="text"/> <input type="button" value="▼"/>		
Nationality *	Select Country <input type="button" value="▼"/>		

Guardian	
Guardian's Name *	<input type="text"/>
Relationship with the applicant *	Select <input type="button" value="▼"/>
Other	<input type="text"/>
Occupation	<input type="text"/>
Mailing Address (Postal)	<input type="text"/>
Email	<input type="text"/>
Mobile *	<input type="text"/>
National ID	<input type="text"/> <input type="button" value="▼"/>
Nationality	Select Country <input type="button" value="▼"/>

Save

g. Provide **address** in details

Basic Info » Program Priority » Education » Parent/Guardian » **Address** » Additional/Work Experience » Upload Photo

Present/Mailing Address	Permanent Address
Mailing Address * (Postal)	Mailing Address * (Postal)
Division *	Select Division
District *	Select District
Upazila	
Country *	Select Country
Post Code *	
Telephone No.	

Save

h. Provide **additional** information

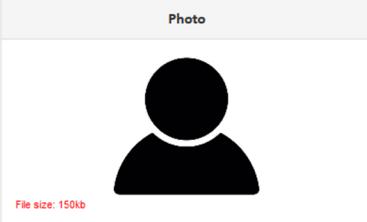
Basic Info » Program Priority » Education » Parent/Guardian » **Address** » **Additional/Work Experience** » Upload Photo

Have you ever been admitted to BUP? *	No	
If yes, state Student ID No. *		
Candidate Annual Income		
Father Annual Income *		
Mother Annual Income		
Extracurricular Activity (if any)		
Activity	Award	Date dd/MM/yyyy
Activity	Award	Date dd/MM/yyyy

Save

i. Upload **photo**

Basic Info » Program Priority » Education » Parent/Guardian » Address » Additional/Work Experience » **Upload Photo**

Photo  File size: 150kb	Signature Upload signature with full name.  File size: 150kb
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- j. Declaration
- k. Submit

8. Admit card

- a. After verification of applicant information
- b. Admit card will be provided at the end of the application deadline or day before exam
- c. Sign to **admission.bup.edu.bd** to download admit card

-X-