Mohammad Sleiman

MIS Student | Front-End Intern (HTML , CSS) | Data Entry

📞 +961 81804285 📍 Tyre, Lebanon

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EDUCATION

Higher Technical Diploma Management Information Systems (MIS)
IPNET Institute, Lebanon
Completed – Awaiting Certificate
2025

SUMMARY

Motivated MIS student with solid understanding of HTML and CSS, and practical experience in data entry and office tools. Eager to gain real-world experience as a front-end intern and improve web development skills in a professional team environment.

ACHIEVEMENTS

Basic Accounting System
Using Excel and VBA
2022

Sample Webpage
Using HTML & CSS
2025

EXPERIENCE

Data Entry
Sleiman for Agriculture and General Commerce , Tyre

2022 – Ongoing

- Entered product and sales data using Excel.
- Assisted customers and handles sales transactions.
- Managed basic inventory and invoice records.

LANGUAGES

Arabic ●●●●●
(Native)

English ●●●●●
(Good, Intermediate)

TECHNICAL SKILLS

Web Development (HTML, CSS)

Programming Basics (JAVA, SQL, VB.NET)

Microsoft Office (Access, Excel, Word)

Data Entry & Typing