

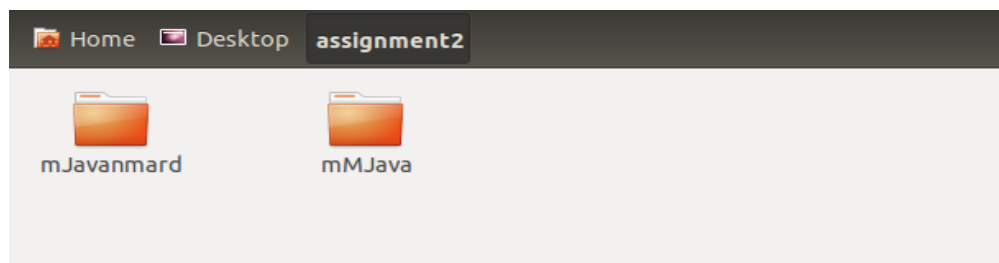
Welcome to simple EmailAll application:

Steps to email to all students at once:

1. First by clicking on Search Excel File (NECESSARY: with format .xls), find the excel file containing students' information as follows (following format is required):

	A	B	C	D
1	UserName	First Name	Last Name	Email
2	mJavanmard	Mahdi	Javanmard	javanmard_mahdi@yahoo.com
3	mMJava	Mohammad Mahdi	Javanmard	mjavanmard@cs.stonybrook.edu
4				
5				

2. By clicking on the Search Parent Folder, find the parent folder of all the students folders. Parent folder contains folder per student who submit the assignment. For example, following parent folder (whose name is assignment2) contains following folders.



Inside each of students' folders, (besides their submitted code,) you need to put the excel comment file (NECESSARY: with format .xls). For example, if you click on mJavanmard folder, you will have:



3. Fill out following required information:
 - Gmail Address.
 - Your password.
4. Change the name of the Grading sheet from HW???GradeSheet.xls to what you have inside each of the students' folders (in this example: HW2GradeSheet.xls).
5. Change the title by replacing ? with the number of assignment you have graded (in this example: Assignment #2 – Grade)
6. Change the body as you want except the first line which is “Dear \$\$\$”. Those dollar signs are required to be replaced by the name of student (name of student is obtained from the excel file). Please note that in the body, it is NECESSARY to change the question mark (“?”) to the assignment number you have graded.
7. Click Send Button.