

# Meeting minutes

Sep 8, 2018

09:30-10:30

Place: Room 2.40

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**Meeting called by:** Matthys Kuiper

**Timekeeper:** Shema Gael

**Type of meeting:** Initial meeting

**Note taker:** Shema Gael

**Attendees:** Subhi Hamidi , Mohammad Baghban , Ryan Hermelijn

## *Minutes*

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**Agenda item: Initial Requirements**

**Discussion:** Draw up a theme for an event and use available technologies for its development . Also provide a project plan .

**Agenda item: Project Manager Meetings**

**Discussion:** This will be once a week only .

**Agenda item: Client Meeting Agendas / Schedule**

**Discussion:** . We only have 3 meetings throughout the whole duration of the project to meet with the client . The first meeting being on the 15 of September 2018.

**Agenda item: Final Overview of the project**

**Discussion:** This will be in form of a demo presentation of the working prototype

**Agenda item: Understanding the way the applications will work**

**Discussion:** 2 different applications will be used ; C# and a Website , with authentication required. c# For the administrators and the website for the users.