

Semester 2

(2 Credit Course)

Unit 1

1. Selections from *Modern Indian Literature: Poems and Short Stories*

- Prem Chand: 'The Holy Panchayat'
- Nissim Ezekiel: 'Enterprise'
- Ambai: 'Squirrel'

Unit 2

Speaking Skills:

- Conversation: Types of Conversation, Strategies for Effective Conversation, Conversation Practice: Telephonic Conversation, Conversation at Airport Ticket Counters, Ordering Food at a Restaurant, etc.
- Group Discussion: Nature and Characteristics of Group Discussion, Objectives of Group Discussion (Group Discussion, Panel Discussion, Meetings, Symposium), Effective participation in Group Discussion.

Tutorial:

- *You and your friends are going out for dinner. Some of you need to pool your car with one another and meet at a point before going to visit a popular food-joint in a city. Develop a **dialogue** in which conversations related to meeting, ordering food and leaving the place are involved.*
- *Enlist dos and don'ts of **Group Discussion**.*

Books Recommended:

- *Modern Indian Literature: Poems and Short Stories*. New Delhi: OUP.
- *Technical Communication: Principles and Practice*. Edited by Meenakshi Raman and Sangeeta Sharma, OUP.