

MOHAMMED ZUBAIR OMAR

28 Circuit Rd, Unit 39 Emerald Close, Beyers Park

Boksburg, Johannesburg

South Africa, 1459

+27 66 253 7868

mohammedzubaiomar@gmail.com

PERSONAL DETAILS

IDENTITY NUMBER:	9901165395088
HOME LANGUAGE:	English
DRIVERS LICENCE:	Code 08

PERSONAL SKILLS

- Background and related coursework in Information Technology Management, continuously striving to develop my professional expertise
- Able to perform well under pressure, results oriented, formulate and construct well written reports
- Competence in Microsoft office (Microsoft Excel, Word, PowerPoint, OneDrive)
- Capable of working both independently and part of a team when required
- Able to practice effective communication tools
- Able to work with various spreadsheets and data
- Knowledge and competence in Microsoft Azure, Data Analysis, Power BI, Power Apps, Power Automate, Active Directory, Geo-coding, Data capturing, System Administration and 1st Line and 2nd Line Support (Desktop and Service Desk).
- Able to communicate effectively with colleagues and pay attention to detail in projects that are assigned to me
- Able to carry out effective leadership, decision-making and time management
- Highly motivated, goal driven and excellent organizational skills
- Fast learner, creative and critical independent thinker always looking for new methods to solve tasks that are assigned to me
- Demonstrated problem solving ability, always open to new ideas, flexibility and ability to thrive in a dynamic work environment

WORK EXPERIENCE

INSTITUTION: **Europcar South Africa**

DATE: May 2022 - Current

JOB TITLE: I.T. Specialist

DEPARTMENT: IT Operations

DUTIES:

- Desktop Support
- Service Desk Support
- System Administration
- General Administration
- Server Patching
- Power Platform
- Asset Management

REFEREE: Pheelo Motolo (Manager)

CONTACT: 076 506 4204

INSTITUTION: **Imperial Logistics**

DATE: March 2020 – February 2022

JOB TITLE: Future Fit Associate

DEPARTMENT: Digital and IT

DUTIES:

- SAP Archiving
- Data Analysis
- Power BI
- Geo-coding
- Data capturing

REFEREE: Lisbeth Bilankulu (Line Manager)

CONTACT: 071 593 5470

INSTITUTION:**Europcar South Africa****DATE:**

June - July 2019

JOB TITLE:

Intern

DEPARTMENT:

IT Department

DUTIES:

- Service Desk Administrator
- First line user support
- Server Administration
- Network Administration
- Testing
- Sage ERP
- BI Reporting
- Business Analysis
- Project Management
- ICT Governance and Risk Compliance

REFEREE:

Geshan Naicker (Manager)

CONTACT:

082 904 9428

TERTIARY EDUCATION

TERTIARY INSTITUTE:

MANCOSA (Management College of South Africa)

DEGREE:Bachelor of Commerce: Information Technology
Management**DURATION:**

2017-2019

NON-ACADEMIC ACHIEVEMENTS

SPECCON Certificate of Achievement:	Corporate Basic Microsoft Excel (Level 1)
SPECCON Certificate of Achievement:	Corporate Intermediate Microsoft Excel (Level 2)
SPECCON Certificate of Achievement:	Microsoft Advanced Excel (Level 3)
Baker Mckenzi Certificate of Compliance:	Global Anti -Corruption/ Anti – Bribery
Microsoft Certified:	AZ-900 (Azure Fundamentals)
Microsoft Certified:	PL-900 (Microsoft Power Platform)

SECONDARY EDUCATION

SCHOOL ATTENDED:	Orient Islamic School
HIGHEST GRADE PASSED:	Grade 12- NSC Bachelors Pass
YEAR COMPLETED:	2016



REPUBLIC OF SOUTH AFRICA NATIONAL IDENTITY CARD

Surname:

OMAR

Names:

MOHAMMED ZUBAIR

Sex:

M

Nationality:

RSA

Identity Number:

9901165395088

Date of Birth:

16 JAN 1999

Country of Birth:

RSA

Status:

CITIZEN



Signature:

A handwritten signature in black ink, appearing to read "M. Zubair".



Management College of Southern Africa



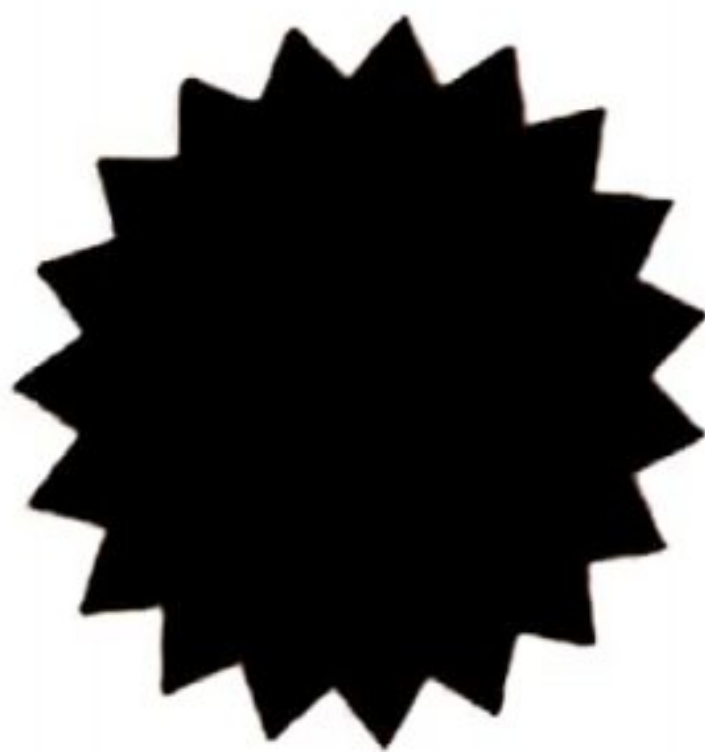
This is to certify that

Mohammed Zubair Omar

**was admitted this day at a congregation of the
Management College of Southern Africa to the degree of**

Bachelor of Commerce in Information and Technology Management

having satisfied the conditions prescribed for the degree.



802566

S/N MAN022024

/H. H. H.
Principal

Kaibo

Dean
18 April 2020
12803

Registered with the Department of Higher Education and Training
Republic of South Africa
Reg No. 2000/HE07/003

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Date: 18 July 2019

To whom it may concern

I hereby confirm in my capacity as Senior IT Manager at Europcar South Africa that Mohammed Omar has been an intern at the organisation for a period of 2 months (June-July 2019). During this period we have outlined a program to orientate him on all aspects of our IT operation which included the following:

- Service desk administration
- First line user support
- Server Administration
- Network Administration
- Testing
- Sage ERP
- BI Reporting
- Business Analysis
- Project Management
- ICT Governance Risk and Compliance

Mohammed has demonstrated a passion to learn and work cohesively with the teams he has been seconded to. He has acquired hands on experience in the areas mentioned above and these learnings can be applied in future roles he might be in.

I strongly recommend Mohammed for any future positions he will be applying for due to competency and willingness to learn shown during his time at Europcar South Africa.

Sincerely

Elias Moloi
Senior IT Manager: Infrastructure and Operations

Geshan Naicker
Senior IT Manager: Governance Risk and Compliance

Luyanda Ntuane
IT Executive

Europcar South Africa, a Division of Imperial Group Ltd

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Tel: +27 (0)11 479 4000 | Fax: +27 (0)11 453 6889 | info@europcar.co.za
24-Hour Call Centre: 0861 131 000 | www.europcar.co.za | [Twitter](#) [Facebook](#) EuropcarSA

Executive Management: Corné Venter (CEO), A Botha, CB Brown, MC Lydall, PD Jacobs, WJB Pretorius, J Naidoo, AS Moosa, LL Ntuane
Executive Directors: OS Arbee (Chief Executive), M Akoojee, MP de Canha, M Swanepoel
Company Secretary: RA Venter

SPECCON
CERTIFICATE
OF ACHIEVEMENT

MICT - ACC/2014/07/144
SERVICES SETA - ACC NO - 12270
MERSETA - No MER/ACC/002048

Mohammed Zubair Omar

has successfully completed the course

Corporate - Basic Microsoft Excel (Level 1) v1

September 15th, 2020

Grade: 85.00 %

Cert code: mHwizuMEFp

HT vd Westhuizen

Heinrich van der Westhuizen
Managing Director

SPECCON
2013/101544/07

SPECCON
CERTIFICATE
OF ACHIEVEMENT

MICT – ACC/2014/07/144
SERVICES SETA – ACC NO – 12270
MERSETA – No MER/ACC/002048

Mohammed Zubair Omar

has successfully completed the course

Corporate - Intermediate Microsoft Excel (Level 2) v1

September 19th, 2020

Grade: 75.00 %

Cert code: HZfqm0WIY

HT van der Westhuizen

Heinrich van der Westhuizen
Managing Director



SPECCON
CERTIFICATE
OF ACHIEVEMENT

MICT – ACC/2014/07/144
SERVICES SETA – ACC NO – 12270
MERSETA – No MER/ACC/002048

Mohammed Zubair Omar

has successfully completed the course

Advanced Microsoft Excel (Level 3) v1

September 30th, 2020

Grade: 70.00 %

Cert code: AilLw4KBKp

HT van der Westhuizen

Heinrich van der Westhuizen
Managing Director





Certificate of Compliance

Awarded to:

Zubair Omar

This is to certify that you have accepted compliance and successfully completed the following online training from Baker McKenzie Link.

Global Anti-Corruption / Anti-Bribery
95% ; 2021-5-3

Your participation in this course clearly demonstrates a dedication to your profession, a keen interest in continuing education and a clear understanding of the importance of corporate compliance.

A handwritten signature in black ink, appearing to read "Karoline Q." with a stylized flourish.

Karoline Quinn
CEO

Baker McKenzie Link

**Baker
McKenzie.**
Link

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Imperial™

beyond possibility

Certificate of Completion

This certificate is
awarded to

Mohammed Zubair Omar

ID: 9901165395088

Company:

Imperial

Programme:

Project Management

Completed through Imperial
Logistics Academy
(Accreditation Number: TETA 13-300)

Training Period:

Start: 17/03/2020

End: 06/10/2020

Kloseke

Imperial Logistics Academy
Representative

jksidogi

Quality Assurer

20/05/2021

Date



Mohammed Zubair Omar

(Legal name: Mohammed Zubair Omar)

has successfully achieved the certification

Microsoft Certified: Azure Fundamentals

Date of achievement: October 8, 2022

Certification Number: I441-4639

A handwritten signature in black ink, appearing to read "Satya N.".

Satya Narayana Nadella



Mohammed Zubair Omar

(Legal name: Mohammed Zubair Omar)

has successfully achieved the certification

Microsoft Certified: Power Platform Fundamentals

Date of achievement: February 11, 2023

Certification Number: I606-3334

A handwritten signature in black ink, appearing to read "Satya N.".

Satya Narayana Nadella