

# Uttaramalluru Mohan Babu

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## Professional Summary

Results-oriented fresher with strong analytical and organizational skills. Proven ability in problem-solving, project coordination, and team collaboration. Seeking an entry-level opportunity in operations, business analysis, or project management.

## Core Competencies

**Analytical & Problem-Solving | Project Management | Leadership & Team Management | Decision Making | Process Optimization | Communication | Time Management**

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## Professional Experience

### Co-Coordinator, Operations & Events

**Bharath Institute of Higher Education and Research** | Chennai | 2023 – 2025

- Led organizational initiatives and coordinated cross-functional team activities, ensuring successful execution of multiple projects simultaneously
- Managed event planning and logistics for club activities, demonstrating strong project coordination and attention to detail
- Collaborated with diverse teams to align on objectives and deliver results on schedule
- Developed and implemented processes to streamline workflows and improve team efficiency

### Business Analysis Intern

**DevSkillHub & CodersCave** | Remote | Sep – Nov 2023

- Completed training in data analysis and business intelligence methodologies
- Executed process improvement projects that enhanced operational efficiency
- Analyzed workflows to identify bottlenecks and recommend solutions

## Key Projects

**Expenses Tracker Application** – Streamlined financial management, reducing reporting time by 30%

**Data Insight Analyzer** – Created interactive analysis platform for data-driven decision-making

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## Education

### **Bachelor of Technology (B.Tech) in Computer Science and Engineering (with specialization in Artificial Intelligence)**

Bharath Institute of Higher Education and Research | Chennai | May 2025

**Cumulative GPA: 9.5/10.0**

#### **Relevant Coursework:**

- Data Analysis & Business Intelligence
- Project Management
- Organizational Behavior
- Systems Thinking & Process Improvement
- Communication & Presentation Skills

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## Certifications

**Accenture:** Data Analytics & Visualization | **Microsoft:** Generative AI Fundamentals |

**NPTEL IIT:** IoT Introduction

## Skills & Languages

**Tools:** MS Excel, PowerPoint, Google Workspace | **Languages:** English (Fluent), Hindi, Telugu | **Soft Skills:** Leadership, Strategic Thinking, Event Management

## Achievements

AI Club Co-Coordinator | 9.5 CGPA maintained with extracurricular leadership