



AMRUTA R. JADHAV
SENIOR ARCHITECT

CONTACT



+919767916968



architect.amrutajadhav@gmail.com



www.linkedin.com/in/amruta-jadhav



Kendriya Vihar, Pune

COVER LETTER

I am writing to express my interest in the Revit Architect position at your company. The attached resume explains in detail my qualifications for this position.

For the past 9 years I have worked as Senior Architect at Kool Homes. My current role is a front line position in which I greet and assist up to five consultants, engineers and contractors maintain the project analysis report.

I have exceptional computer skills. Specifically, I am proficient with Auto Cad and Revit.

Thank you for taking the time to review my resume. I am available at your convenience for an interview.

Sincerely,

Ar Amruta R Jadhav



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 Kendriya Vihar, Pune

EDUCATION

-PGPPM
Distance Learning
NICMAR,Pune.

-Bachelor of Architecture
Dr. B N C A, University of Pune.
2005.

EXPERTISE

- Revit
- Autocad
- V-Ray
- Photoshop
- Sketch Up

LANGUAGES

MARATHI

HINDI

ENGLISH

ABOUT

Highly motivated Senior Architect with comprehensive experience preparing architectural designs for the full completion of residential, commercial and public buildings. Skilled in applying creativity to design, highly appealing, interesting, yet functional designs the engage emotion. Possess a proven ability to lead projects teams to successfully deliver agreed upon superior quality solutions.

CAPABILITIES AND SKILLS

- Design Skills
- Computer Literacy
- Knowledge of Building Laws and Codes
- Engineering and Math
- Communication Skills
- Business Knowledge

EXPERIENCES

2019- **Senior Architect**
2010 Kool Homes, Pune.

Managing small and medium scale projects forming relationships and coordinating design decisions with consultants, engineers and contractors. Working in both AutoCAD and Revit across retail residential and mixed use projects designing across all phases from conceptual design through to construction documentation.

2009- **Junior Architect**
2007 M/S R R Dhoot, Pune.

Worked primarily in design development phase of several residential and industrial projects. Drafted various design drawings and made subsequent adjustments based on both client and principal feedback. Also helped to create a standardized library of construction details drawings.

2006- **Fresher**
2005 Janardhan Reddy Architects & Associates, Bangalore.

Assisted with the production of construction drawings such as architectural and electrical plans ,architecture schedules and interior elevations.