

Service #1

Audit & Assurance

Audit & Assurance

- Taxation
- Business Support
- Management Consultancy
- International Transactions
- New Business Support

- Statutory Audit
- Tax Audit
- Internal Audit
- Certification Services
- Agreed Upon Procedures



Audit & Assurance

01

Statutory Audit

Internal audit aims at checking that all processes and procedures are in place in a business and that all the functions of each employee are being carried out faithfully and properly. An internal audit is like having a private control system against things that can go wrong and reflect badly upon a company's reputation, in terms of financial decisions and other verticals as well. In it, a consultant accountant goes over the expenses, wastage, fraud, pilferage, etc and suggests ways of minimizing them by fine-tuning business processes. In this way, internal audit is relevant not only to the accounting department of the firm, but to other verticals as well. It can be taken as an evaluation of the performance of each employee, and can bring about dramatic changes if done correctly. The changes suggested by an internal audit would benefit the whole organization. You can consult us as the unbiased third party who can extend this evaluation service to your company. We are especially adept at understanding modern businesses and guiding them to solving their problems such as spiraling costs, insurance and risk management, ethical dilemmas, and manufacturing bottlenecks. Let us help you run your business better!



02

Tax Audit

Tax Audit is a compulsory audit under section 44AB of the Income Tax Act, 1961 if the total turnover exceeds the specified limits in the Act. It is conducted by a practicing Chartered accountant. It involves an examination of the entity's tax accounts to check compliance with the provisions of Income Tax Act, 1961 with respect to declaration of the assessable income, tax reductions or tax offsets claimed in the tax return. We are well conversant with the tax laws of India and are presently assisting many of our clients in filing their tax returns within time. The Indian Tax department examines tax returns submitted, and may call for a tax audit if it sees the need. If you are ever in this position, you can call on us for the best possible advice. Having an accountant present at a tax audit is an option that anyone appearing at a tax audit has. We are an accredited accounting firm, and our services can help you with the proposals and requests presented in a tax audit. We can advise you on how best to handle the queries raised and guide you to meet the requirements of the audit.



03

Internal Audit

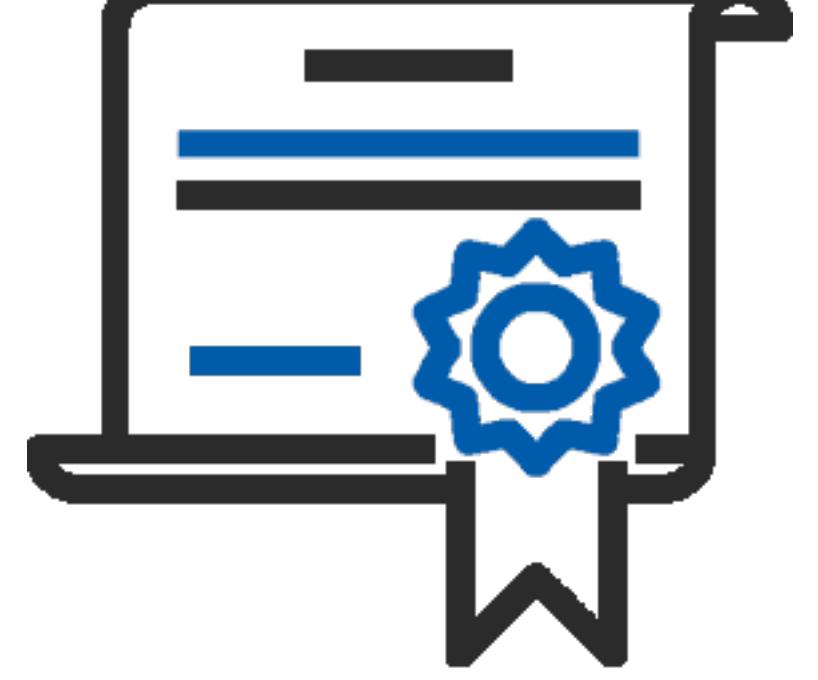
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04

Certification Services

If you are searching for a CA Certification, look no further! We cater to requirements from both businesses and individuals. We also cater to certificates required for student visa processing.



05

Agreed Upon Procedures

Agreed-upon procedures are determined based on an agreement with an entity to review and report on any financial information or operational processes. For example procedures can include certain tests on accounts payable, accounts receivable, purchases, sales, etc. So, if there is a particular area of your finances, where you need handholding and guidance, we are ready to assist you!



Service #2

Taxation



Taxation

01

Income Tax

All documents which are signed by the proposed director or shareholder being a foreign national and the id proof and address of such person and the documents of foreign holding company need to be legalized either through Indian Embassy or to be apostilled as per Hague convention. In case the foreign person comes to India with original documents, then he must come on business Visa.



02

Goods and Services Tax (GST)

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Expat Taxation

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International Tax Planning

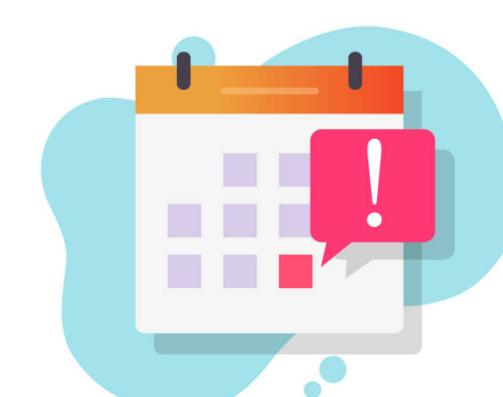
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Tax Compliance

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Service #3

Business Support



Business Support

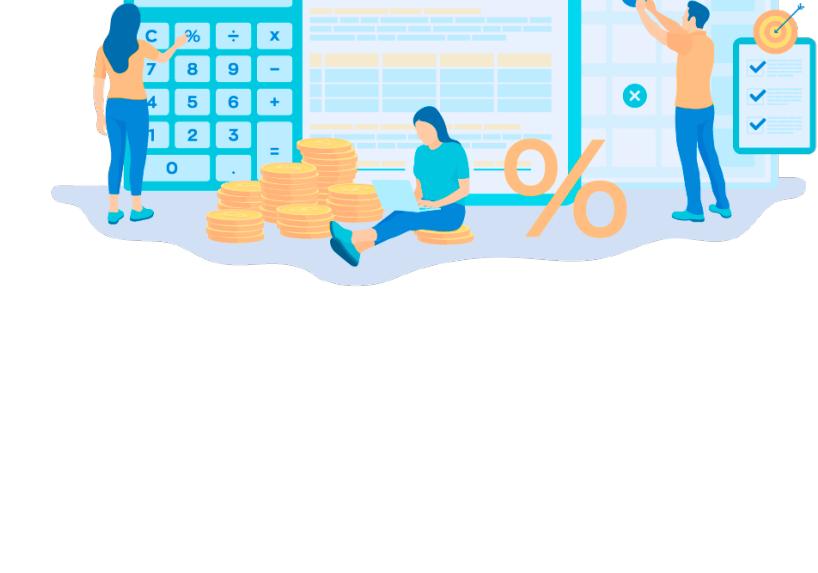
01

Accounting Services

Accounting has evolved from being a relatively transactional process to being a strategic function, which leverages the power of data.

- Our Accounting services
- 1. Book Keeping and Accounting Service
- 2. Virtual CFO and Support Service
- 3. Cloud Based Accounting Service
- 4. Shared Service Centres (SSC) for offshore entities

Our team's expertise and exposure to the best accounting practices across manufacturing, trading and service based entities, help us in understanding your requirements better. Our service offerings are personalized and tailor made to your requirements.



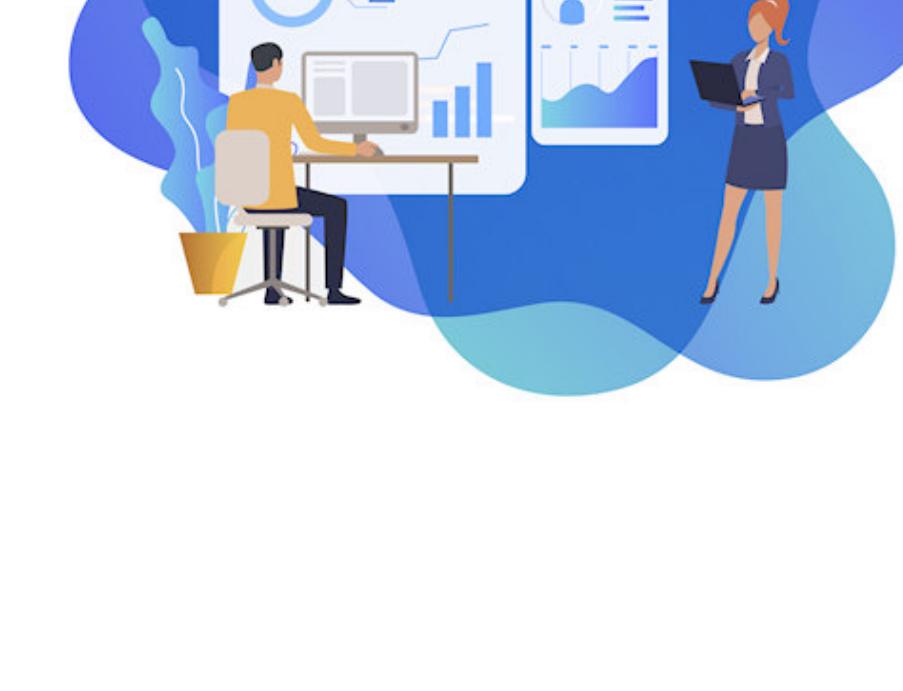
02

Payroll Management

Payroll processing refers to the management of employees' salaries, wages, bonuses, deductions, and net pay. Though it may appear to be simple, it is a complex process involving different types of employees, different payouts, multiple legislations, etc.

- Our Payroll services
- 1. PF/ESI/PT registration
- 2. Monthly payroll computation
- 3. TDS deductions and remittance
- 4. Quarterly/Annual TDS return filing
- 5. PF/ESI return filing

We guarantee an accurate and cost effective payroll management service. We understand data sensitivity and accord top most priority to 'Data Security'.



03

Registration & Compliance

Incorporation/ Registration services

We help you in setting up your commercial venture in the best format, after considering the business idea, the operations, industry specific opportunities, future expansion plan and taxation implications.

Following are the business entities that can be registered in India:

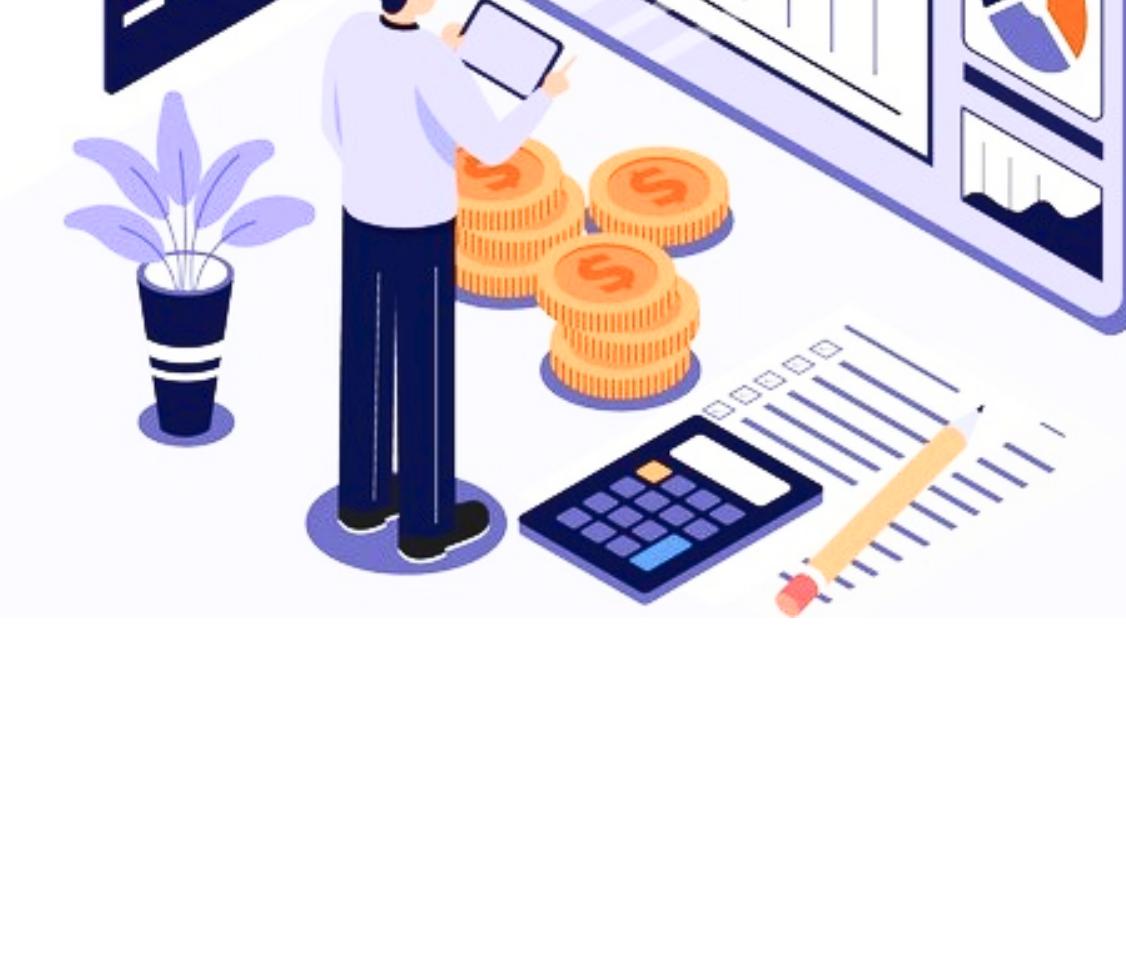
- 1. Sole Proprietorship Firm
- 2. Partnership Firm
- 3. Limited Liability Partnership (LLP)
- 4. Private Limited Company
- 5. One Person Company (OPC)

Each business form has its own unique advantages.

Post Incorporation and Registration services

In addition to entity registration, we also assist in all statutory registrations, license's and permissions necessary for starting business in India such as -

- 1. PAN
- 2. TAN
- 3. GST
- 4. Professional tax
- 5. Shops and establishment
- 6. MSME
- 7. FSSAI licence
- 8. IEC
- 9. ESI
- 10. PF
- 11. STPI
- 12. Trademark,etc



Compliance Services

- 1. Income tax return
- 2. GST return
- 3. Professional Tax Return
- 4. Filing annual ROC Return
- 5. Quarterly eTDS & TCS Return
- 6. Monthly GST Return
- 7. Company Secretarial Services
- 8. Digital Signature
- 9. 15CA, CB Certification Services
- 10. Closure of Company, Registration with govt authorities, etc

04

Design of Standard Operating Procedures(SOP)

A business is a result of multiple processes that are performed at varying intervals. Understanding and streamlining the business process is a vital step in taking your business to the next level. This can be done by laying down SOPs for all key processes.

Be it an existing entity or a start up, creating an SOP,

- 1. increases efficiency,
- 2. simplifies performance management
- 3. minimizes errors
- 4. eliminates the risk of knowledge loss and
- 5. Most importantly, frees up management time from routine day to day operations

A standard operating procedure (SOP) is a set of step-by-step instructions compiled by an organization to help workers carry out complex routine operations. Documenting an SOP involves

- 1. understanding the entity and its business
- 2. identifying the critical processes involved
- 3. a step by step documentation of the procedure involved and
- 4. a review of the final document with the process owners

We can assist you at all stages of SOP documentation. Our exposure to various industry practices, spanning over two decades, both within India and globally gives us the edge over others.



Service #4

Management Consultancy



Management Consultancy

01

Corporate Finance/ Project Finance

Finance is the lifeline of any business. Irrespective of whether your business is an established one or a startup, for any business to survive and succeed in the current ever changing market scenario, 'Funding' is the key criteria. We can assist you in:

1. Conducting a feasibility study of the project
2. Offer advise on the most suitable type of finance
3. for your business model - bank borrowing, equity issue, venture Capital, commercial loans, mortgages, etc
4. Prepare the necessary documentation, including -
 - a. Feasibility Report,
 - b. Projected Cash Flow Report
 - c. Pay-Back Plan and Income Sources
5. Present the proposal to the chosen source of Finance and support during the 'Negotiation' stage
6. Post financing, monitor and review the project on your behalf



02

Due Diligence services

Acquisition of an existing business, though advantageous in some aspects, also involves a high level of risk. Effective due diligence mitigates this risk to a great degree. A due diligence involves a detailed review of the various aspects like-

Our Payroll services

1. Financial position – Is the actual state of affairs similar to the state reflected in the financial statements of the Company?
2. Future business potential – What could be the future market of the goods Services provided for the entity and how is the entity geared up to handle market shifts?
3. Credibility of the owners and the top management personnel – Especially relevant in the Indian scenario, considering the family run businesses and related party transactions. Will these services available to the entity, post change in the management? How is uninterrupted service assured?
4. Legal compliance – Has the entity complied with all the relevant statutes till date? In case of any defaults, what would be the consequences and how would that impact the new venture?



Our varied industry understanding and experience helps buyers and sellers to realise the full potential of the transaction.

03

Mergers & Acquisitions

Do you own an existing business and want to expand through a merger or acquisition? We can support you to ensure your interests are best represented in any subsequent transaction.

We can assist with:

1. Identifying suitable acquisition criteria
2. Short listing suitable candidate companies
3. Conducting feasibility studies
4. Performing financial and operational due diligence
5. Preparing the necessary financial projections
6. Developing a negotiating strategy
7. Identifying potential finance sources
8. Preparing and presenting finance applications
9. Assisting with negotiations
10. Assisting with post-acquisition integration



Incase of a disposal of a business, we can help with –

1. Valuation of the assets,
2. Preparing the business for sale,
3. Identifying suitable purchasers and
4. Negotiating the sale
5. Structuring the sale to minimize the tax exposure.

04

Process Improvement

As the saying goes "Change is the only constant". With the multi dimensional and continuous changes taking place in the current business scenario, key business process need to be updated to suit the current scenario. Redundant business processes cause man hour loss

Be it an existing entity or a start up, creating an SOP,



Service #5

International Transactions



Taxation

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Service #6

New Business Setup



New Business Setup

A recent survey indicates that India ranks among the top five countries in the world in terms of number of startups founded and it is also the third largest host for startup- ecosystems globally. The growing Indian economy offers phenomenal growth opportunities but, poses its own set of challenges like talent acquisition, funding, management of the 'burn rate', ensuring compliance in the current complex regulatory setup to name a few.

Most people starting up a new business do so because they have a good business idea and the passion and dedication to pursue it. But there are various aspects of running a business, critical among them being finance and legal compliance. For entrepreneurs who hail from a non finance background, such matters can appear daunting. Even for entrepreneurs with a finance background, handling operations and compliances can be a taxing job. Hence, apply the principle of 'Leveraging your skills and Outsourcing your weakness'!

This is where we come in. Just bring us your business ideas and we will help you to make them a reality!

We can help you with the following:

1. Idea Validation
2. Business Modelling
3. Risk Advisory
4. Investor Presentation/ Deck
5. New Business Structuring
6. Entity Incorporation
7. Accounting
8. Virtual CFO
9. MIS and Dashboards
10. Taxation & Filings
11. Registrations and compliances under different statutes
12. Staffing

Whatever be your need, we provide personalised solutions and support and the most reasonable rates. Do get in touch with us!

