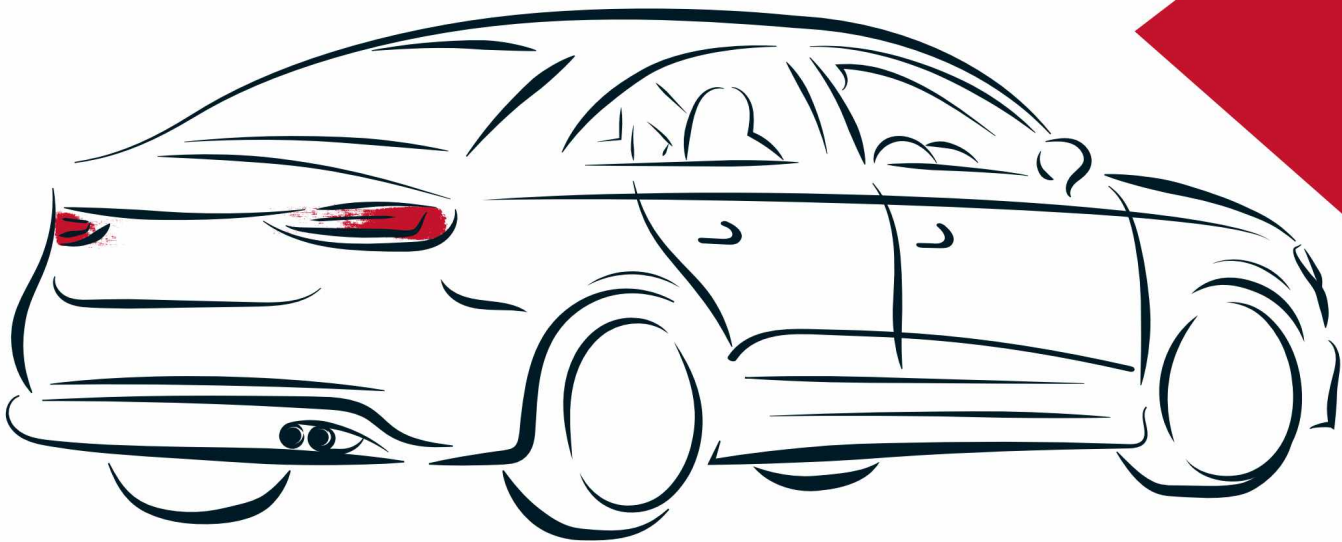


Client

CAR SHIPPING CONTAINER **Client Questionnaire**

Q



TEAM4

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General

1. What objective(s) do you want to achieve with the release of this application?

- ☒ Operations management
- ☒ Organizing client information
- ☒ Archiving

2. What is our level of involvement in the project?

- ☐ Researching
- ☒ Design
- ☒ Development
- ☐ Hardware
- ☒ Support
- ☒ Maintenance

5. Is there any existing documentation for this project?

- ☐ Yes
- ☒ No

4. If yes, what kind?

- ☐ Guides
- ☐ Marketing
- ☐ White papers
- ☐ Technical papers
- ☐ Vendor papers

5. Do you have, or know of similar documentation for a similar product?

- ☐ Yes
- ☒ No

6. What other type of information is/will be available for us?

- ☐ Website
- ☐ Access to Applications
- ☒ None of the above

7. What is the lifecycle of this product?

- ☐ Releases
- ☒ Updates
- ☒ Patches

8. Do you have any platform preferences on which you want the new application to operate?

- ☐ Windows
- ☐ MAC
- ☐ IOS
- ☐ Android
- ☐ Web
- ☒ No preference

9. What databases are you already using?

- ☐ Oracle
- ☐ MySQL
- ☐ PostgreSQL
- ☐ SQLite
- ☒ No preference

10. Do you anticipate any changes in the future?

- ☐ Yes
- ☐ No
- ☒ Maybe

Documentation

1. What is the general purpose of the document(s) for the project?

- ☐ Training
- ☒ Quick Reference
- ☐ Frequent Reference
- ☐ Installation
- ☐ Configuration
- ☐ Development

2. In what format(s) are you expecting the documentation to be delivered?

- ☐ Hard copy
- ☒ Soft copy

3. Do you need training materials developed/single-sourced from the user documentation?

- ☐ Yes
- ☒ No

4. Do you have a specific type of Soft copy version:

- ☒ PDF
- ☐ Word
- ☐ No preference

5. Do you currently have company styles and standards, you want to use for this project?

- ☐ Yes
- ☒ No

Audience

1. What is the level of familiarity with computers?

- ☒ Beginner
- ☐ Intermediate
- ☐ Advanced

2. What is your users' primary language?

- ☐ English
- ☐ French
- ☒ No preference

3. Will the documentation need to be localized and/or translated?

- ☐ Yes
- ☒ No

4. Have your users used similar products before?

- ☐ Yes
- ☒ No

5. What is the technical level/background of your users?

- ☒ Beginner
- ☐ Intermediate
- ☐ Advanced

Risks Assessments

1. Do you have any specific requirements to avoid incompatibility with your already existing systems?

- ☐ Yes
- ☒ No

2. Do you plan to have any backup systems and/or disaster recovery plans if ever a system downtime arises?

- ☒ Yes

- ☐ No

3. If Yes, what kind?

- ☒ Cloud backup

- ☐ Redundant server

- ☐ Datacenter

- ☐ Redundant power supplies

- ☐ Edundant internet connections

- ☐ Regular maintenance

- ☐ Regular monitoring

4. Are you planning to give training to your employees on how to use the software?

- ☐ Yes

- ☒ No

5. If Yes, what is her technical level or background?

- ☐ Beginner

- ☐ Intermediate

- ☐ Advanced

6. Are all the stakeholders of the company, including management and staff are aware of the software project?

- ☒ Yes

- ☐ No

7. Have you planned sufficient resources (in terms of budget, personnel , infrastructure, etc) to implement the new software application?

- ☒ Yes

- ☐ No