

SELECTION CENTRE NORTH JALANDHAR
CALL UP LETTER FOR SSB INTERVIEW : SSC(TECH)-62 COURSE
TO BE READ IN CONJUNCTION WITH THE NOTIFICATION
FOR SSC (TECH)-62 COURSE (APR 2024)

Dear Candidate,

1. This is to inform you that you have been shortlisted to attend SSB interview at Selection Centre North, Jalandhar.
2. You are required to report directly at the Gate of **Selection Centre North, Near PAP Chowk, Jalandhar** (approximately 02 Kms from Jalandhar Cantt Railway Station) at **0630 hours (06:30 AM) UNDER OWN ARRANGEMENTS**, only on the selected/allotted reporting date as communicated to you on your registered account on DG Recruiting website/registered email Id. No latecomers will be entertained/ accepted after **0700 hours (07:00 AM)** hours at the Selection Centre.
3. **COVID -19 ADVISORY & INSTRUCTIONS.**
 - (a) Candidates who have a vaccination certificate for two doses generated from COWIN platform and are asymptomatic on arrival will be exempted from carrying a negative RTPCR report. However, following documents/certificates must be brought by the candidate:-
 - (i) Candidates will bring vaccination certificate for two doses downloaded from COWIN platform only.
 - (ii) Any candidate who does not possess the vaccination certificate will be required to produce RTPCR report from an ICMR approved lab stating that the candidate is COVID-19 negative. The RTPCR test should have been conducted within 72 hours of date of reporting at the Selection Centre(see Specimen of RTPCR Report attached as **Appendix 'A'**).
 - (iii) In case a candidate fails to produce vaccination certificate for two doses or RTPCR report showing candidate is COVID-19 negative, **the candidature will stand cancelled and no representation will be accepted at any stage.**
 - (b) **No Risk Cert.** All candidates will carry a no risk certificate. (See Specimen at **Appendix 'B'**).
 - (c) **Photographs.** Latest passport size photographs not older than one week will be brought and failing to produce the same at the time of reporting will render a candidate disqualified from appearing for the SSB tests. **Nobody will be allowed to leave the premises for any document or for getting photographs clicked.**
 - (d) **Bedding.** All candidates are advised to carry **Bed Sheet, sleeping bag and pillow with pillow cover (Light Bedding)**. These items will not be provided by the centre, due to COVID-19.
 - (e) Those candidates who are selected in Stage I for Stage II will not be allowed to go out of the selection centre premises for any purpose in view of the COVID-19.
 - (f) Candidates are advised to carry adequate clothing that will be required for their stay for period of two weeks incase recommended for selection as there shall be no laundry facilities available. All candidates will carry their **personal face masks, face shield, gloves, hand sanitiser and water bottles.**
 - (g) Candidates are advised to ensure that they do not carry any medication with them including any generic medicines. Any medical assistance required will be provided at Selection Centre. There will be a check of body temperature at least thrice a day during their stay with the Selection Centre. During Stage I, medical check of candidate will be carried out at every stage of testing to ensure that all the candidates are safe.
 - (h) Candidate should preferably not travel from any containment zones/high risk zones with respect to COVID-19.

(j) **DO's and DON'Ts while undergoing SSB: -**

- (i) Wear mask at all the times and before putting on mask, clean hands with soap and water. Replace mask with a new one as soon as it is damp and do not re-use single use masks.
- (ii) Regularly and thoroughly clean your hands with soap and water during verification of documents and prior to appearing for the tests.
- (iii) Maintain at least one metre/three feet distance from other candidates. Don't touch your body parts on any surfaces unnecessarily.
- (iv) Maintain good respiratory hygiene i.e. cover your mouth and nose with tissue paper while coughing or sneezing. Then dispose off the used tissue immediately in the covered dustbin and wash your hand with soap and water.
- (v) Inform and seek immediate medical attention in case of fever, cough sore throat or difficulty in breathing.
- (vi) No out pass for candidates will be granted during their stay at Selection Centre North, Jalandhar.
- (vii) Finally, be supportive, be careful, be alert and be safe.

4. No change will be made in the **SSB Centre/dates, once allotted**. Also, no absentee batch has been scheduled.

5. Candidates will have to make rail/bus reservation on own arrangements to/from Selection Centre North, Jalandhar and after screening out/conference out/medical examination as the case may be. No rail/Bus reservation will be made by Selection Centre.

Note :- Local Candidates. Withhold your move and contact us at the earliest in case you or your parents or close relatives are serving in Selection Centre North, Jalandhar. Candidates, who are wards of serving pers who are posted to any def est in the Jalandhar Military Station should info Selection Centre North, Jalandhar. Further instructions regarding change of Centre will be intimated to you on receipt of such confirmation from you. **Withholding information or giving false information in this regard will render you liable for cancellation of your candidature and disqualification of commission in case detected subsequently.**

Eligibility

6. **Please ensure that you fulfil all eligibility criteria strictly as per the Notification** published for **SSC (Tech)-62** entry on our official website www.joinindianarmy.nic.in. In case of shortcomings if any, candidates will be returned back on reporting for the SSB. Following issues are highlighted: -

- (a) **Age Limit.** As per notification for the **SSC (Tech)-62** entry.
- (b) **Educational Qualification.** As per notification for the **SSC (Tech)-62** entry.
- (c) **Cut Off percentage.** As per notification for the **SSC (Tech)-62** entry and other relevant information are updated on website www.joinindianarmy.nic.in. Candidates are advised to visit website from time to time to get themselves updated, ignorance will not be taken as an excuse.
- (d) **Engineering Streams.** Candidates must note that only the Engineering Streams and their acceptable equivalent streams, strictly as notified in the Notification for the **SSC(T)-62** will be accepted and **NO OTHER EQUIVALENCE OF ENGINEERING STREAM IS ALLOWED FOR SSC (TECH)-62 (APR 2024) COURSE**. Candidates with degree in any other engineering stream(s) are not eligible for SSB. Any variation between the nomenclature of Engineering stream as given on the degree parchment & marksheet and that submitted by the candidate in his online application will result in **cancellation of candidature**. {Refer Para 03 of Notification for **SSC(T)-62 Course**}

7. **Stream Wise Cut Off Percentage.** Candidates must ensure their eligibility as per the stream wise cut off percentages before reporting for SSB. Stream/discipline wise cut off percentage of marks upto final semester/year of Engineering Degree course/B. Architecture (B. Arch)/. M. Sc in notified discipline for already passed candidates and cumulative percentage of marks upto 6th semester/3rd year of Engineering Degree, upto 8th semester/4th year of B. Architecture (B.Arch) and upto 2nd semester/1st year of M. Sc in notified equivalent stream/discipline for final year/semester studying candidates are given below. If stream/discipline wise cut off percentage of marks is **below** the declared cut off percentage for particular stream/ discipline, the candidate should **not** report for SSB:-

<u>S/N</u>	<u>Core Engg Stream</u>	<u>Engg Streams (Listed in AI)</u>	<u>Equivalent Stream (AICTE Appd)</u>	<u>Cut Off %</u>
(i)	Civil	(i) Civil, (ii) Building Construction & Technology (iii) Architecture	(i) Civil Engineering (ii) Civil Engineering (Structural Engineering) (iii) Structural Engineering (iv) Building Engineering and Construction (v) Building and Construction Technology (vi) Civil and Rural Engineering (vii) Civil Engineering and Planning (viii) Civil Engineering (Construction Technology) (ix) Civil and Infrastructure Engineering (x) Civil Technology (xi) Construction Engineering (xii) Construction Engineering and Management (xiii) Construction Technology (xiv) Construction Technology and Management (xv) Geo Informatics (xvi) Civil and Environmental Engineering (xvii) Civil Engineering (Environmental Engineering) (xviii) Civil Engineering Environmental and Pollution Control (xix) Environment Engineering (xx) Environmental Engineering (xxi) Environmental Science and Engineering (xxii) Environmental Science and Technology (xxiii) Civil Engineering (Public Health Engineering) (xxiv) Environmental Planning (xxv) Architecture Engineering (xxvi) Architectural Engineering (xxvii) Architectural Assistantship (xxviii) Architecture and Interior Decoration (xxix) Architecture Assistantship (xxx) Building Constr Technology	60%
(ii)	Computer Science	(i) Computer Science & Engg (ii) Computer Technology (iii) M.Sc. Computer Sc (iv) Information Technology	(i) Computer Engineering (ii) Computer Science (iii) Computer Technology (iv) Computer Science & Engineering (v) Computer Science Engineering (vi) 3-D Animation and Graphics (vii) Advanced Computer Application (viii) Computer and Communication Engineering (ix) Computer Engineering and Application (x) Computer Networking (xi) Computer Science and Technology (xii) Computer Science and Information Technology (xiii) Computer Science and System Engineering (xiv) Computing in Computing (xv) Computing in Multimedia (xvi) Computing in Software (xvii) Electrical and Computer Engineering (xviii) Electronics and Computer Science (xix) Electronics and Computer Engineering (xx) Mathematics and Computing (xxi) Computer Engineering (Software Engineering) (xxii) Computer Science & Engineering (Networks) (xxiii) Nano Science & Technology (xxiv) Artificial Intelligence (xxv) Machine Learning (xxvi) Data Science Programme	60%

<u>S/N</u>	<u>Core Engg Stream</u>	<u>Engg Streams (Listed in AI)</u>	<u>Equivalent Stream (AICTE Appd)</u>	<u>Cut Off %</u>
			(xxvii) Nano Technology (xxviii) Robotics & Automation (xxix) Automation & Robotics (xxx) Mechatronics Engineering (xxxi) M.Sc. Computer Science (xxxii) M.Sc. Computer Technology (xxxiii) Information Technology (xxxiv) Information Science & Engineering (xxxv) Software Engineering (xxxvi) Information and Communication Technology (xxxvii) Information Engineering (xxxviii) Information Science and Technology (xxxix) Information Technology and Engineering (xl) M.Sc. Information Technology (xli) M.Sc. Information and Communication Technology	60%
(iii)	Electrical	(i) Electrical (ii) Electrical & Electronics (iii) Electronics & Instrumentation (iv) Instrumentation	(i) Electrical Engineering (ii) Electrical Engineering (Electronics & Power) (iii) Power System Engineering (iv) Electrical & Electronics Engineering (v) Electrical & Electronics (Power System) (vi) Electrical and Mechanical Engineering (vii) Electrical and Power Engineering (viii) Electrical Instrumentation Engineering (ix) Electrical Instrumentation & Control Engineering (x) Electrical, Electronics and Power (xi) Applied Electronics & Instrumentation Engineering (xii) Electronics & Instrumentation Engineering (xiii) Electronics Instrumentation & Control Engineering (xiv) Instrumentation & Control Engineering (xv) Instrumentation Technology (xvi) Instrumentation & Electronics (xvii) Instrumentation Engineering (xviii) Electronics Communication & Instrumentation Engineering	60%
(iv)	Electronics	(i) Electronics (ii) Electronics & Telecom (iii) Electronics & Communication (iv) Fibre Optics (v) Telecommunication (vi) Micro Electronics & Microwave (vii) Opto Electronics (viii) Satellite Communication	(i) Electronics Engineering (ii) Power Electronics & Drives (iii) Power Electronics (iv) Power Electronics & Instrumentation Engineering (v) Electronics and Power Engineering (vi) Digital Techniques for Design and Planning (vii) Electronics Science and Engineering (viii) Electronics and Control Systems (ix) Electronics and Electrical Engineering (x) Electronics Design Technology (xi) Electronics System Engineering (xii) Electronics Technology (xiii) Radio Physics and Electronics (xiv) Electronics and Biomedical Engineering (xv) Optics & Opto Electronics (xvi) Electronics & Telemetric Engineering (xvii) Electronics and Telematics Engineering (xviii) Electronics & Telecommunication Engineering (xix) Electronics & Telecommunication Engineering (Technologynician Electronic Radio) (xx) Electronics & Telecommunication Engineering (Technology in Electric Radio) (xxi) M.Sc. Electronics & Telecommunication (xxii) Electronics & Communication Engineering	60%

<u>S/N</u>	<u>Core Engg Stream</u>	<u>Engg Streams (Listed in AI)</u>	<u>Equivalent Stream (AICTE Appd)</u>	<u>Cut Off %</u>
			(xxiii) Electronics & Electrical Communication Engineering (xxiv) Communication Engineering (xxv) Applied Electronics & Communications (xxvi) Electronics & Communication (Communication System Engineering) (xxvii) Electronics & Communication Engineering (industry Integrated) (xxviii) Electronics & Communication Engineering (Microwave) (xxix) Advanced Communication and Information System (xxx) Advanced Electronics and Communication Engineering (xxxi) M.Sc. Communication (xxxii) M.Sc. Microelectronics & Advanced Communication (xxxiii) Fibre Optics (xxxiv) Telecommunication Engineering (xxxv) Micro Electronics and Microwave Engineering (xxxvi) Opto Electronics (xxxvii) Optics & Opto Electronics Engineering (xxxviii) Satellite Communication	
(v)	Mechanical	(i) Mechanical (ii) Production (iii) Automobile (iv) Industrial (v) Industrial/ Manufacturing (vi) Industrial Engg & Mgt (vii) Workshop Technology (viii) Aeronautical (ix) Aerospace (x) Avionics	(i) Mechanical Engineering (ii) Mechanical (Mechatronics) Engineering (iii) Mechanical & Automation Engineering (iv) Advance Mechatronics and Industrial Automation Engineering (v) Production Engineering (vi) Production Design & Development (vii) Production Engineering & Management (viii) Production & Industrial Engineering (ix) Automobile Engineering (x) Automobile Maintenance Engineering (xi) Automotive Technology (xii) Mechanical Engineering (Automobile) (xiii) Mechanical Engineering (Industry Integrated) (xiv) Mechanical Engineering (Manufacturing Engineering) (xv) Mechanical Engineering (Production) (xvi) Mechanical Engineering (Welding Technology) (xvii) Mechanical Engineering Automobile (xviii) Mechanical Engineering Design (xix) Industrial Engineering (xx) Industrial Engineering & Management Engineering (xxi) Industrial & Production Engineering (xxii) Industrial/ Manufacturing Engineering (xxiii) Industrial Engineering & Mgt Engineering (xxiv) Manufacturing Engineering (xxv) Manufacturing Engineering & Technology (xxvi) Manufacturing Process & Automation Engineering (xxvii) Manufacturing Science & Engineering (xxviii) Manufacturing Technology (xxix) Workshop Technology (xxx) Aeronautical Engineering (xxxi) Aerospace Engineering (xxxii) Aero Space Engineering (xxxiii) Aircraft Maintenance Engineering	65%

S/N	Core Engg Stream	Engg Streams (Listed in AI)	Equivalent Stream (AICTE Appd)	Cut Off %
			(xxxiv) Avionics Engineering (xxxv) Aviation Engineering	
(vi)	Misc Engg Streams	(i) Plastic Tech (ii) Remote Sensing (iii) Ballistics (iv) Bio Medical Engg (v) Food Tech (vi) Agriculture (vii) Metallurgical (viii) Metallurgy and Explosive (ix) Laser Tech (x) Bio Tech (xi) Rubber Technology (xii) Chemical Engg (xiii) Transportation Engineering (xiv) Mining (xv) Nuclear Technology (xvi) Textile	(i) Plastic Technology (ii) Remote Sensing (iii) Ballistics Engineering (iv) Bio Medical Engineering (v) Medical Electronics (vi) Food Technology (vii) Agriculture Engineering (viii) Metallurgical Engineering (ix) Metallurgy & Material Technology (x) Metallurgy & Material Engineering (xi) Metallurgical & Engineering & Material Science (xii) Metallurgy and Explosives Engineering (xiii) Laser Technology (xiv) Bio Technology (xv) Rubber Technology (xvi) Chemical Engineering (xvii) Transportation Engineering (xviii) Mining (xix) Nuclear Technology (xx) Textile Engineering	60%

8. **Permanent Body Tattoo(s).**

(a) Only small innocuous permanent body tattoos are permitted on inner face of forearm i.e. from inside of elbow to the wrist and on the reverse side of palm/back (dorsal) side of hand. Permanent body tattoos on any other part of the body are not acceptable and **candidates will be barred from further selection.** Tribes with tattoo marks on the face or body as per their existing custom and traditions will be permitted on a case to case basis.

(b) **Document Required to be Submitted.** In case of permissible tattoos, under mentioned Appendices to DG Recruiting 'Tattoo Policy for candidates appearing for SSB Interview with Permanent Body Tattoos' are required to be submitted to allow them to continue with the selection process: -

(i) **Tribal Communities.** Appendix A & B to DG Recruiting Policy on Body Tattoo. Formats attached as Exhibit I & II.

(ii) **Non Tribal Communities.** Appendix D to DG Recruiting Policy on Body Tattoo. Format attached as Exhibit III.

(c) Please refer detailed Policy on permanent body tattoo available at web-link <http://www.joinindianarmy.nic.in/writereaddata/Portal/Images/pdf/tattopolicy2015.pdf>. (Available under 'Policies'- 'Officers Selection')

Documents Required when Reporting for SSB Interview

9. Following documents in **ORIGINAL** must be brought along with two photocopies each duly self attested (Original documents will be returned after verification at the SSB): -

(a) **Matriculation or Equivalent Certificate** for verification of your date of birth.

[Any other certificates issued by the board concerned (CBSE/State Boards/ICSE)/Admit Card/Mark sheet/transfer/Leaving Certificate etc in which date of birth is reflected are not acceptable proof of date of birth].

(b) **Marks Sheet of Matriculation or equivalent.**

(c) **Intermediate (10+2) pass certificate.**

(d) **Marks Sheet of Intermediate (10+2) examinations.**

(e) **Valid Proof of Identity** with photograph - Aadhaar Card/PAN Card/Voter ID Card/Passport. (Candidates belonging to Delhi are also required to bring one valid Residence Proof with photograph).

- (f) One copy of **Online Application** duly signed and affixed with self attested photograph.
- (g) No Claim/Risk Certificate. Format is attached as **Appendix `C`**.
- (h) One set of photocopy of Aadhar Card and all extra curricular activity certificates to be carried.
- (j) **Undertaking/ Certificate regarding all criteria/ eligibility conditions are being fulfilled by candidate.** Format is attached as **Appendix `D`**.
- (k) **Certificate for Not Having Duplicate Profiles/Registration IDs.** A declaration to this effect as per format attached at **Appendix `E`**.
- (l) **In case Original Documents Submitted for Pursuing Higher Studies.** Candidates are required to bring a **Bonafide cum Custodian Certificate** as per **Appendix `F`** on original letter head duly signed by the Principal/Head of institution where the documents have been submitted.
- (m) **Certificate of Previous Candidature/SSB Attempt.** Format is attached as **Appendix `G`**.
- (n) **Candidates serving in the Armed Forces** are required to inform their Commanding Officer in writing that they have applied for this examination. Application of candidates serving in the Armed Forces, duly countersigned by the Commanding Officer would be taken alongwith all other documents as stated above to the SSB as and when called for the same.
- Additional Documents/Instructions Required for SSC (Tech) Entry.**
- (o) **Educational Qualification.** Candidates who have passed the requisite Engineering Degree Course or are in the final year of Engineering Degree course are eligible to apply. Candidates studying in the final year of Engineering degree course should be able to submit proof of passing by **01 Apr 2024**.
- (p) **Candidates of Final Year/Semester of Graduation Degree Course.** Candidates studying in final year of engineering are required to submit proof of passing Engg Degree Examination alongwith marksheets of all semesters/years by **01 Apr 2024** to the Directorate General of Recruiting and ensure that the cumulative percentage of marks upto final semester/year is not less than the approved cut off percentage, failing which the candidature will be cancelled. Final year studying candidate will give an undertaking/declaration as per **Appendix `H`**.
- (q) **For candidates from Universities following CGPA/ Grades System Conversion Certificate-** Certificate issued by Controller of Examination/Registrar/Dean of the concerned University or Principal of the College regarding cumulative percentage of marks upto final semester/year of Engg degree course/B. Architecture (B. Arch) /M.Sc in notified discipline (for already passed candidates) as per **Appendix `J`** and upto 6th semester/3rd year of Engg degree, upto 8th semester/4th year of B. Architecture (B. Arch) and upto 2nd semester/1st year of M.Sc in notified stream/discipline (for final year/semester appearing candidates) as per **Appendix `K`** as per Rules/Guidelines of the University whichever is applicable to the candidate. If the conversion formula is printed behind the original degree certificate or marksheet issued by the college/university, the same will be accepted. However, in such case, a self attested copy of the same is required at the time of reporting for SSB.
- (r) **Engineering Degree/Provisional Degree** issued by the recognised University.
- (s) **Marks sheet of all semesters/years.** (Candidates having backlog at the time of submission of applications are not eligible for SSB interview).
- (t) **Backlog in any Semester.** Any candidates having any backlog in any semester upto 6th semester at the time of submission of application for **SSC (Tech)-62(Apr 2024)** course will not be permitted to undergo SSB even if his cumulative percentage upto 6th semester/3rd year of Engg degree, upto 8th semester/4th year of B Architecture (B.Arch) and upto 2nd semester/1st year of M.Sc in notified discipline in final year/semester studying candidates is equal or higher than approved cut off percentage in his stream. Candidates will give an undertaking/declaration as per **Appendix `L`**.

Note 1. The subjects mentioned in the 'Engg Stream' column as well as the notified 'Equivalent stream' column by the candidate in his online application form **must** be matched with his degree certificate/marksheet. In case they do not match, the candidate may not be allowed to appear in SSB. Any variation between the nomenclature of Engineering stream as given on the degree parchment & marksheet and that submitted by the candidate in his online application will result in cancellation of candidature.

(t) **Candidates who have Resided in Foreign Countries.** All candidates who have resided in Foreign Countries in the last five years must carry with them the following documents: -

- (i) Copy of valid Passport and Visa, as applicable to the country stayed in.
- (ii) Complete address of place of stay in the foreign country.

(u) **Pendency of any Court Case Against Candidate.** All Candidates who have any court case pending against them, must carry with them the following documents/information : -

- (i) Copy of FIR alongwith date of Case.
- (ii) Police Station where FIR lodged.
- (iii) District Headquarters of concerned districts.
- (iv) Court details where the case is pending.
- (v) Section of CRPC under which FIR lodged.
- (vi) Case No/Date.

10. **Special Instructions : Variations in Personal Particulars.** Candidates **MUST** thoroughly scrutinize all requisite Certificates and documents, including the Online Application to check if there is any variation in the personal particulars- **Candidate's Name & Parents Name** from document to document. **In case of minor variations also (Eg: - Initials in name, spelling mistakes, suffixing of middle name/surname etc), the candidates are required to submit an Affidavit** stating the variations in the personal particulars in specific documents and corrective actions taken thereto (to be elaborated in details). Following aspects be kept in mind while preparing the Affidavit: -

- (a) The personal particulars- **Candidate's Name & Parents Name** as contained in **Matriculation Certificate** only will be acceptable.
- (b) Due care be taken to address all the variations without leaving any scope for interpretations/assumptions whatsoever of such variations from document to document. **In absence of correct affidavit, the candidate will be returned back without entertaining any representations.**

Note 1 :- If there is any discrepancy/anomaly observed in any respect, it may be brought to the notice of Dte Gen of Rtg, New Delhi immediately on occurrence.

Note 2 :- Candidates declared successful in the SSB interview are required to submit at the earliest a photocopy duly self attested of all such provisional degree / degree certificate, acquired after the SSB interview to Director General of Recruiting, Integrated Headquarters Ministry of Defence (Army) West Block - III, R K Puram, New Delhi - 110066.

Note 3 :- Candidates are further advised that documents already verified at Selection Centre North, Jalandhar need not be submitted again to IHQ MoD (Army). In case of loss of such documents, the onus will entirely rest upon the candidate.

Note 4 :- Candidates will ensure that all documents (as applicable) as stated in the call up letter at Para 03, 07, 08, 09 and 10 above are brought along. **In case a candidate fails to produce the required/incomplete documents at the time of reporting the candidature will stand cancelled and no representation will be accepted at any stage.**

Instruction for Attention of Candidates

11. **Testing Procedure at SSB.** This will be conducted over five days **including** the day of arrival in two stages: -

- (a) **Stage I.** The Stage I testing shall commence at **07:00 AM** on the first day and will comprise an Intelligence Test and a Picture Perception and Discussion Test (PPDT).
- (b) **In case of your rejection in Stage –I, you shall be returned from the Centre in the afternoon of the same day.**
- (c) **Stage II.** The Stage II tests comprises of Psychological Tests, Group Test I & II and Interview for the next four days.

Note :- In order to familiarize yourself with the SSB procedure being followed, you are advised to follow the link <http://www.joinindianarmy.nic.in/jalandhar-5-days-test-schedule.htm>.

12. **Compensation.** Government is not responsible for any compensation to the candidates or to their guardians/heirs for injuries sustained by them during the period of testing or while using military transport.

13. **Travelling Allowance (TA).** Please refer relevant contents of Notification for 'Entitlement for Travelling Allowance'. Re-Imbursement of TA will be made to Bank Account through NEFT to the candidates Accts/beneficiary account of their parents only. To claim TA if applicable, candidates must submit **TA Form** (Format attached as **Appendix 'M'**), a copy of the tickets (including boarding pass if journey performed by air) and a cancelled cheque or a self attested photocopy of first page of bank passbook at the time of reporting for SSB. You are liable to forfeit the TA if you: -

- (a) Are withdrawn from any stage of Testing due to ineligibility/ cancellation of candidature.
- (b) Make use of any travel concession forms from Defence or any other Govt Department.
- (c) **Failure to Produce TA Documents.** In case you fail to produce documents/data as mentioned at Para 13 above at the time of reporting, No reimbursement of TA will be made.

Note :- Duration for Processing of TA Claim. For processing TA claim, **the concerned office usually takes upto 60 days** and TA will be credited in your account accordingly. Therefore, the **candidates should not seek any clarification on TA before 60 days** to avoid unnecessary correspondence in this regard.

14. **Administrative Instructions.** Following administrative Instructions are laid down for Candidate's guidance and strict compliance: -

- (a) **Cash and Valuables.** It is advised that, a maximum of Rupees One Thousand over and above what is required for travelling expense may be carried. No valuables should be carried. Safe custody of cash and valuables will be the responsibility of the candidates.
- (b) Free boarding and lodging will be provided to you for the period of your stay at the Selection Centre.
- (c) Candidates will strictly adhere to laid down timings at all places.
- (d) Candidates will not visit testing areas after testing hours.
- (e) The conduct of the candidates both in the Selection Centre as well as when visiting outside areas will be courteous.
- (f) **Mobile phone** will be deposited on arrival and its usage during the stay at SCN, Jalandhar is strictly prohibited. STD/ PCO and Internet facilities are available at this Centre for utilisation by the Candidates.
- (g) **Any contravention of above orders/** any act of indiscipline/ malpractices or cheating during testing will invite immediate cancellation of candidature on disciplinary grounds. Cases of serious breach of discipline and conduct will be handed over to civil police and FIR registered accordingly.
- (h) **Carrying of Laptop and Electronic Gadgets.** Candidates are not permitted to carry Laptop or any electronic gadgets i.e Pen drive, hard disk, digital cameras, smart watches, Bluetooth devices, tablets, palm tops, music system, radios, scanners, printers etc.
- (j). **Smoking, Drinking Alcohol, Gambling and Use of Drugs** will result in cancellation of candidature and handed over to Military/Civil Police. Gambling is prohibited in the centre.
- (k) No guests are permitted to meet the candidates during their stay at the SSB.
- (l) **Items to be Brought.** Following items will be required for the interview: -

S No	Items	Quantity Required	Remarks
(i)	Dark colour trouser and light colour shirt	02 Sets	
(ii)	Black Shoes	01 Pair	With laces
(iii)	Neck Tie	01 Pair	Optional
(iv)	Winter Wear	02 Sets	Seasonal requirement during winter only.
(v)	White shorts & T-shirts	02 Sets	For GTO in Summer
(vi)	Track Suit	01*	*For winter only
(vii)	Sports Shoes	01 pair	Preferably white
(viii)	Socks	04 Pairs	White (02), Black (02)
(ix)	Writing material (pen- blue/black, pencil, eraser, A4 size white paper - 10 Nos)	Adequate quantity	-

S No	Items	Quantity Required	Remarks
(x)	Passport size colour photograph in light shirt	30 copies	Background of the photo should be white (Refer Para 3 (c) above)
(xi)	Toiletries	As required	-
(xii)	Lock and key for safety of personal belongings	As required	-
(xiii)	Handkerchief	02	-
(xiv)	Hand sanitizer, Mask, Face shield, Gloves, Water bottle	As required	

Note: - Tie/blazers/apparels bearing logos of school/academies/institutes etc are strictly prohibited.

15. **Change of Address**. Change of address, if any, after submission of application will be intimated to "Directorate General of Recruiting (Rtg 'A'), Adjutant General's Branch, IHQ of MoD Army, West Block - III, R.K. Puram, New Delhi-110066. (Format attached as **Appendix 'N'**).

16. **Correspondence**.

- (a) Candidates must forward all queries/ requests only through 'Feedback/Queries', after logging into their personal profile on www.joinindianarmy.nic.in.
- (b) Alternate modes of communication.
 - (i) Tele & Fax – 0181-2998561 (Between 0830 – 1400 hrs)
- (c) No action will be taken on requests received through any other channels.

File No : SCN/7801/SSC(Tech)- 62/CU

Station : Jalandhar

Date : 26 Sep 2023

(Sd/- x x x)
Call Up Offr
for Commandant
Selection Centre North

Appendix 'A'SAMPLE FOR RTPCR REPORT

SRF ID (RTPCR) _____

Name of Patient _____

Father's Name _____

Age _____

Gender _____

Occupation _____

Mobile Number _____

Mobile Number belong to : Self ☐ Family ☐

Nationality _____

Downloaded Aarogya Setu App : Yes ☐ No ☐

Present address of candidate _____

Type of test – RT PCR

Specimen Type : Throat Swab ☐ Nasal Swab ☐ Bronchoalveolar Lavage ☐ Endotracheal ☐
Nasopharyngeal Swab ☐ Aspirate

Sample collection date _____ Collection place _____

Sample ID No _____

Name of lab where sample is sent for testing _____

Mode of Transport used to visit testing facility.

Symptomatic ☐ Asymptomatic ☐Test Result (To be filled by COVID-19 testing lab facility)

Date of sample receipt (dd/mm/yy)	Sample accepted/Rejected	Date of testing (Result) (dd/mm/yy)	Test result (Positive/Negative)	Repeat Sample required (Yes/No)

Stamp of the
Lab / Govt HospitalSign of the Authority
(Lab in Charge)Appendix 'B'NO RISK CERTIFICATE

1. It is certified that Mr _____ (Name) Roll No _____ a candidate of **SSC (Tech)-62**, hereby certify that I have no COVID -19 symptoms. I fully understand that travel to Selection Centre is at my own risk and I or my parents/guardian shall not be entitled to claim any compensation or retest for the same course or any other relief from the Government if I am infected with COVID-19 during my transit or during my stay at Selection Centre North, Jalandhar.

Date :

(Signature of the Candidate)

COUNTERSIGNED

Place :

(Signature of Parent/ Guardian)

Date :

Address

Exhibit –I(Appx `A' to DG Recruiting
Policy on Body Tattoo)**SELF CERTIFICATION (ONE FOR EACH TATTOO) BY CANDIDATES FROM TRIBAL
COMMUNITIES WITH PERMANENT BODY TATTOO(S)**

1. I, _____ (Name of Candidate), Son/Daughter of _____
(Name of Father/Mother/Guardian as applicable) _____ (Date of Birth) hereby give an
undertaking that I belong to _____ Tribe from _____ area of _____ State
and I do not have any permanent body tattoo on my body/I have one/two/three/four/more than four *
permanent body tattoo(s) inked on my body as follows (one for each tattoo) :-

<u>Photograph of Tattoo</u>	<u>Details of Tattoo</u>
(Post card size to be pasted here duly signed by the candidate with name. Please do not use staple pins/clips)	Size of Tattoo (In Cms) -
	Language (If Applicable) -
	Significance of Tattoo - (if Applicable)

(* Delete whichever is not applicable)

2. I am enclosing Certificate(s) as per Exhibit -II, in original, for permanent body tattoo(s) on my body, duly signed as per instructions.
3. I hereby declare that besides the tattoo(s) as referred in Para 1 above, I will not have any other permanent body tattoo(s) in future if I am selected to undergo pre-commission training.
4. The above information given by me is true and correct to the best of my knowledge and belief.
5. I understand that misrepresentation of any facts/concealment of any information regarding permanent body tattoo(s) will lead to cancellation of my candidature at any stage from commencement of the selection process and I shall be solely responsible for the same.

Place :

Date :

(Signature of the Candidate)
Name, Entry & SSB Batch No

Exhibit –II

(Appx 'B' to DG Recruiting Policy on Body Tattoo)

CERTIFICATE (ONE CERTIFICATE FOR EACH TATTOO) FOR PERMANENT BODY TATTOO IN RESPECT OF CANDIDATES FROM TRIBAL COMMUNITIES

1. This is to certify that _____ (Name of Candidate) whose date of birth is _____ is the Son/Daughter of _____ (Name of Father/Mother/Guardian as applicable) and belongs to _____ (Name of the Tribe) Community of _____ (Name of the District) in the State of _____ (Name of the State).

2. It is certified that the permanent body tattoo(s) inked at the following parts of the body of _____ (Name of the candidate) is as per existing customs and traditions of _____ Tribe and is in practice as on date :-

(a)

(b)

(c)

(d)

(Total No of Tattoos – both in figures and words)

3. Post card size photograph of each of the tattoo as given in Para 2 above is correct and placed as under for any future reference / record hereafter: -

<u>Photograph of Tattoo</u>	<u>Details of Tattoo</u>
(Post card size to be pasted here duly signed by the candidate and official issuing this certificate with their respective names. Please do not use staple pins/clips)	Size of Tattoo - (In Cms) Language - (If Applicable) Significance of Tattoo - (If Applicable)

Note :- Each tattoo will have a separate photograph with details and will be described separately in additional pages will be used for the purpose and each page will attested separately.

Place :

Date :

(Signature with Name, Designation and Stamp of DC/DM or SDM of the District/Tehsil) OR
(Signature with Name Designation if any and Address of Chairman/Secretary or Senior Member of the Tribe to which the candidate belongs to with their Stamp)

Exhibit –III
(Appx 'D' to DG Recruiting
Policy on Body Tattoo)

SELF CERTIFICATION (ONE FOR EACH TATTOO) UNDERTAKING BY CANDIDATES (OTHER THAN THOSE FROM TRIBAL COMMUNITIES) WITH PERMANENT BODY TATTOO(S) ON PERMISSIBLE BODY PART

1. I, _____ (Name of Candidate), Son/Daughter of _____ (Name of Father/Mother/Guardian as applicable) _____ (Date of Birth) hereby give an undertaking that *I do not have any permanent body tattoo on my body/*I have one/two/three/four/more than four permanent body tattoo(s) as per details given and shown in the photograph(s) (*strike out whichever is not applicable) :-

<u>Photograph of Tattoo</u>	<u>Details of Tattoo</u>
(Post card size to be pasted here duly signed by the candidate with name. Please do not use staple pins/clips)	Size of Tattoo (In Cms) - Language (If Applicable) - Significance of Tattoo - (IF Applicable)

2. I hereby declare that besides the tattoos as declared by me in Para 1 above. I will not have any other permanent body tattoo(s) in future if I am selected to undergo pre-commission training.

3. The above information given by me is true and correct to the best of my knowledge and belief.

4. I understand that misrepresentation of any facts/concealment of any information regarding permanent body tattoo(s) will lead to cancellation of my candidature at any stage from commencement of the selection process and I shall be solely responsible for the same.

Place :

(Signature of the Candidate)
Name, Entry & SSB Batch No

Date :

Note 1 . Each tattoo will have a separate photograph and will be described separately additional pages will be used for the purpose and each page will be signed by the candidate.

Note 2 . Commandant Selection Centre or Commandants of a Pre-Commission Training Academy are empowered to reject a candidate for non-permissible permanent body tattoo(s).

Appendix 'C'NO CLAIM/RISK CERTIFICATE

I father/ guardian of _____(Name of candidate) who is a candidate for **SSC(T)-62 course** in the Army, hereby certify that I fully understand that my son/daughter/ ward will, if required, attend the Service Selection Board Interview with my full and free consent and at my own risk and that I or my son/ daughter/ ward shall not be entitled to claim any compensation or other relief from the government in respect of any injury or disability which my son/ daughter/ ward may sustain in the course of or as the result of any of the tests given to him at the SSB interview, whether due to his own negligence or the negligence of any other person or otherwise.

Place : _____

(Signature of Parent/ Guardian)

Date : _____

Name _____

Address _____

Appendix 'D'

UNDERTAKING CERTIFICATE
BY CANDIDATE PRIOR TO UNDERGOING SSB

I, Roll No _____ Name _____
 son of _____ am appearing for SSB of **SSC(T) - 62** Entry
 commencing from _____ to _____. **I undertake/ certify that all
 criteria/ eligibility conditions, as mentioned in the Course Notification and Call Up letter are
 being fulfilled by me.** There is no discrepancy in my school & college mark sheets/ certificates,
 online applications and all other documents as required. If any discrepancy is found in any of my
 documents or eligibility conditions, at any stage, during or after the SSB, I fully understand that my
 candidature will be cancelled.

Place :

(Signature of the Candidate)

Date :

CERTIFICATE FOR NOT HAVING DUPLICATE PROFILES/REGISTRATION IDs

1. I understand that creating duplicate profiles (registration IDs) on www.joinindianarmy.nic.in is not allowed.

2. I hereby certify, that I have only one profile (registration ID) on www.joinindianarmy.nic.in whose user name is _____.

OR

I have more than one profiles (registration IDs) on www.joinindianarmy.nic.in whose user name are as under :-

(a) _____

(b) _____

(c) _____

3. **For Candidates having more than one Profile/Registration ID.** Having understood that I can maintain only one profile (Registration ID), I have already requested the authority concerned at DG Recruiting by email/letter on _____ to delete my profile(s) (registration IDs) with following user name (s):-

(a) _____

(b) _____

4. In case the above information submitted by me is found to be false, I understand that all my current applications are liable to be cancelled at any stage of the selection process.

Date :

(Signature of the Candidate)

Place:

Name : _____

Course : _____

Roll No : _____

BONAFIDE CUM CUSTODIAN CERTIFICATE**(CERTIFICATE FOR CANDIDATES WHO HAVE SUBMITTED THEIR ORIGINAL CERTIFICATES AND MARK SHEETS FOR PURSUING HIGHER STUDIES)**(This certificate is required on the original letter head)

1. Certified that Mr _____ S/o Shri _____ is a bonafide student of _____ (name of college/university) and presently studying in _____ (name of course to be mentioned). The following certificates and mark sheets in respect of the above individual have been deposited with this College/University/Institution in original for verification purpose :-

- (a)
 (b)
 (c)

2. It is further certified that Photostat copies of the above documents have been verified and attested by the undersigned.

Place :

(Signature of Principal/Registrar of the
College/University where studying with stamp)

Date :

College/University round stamp

Appendix 'G'**CERTIFICATE****DETAILS OF PREVIOUS SSBs INTERVIEW ATTEMPTS**

1. I, Mr _____ S/o Shri _____ appearing for SSB Interview for _____ (Name of Entry) Course, Roll No _____ hereby declare that I have earlier attended the following SSBs Interview: -

Ser No	Type of Commission/Entry	SSB Centre	Batch No & Chest No	Date of Interview	Result

2. I hereby declare that to the best of my knowledge and belief the above information is correct and understand that my candidature will be cancelled if found incorrect.

Place:

(Signature of the candidate)

Date :

UNDERTAKING/DECLARATION TOWARDS FINAL SEMESTER/YEAR
CUMULATIVE PERCENTAGE OF MARKS IN APPLIED STREAM
(FOR FINAL YEAR APPEARING CANDIDATES)

1. I (Name) _____ S/o (Father's Name) _____ hereby declare that I am studying in final year of Engineering. My cumulative marks percentage upto 6th Semester/3rd year of engineering degree course is _____/ 2nd Semester/1st year of M.Sc in notified stream is _____/ 8th Semester/4th year of Architecture is _____ (as applicable).

2. Approved cut off percentage in my stream (Stream name) _____ is _____. I understand and hereby declare that my cumulative percentage of marks upto final semester/year as per notification has to be not less than the approved cut off percentage for **SSC (Tech)- 62** course in my stream/discipline, failing which my candidature for **SSC (Tech)- 62** course will be cancelled even after being recommended for this course.

Place :

(Signature of Candidate)

Date :

CGPA RELATED UNDERTAKING/CERTIFICATE
(FOR ALREADY PASSED ENGG GRADUATE/M.SC HOLDERS)

1. I (Name) _____ Roll No _____ a candidate for **SSC (Tech)- 62 (Apr 2024)** Course hereby declare that my cumulative CGPA/SGPA/CPI upto final semester/year Engineering Degree Course/M.Sc in _____ (stream/discipline) (as per final year marksheets/degree cert) is _____ out of _____ and as per the conversion formula provided by the university/college the converted percentage of marks **upto final semester/year is** _____% which is not below the approved cut off of _____ % in _____ (notified stream/discipline).

2. **The calculation is as under (as applicable).**

- (a) Conversion Formula _____
- (b) CGPA/SGPA/CPI up to final semester/year is _____
- (c) Calculated Percentage _____.

Place : _____ (Signature of the candidate)

Date :

COUNTERSIGNATURE

(Signature of Controller of exam/Registrar/
Dean of the concerned university/
Principal of the College with stamp)

Date :

College/University round stamp

Appendix 'K'

CGPA RELATED UNDERTAKING/CERTIFICATE
(FOR FINAL YEAR APPEARING CANDIDATES ONLY)

1. I (Name) _____ Roll No _____ a candidate for **SSC (Tech)- 62 (Apr 2024)** Course hereby declare that my cumulative CGPA/SGPA/CPI upto 6th semester/3rd year of Engineering Degree Course/ 8th Semester/ 4th year of B. Architecture/ 2nd semester/1st year of M.Sc in _____ (stream/discipline) is _____ out of _____ (whichever is applicable) and as per the conversion formula provided by the university/college the converted percentage of marks upto 6th semester/3rd year of Engineering Degree Course/ 8th semester/4th year of B. Architecture/ 2nd semester/1st year of M.Sc in _____ (stream/discipline) is _____ % (as applicable) which is not below the approved cut off of _____ % in _____ (notified stream/discipline).

2. **The calculation is as under (as applicable).**

- (a) Conversion Formula _____
- (b) CGPA/SGPA/CPI upto 6th Semester/3rd year of Engineering Degree Course/ 8th semester/4th year of B. Architecture/2nd semester/1st year of M.Sc in _____ stream/discipline (whichever is applicable) is _____
- (c) Calculated Percentage _____.

Place : _____ (Signature of the candidate)

Date :

COUNTERSIGNATURE

(Signature of Controller of exam/Registrar/
Dean of the concerned university/
Principal of the College with stamp)
College/University round stamp

Date :

CERTIFICATE RELATED TO BACKLOG AND PROOF OF PASSING
(FOR FINAL YEAR APPEARING CANDIDATES ONLY)

1. It is certified that (Name) _____ s/o (Father's name) _____ studying in final year/semester of Engineering Degree course with _____ (applied stream) has no backlog at the time of submission of application for **SSC (Tech)-62 course** i.e _____ (date of submission of application).

2. It is also certified that the above named candidate is studying in the final year/semester of B.E/B. Tech/B. Arch/M.Sc in _____ (Branch/Discipline) in this university/ college/ institute and his final year/semester examinations will be completed in all respect including written, practicals, projects, backlogs, viva voce, intern trg, etc by **01 Apr 2024**. His proof of passing Engineering Degree examination along with marksheet of all semesters/years will be issued on or before **01 Apr 2024**.

Date :

College/University round stamp

(Signature of Controller of exam/Registrar/
Dean of the concerned university/
Principal of the College with stamp)

Roll No_____

TRAVELLING ALLOWANCE FORM

PART- I

(TO BE FILLED BY THE CANDIDATE)

(APPLICABLE ONLY FOR FIRST ATTEMPTS OF PERMANENT / SHORT SERVICE COMMISSION)

1. Batch No _____ Stage one Chest No _____
2. Name of candidate as per Dossier _____
3. Name of the nearest railway station _____
4. Banker's details of the individual for making payment of TA through NEFT: -
- (a) Name of the account holder _____ Relationship _____.
- (b) Saving Bank Account No only (In figures eg 2, 4, 9) _____

[illegible]

- (c) Saving Bank Account No only (In words eg two, four nine)

[illegible]

- (d) IFSC Code (In figures eg 2, 4, 9)

[illegible]

- (e) IFSC Code (In words eg two, four nine)

[illegible]

- (f) Bank Name

- (g) Branch with full address _____

5. Actual train fare paid:-

- (a) From _____ To _____
(b) Class _____
(c) Amount Rs. _____
(d) Train PNR/Ticket No _____

6. Actual Bus fare paid:-

- (a) From _____ To _____
- (b) Amount Rs. _____
- (c) Bus Ticket No. _____

7. Grand total (5+6) Rs. _____

8. It is certified that I, _____ S/o _____
am attending for the **first time** for Permanent/Short Service Commission, I will be personally responsible for any intentional/non intentional wrong information as furnished above and I will not claim TA in future for this particular entry.

Note: If bank details submitted by the candidate is incorrect (including spelling of name of account holder), the TA amount will be rejected by the bank and candidate will be held responsible for the same. The undisbursed TA amount will be deposited into Govt Treasury through MRO and there is no provision to re-claim the same.

Place : Jalandhar

Dated :

(Signature of candidate)

PART – II

(TO BE FILLED BY THE ACCTS CLK)

9. Auth fare :-
 (a) From _____ To _____
 (b) Class _____
 (c) Amount Rs. _____
10. Admissible Train fare _____
 (Para 7 or 9 whichever is less)
11. Admissible grand total paid (Para 10) x 2 Rs _____

(Signature of Account Clerk)

From

Roll No : _____

Name : _____

Father's Name: _____

Postal Address: _____

Email : _____

Mob No. : _____

To,

Dte Gen of Rtg (Rtg `A')
 Adjutant General's Branch
 IHQ of MoD (Army)
 West Block - III, R.K. Puram
 New Delhi-110066

APPLICATION FOR CHANGE OF ADDRESS

Sir,

1. I am a candidate for SSC(T)-62 (Apr 2024) Course and my date of SSB interview is _____.

2. My Postal address has been changed. I request you to please update my postal address in the application for further correspondence: -

Postal Address (as given in the application)	New Postal Address (To be changed in the application)
_____	_____
_____	_____
_____	_____
_____	_____

Thanking You

Yours faithfully

Date :

Signature of the candidate

Copy to : -

The Call Up Officer
 Selection Centre North
 Jalandhar
 Punjab - 144005