

Ref: EBSSL/HR/20221003

MD. MOHIUDDIN

Father's Name: Md. Faruk Hosen

Mother's Name: Jamila Begum

Address: Vil-Sokhipur moor, PO-Sokhipur

Tangail, Bangladesh

Mobile: +8801719369459

Date Of Birth: 15th August 1999 (As per NID)

Birth Certificate No : 6454755809

Email: sobujmohiuddin1426@gmail.com

Subject: Appointment for the post of “Junior Programmer”

Dear Mr. Md Mohiuddin,

With reference to your interview with us on the 1st October 2022, the Management is pleased to appoint you in the above mentioned post for our e-Business Soft Solution Limited, Dhaka on the following terms and conditions with effect from October 15, 2022.

In this role you will report to and closely liaise with your identified Line Manager and other senior staff of the company, including occasional work with the Managing Director. You will be expected to execute technical decisions at **EBSSL** on a day-to-day basis. We are confident that you will make a superb addition to our team.

Needless to say, your responsibility at e-Business Soft Solution Limited will encompass the above and more, as the company grows and when required by the documents of the company.

The following documents form the basis of your contract of employment with **EBSSL**:

- A. This Letter offering you employment with **EBSSL**
- B. Remuneration and Benefits
- C. Code of conduct and ethics
- D. Intellectual Property Rights Policy
- E. Non-Disclosure Policy
- F. Press Policy

Remuneration and Benefits

1. You will receive a monthly-consolidated Salary of Tk. 10,000/- (Ten Thousand Taka Only) from the date of your joining to the organization.
2. You will be under a probation period of 12 (Twelve) months from the date of joining.

3. Your service will be confirmed after successful completion of the probation period in the line with e-Business Soft Solution Limited Standard and performance report.
4. After being confirmed your salary will be minimum Tk. 15,000/- (Fifteen Thousand Only).
5. During the probation period either of the parties may terminate this contract with prior 15 (Fifteen) days' notice if they desire to do so.
6. After being permanent both the parties may terminate this contract with 30 days notice in advance if they desire to do so.
7. Other terms and conditions, if not spelled out here shall be determined by the Management from time to time.
8. Provident fund will be payable after completion of 3 years. If any employee resigns from our company after 3 months of resigning, we will pay the employee PF portion without interest or any benefits.
9. After 3 years of service we will provide 100% of employees deducted PF contribution.

Facilities:

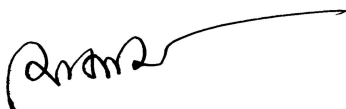
1. Lunch Facilities partial/full subsidiary.
2. Evening Snacks
3. Bonus (as per company rules)
4. Provident Fund (10%+10%)

You are requested to report for duty on October 15, 2022.

I look forward to seeing great things from you with e-Business Soft Solution Limited.

If the terms and conditions as contained in the above attachments are acceptable to you, please sign two copies of this letter and the policies in acceptance and return one copy to us immediately.

This offer and your acceptance of the same is open till October 15, 2022. We look forward to welcoming you as a new employee at e-Business Soft Solution Limited.



Nazmul Shahadat
Managing Director
e-Business Soft Solution Limited