Presentation On:

Cover Letter

Group Members:

Mohsin Sajjad, Muhamad Musab, Haris Khan

What is a Cover Letter ?

A **Cover Letter** is a one-page document submitted with a job application, introducing yourself and explaining why you're a strong candidate for the position. It highlights your relevant skills, experiences, and enthusiasm for the role, complementing your resume.

Purpose?

❖ **Introduces You** – It provides a personalized introduction to your application.

❖ **Highlights Key Skills** – Emphasizes your most relevant qualifications and experiences.

❖ **Shows Enthusiasm** – Demonstrates your interest in the role and company.

Guidelines

Haris Khan

📞 03363590294   ✉ hariskh12789@gmail.com   ⦿ Kohat, Pakistan

Mar 03, 2025

NETSOL Avenue
V388+95F, Block 6 PECHS
Karachi
Pakistan

Dear HR Manager,

I am writing to express my interest in the Computer Systems Engineering Internship at NetSol Technologies. I am currently in my 6th semester pursuing a degree in Computer Systems Engineering at the University of Engineering and Technology (UET) Peshawar. With a solid academic foundation in programming, software development, and system design, I am eager to apply my knowledge and further enhance my skills within NetSol's innovative and dynamic environment.

I have worked on various projects, including developing a laser-based intrusion detection system for enhanced security, creating a metal detection circuit using electromagnetic principles, and designing a smart home automation system for Bluetooth-controlled appliances. I also built a capacitive touch-sensitive interface for device activation, created a command-line file system navigator, and programmed an interactive game using SFML in C++, focusing on graphics, animations, and user input. These projects have strengthened my technical skills and problem-solving abilities.

What particularly excites me about NetSol is its reputation for delivering cutting-edge software solutions and its emphasis on fostering young talent. I am confident that this internship would provide me with an excellent opportunity to contribute to real-world projects while learning from a team of industry experts.

I have attached my resume for your review. I would love the opportunity to discuss how my skills and enthusiasm can add value to NetSol's projects. Thank you for your time and consideration.

Sincerely,

Haris Khan

Guidelines

Haris Khan

📞 03363590294   ✉ hariskh12789@gmail.com   📍 Kohat, Pakistan

Sender's Details

Mar 03, 2025

NETSOL Avenue
V388+95F, Block 6 PECHS
Karachi
Pakistan

Receiver Details

Dear HR Manager, { Salutation

Paragraph {
I am writing to express my interest in the Computer Systems Engineering Internship at NetSol Technologies. I am currently in my 6th semester pursuing a degree in Computer Systems Engineering at the University of Engineering and Technology (UET) Peshawar. With a solid academic foundation in programming, software development, and system design, I am eager to apply my knowledge and further enhance my skills within NetSol's innovative and dynamic environment.

I have worked on various projects, including developing a laser-based intrusion detection system for enhanced security, creating a metal detection circuit using electromagnetic principles, and designing a smart home automation system for Bluetooth-controlled appliances. I also built a capacitive touch-sensitive interface for device activation, created a command-line file system navigator, and programmed an interactive game using SFML in C++, focusing on graphics, animations, and user input. These projects have strengthened my technical skills and problem-solving abilities.

} Paragraph 2

What particularly excites me about NetSol is its reputation for delivering cutting-edge software solutions and its emphasis on fostering young talent. I am confident that this internship would provide me with an excellent opportunity to contribute to real-world projects while learning from a team of industry experts.

} Paragraph 3

Paragraph 4 {

I have attached my resume for your review. I would love the opportunity to discuss how my skills and enthusiasm can add value to NetSol's projects. Thank you for your time and consideration.

Sincerely,

Haris Khan

Difference

Feature	Cover Letter	Motivation Letter
Purpose	Supports a job application by highlighting skills and experience.	Explains motivation for applying to an academic or volunteer opportunity.
Focus	Work experience and job-related skills.	Passion, goals, and reasons for applying.
Usage	Job applications.	University admissions, scholarships, research programs.
Tone	Professional and concise.	Personal and persuasive.
Length	Typically, **1 page** (250-400 words).	Can be **1-2 pages** depending on requirements.