

**Step 1:** Annoucment of Exams

Step 2: Form Fill

Step 3: Signed by HOD

Step 4: Exam Branch

Step 5: Slip Generation

Step 6: Exam Being Conducted

Step 7 : Marks will be given in Award Sheet

Step 8 : Submit to HOD

Step 9 : Verify & Forward to Exam Branch

Step 10: Generate Marksheet Transacript

Step 11: Recheck date announcement

Step 12 : Recheck Form fill

Step 13: Hod will verify & Forward to Exam Branch

Step 14: System Enter marks otherwise DO nothing

Promote & Demote