

CURRICULUM VITAE

Ronak Jain

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Professional Synopsis

Experienced first attempt Chartered Accountant with a demonstrated history of working across various industry verticals. Skilled in internal audits, compliance testing, risk assessment, business process reviews, control designing and testing, process improvement, hedge fund accounting, financial reporting, statutory and tax audits.

Organization	Position	Period	Work exposure
SBI Cards & Payment Services Limited	Senior Manager - Assurance	Sep 2021 - Present	<ul style="list-style-type: none">Responsible for testing compliance to applicable laws and regulations that govern the business and providing an assurance to the management on the same.Performing risk based monthly & quarterly assurance testing of functions focusing on regulatory/statutory compliances, business processes and internal controls.Highlight and discuss the issues/observation with concerned stakeholders of function and management to agree on appropriate action plans and ensure closure of corrective action taken.Collaborate with key stakeholders including senior management, function stakeholders, Auditors, Statutory/Regulatory bodies (eg. RBI) to provide support for multiple audits
American Express (India) Private Limited	Manager – Risk & Compliance	Nov 2019 - Sep 2021	<ul style="list-style-type: none">Part of Risk & Compliance team for Global Procurement & Payment function of American Express.Conducting monthly independent reviews of business processes covering system & process walkthrough, review of existing policies & SOPs to evaluate risk & control effectiveness, identification of root cause and suggesting areas of improvements/recommendations.Performing periodic testing of established operational & financial internal controls (Risk & Control matrix) for SOX and ICoFR compliance covering mitigation of identified risks, highlighting control gaps and remediation plan / testing.Coordination and follow-up on action plan for open audit issues to mitigate identified risk areas and highlighting the same to the management in monthly risk council meeting.Managing end to end multiple audit engagements by liaising with Statutory & Internal auditors and cross functional stakeholders impacting the function.
Ernst & Young LLP	Consultant	Mar 2019 – Nov 2019	<ul style="list-style-type: none">Executed financial & operational internal audits, ICoFR engagements for ensuring design & operating effectiveness of established RCM (Risk Control Matrix)Performed business process reviews, ERM (Enterprise risk management) for media, entertainment, financial services and technology industry clients.Clientele details: PVR Limited, DEN Networks, Fastway, Birlasoft, Discovery, Hero FinCorp, etc.

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MGC & KNAV Global Risk Advisory LLP	Assistant Manager	Aug 2017- Feb 2019	<ul style="list-style-type: none">Performed risk based internal audits, SOP review & development, revenue assurance, ICoFR engagements and fraud investigations for multiple clients across industry.Review of procurement, revenue, Finance, Fixed assets, HR & Payroll business functions.Led, planned and performed revenue assurance for a leading real estate client.Preparation of deliverables including preparation of report, audit committee decks, process flows & SOP, etc.Clientele details: DLF Limited, Max Estates Ltd., Dr. Oetker India Pvt. Ltd., Piramal Healthcare, Abbott India Ltd., Vana Enterprises Ltd., Max India Ltd., Mother Dairy, Mafatlals, Birlasoft, etc.
NAV Consulting Inc. (Back Office IT Solutions Pvt. Ltd.)	Accounts Executive	Apr 2014 – Jul 2017	<ul style="list-style-type: none">Involved in month end accounting, financial reporting, consolidated financial statements, reconciliations, providing audit support and preparation of financial statements as per US GAAP/IFRS for US based hedge funds clients.Performing Fund's PPM requirements for ensuring SLAs, regulatory, financial and operational compliance.

Education

- C.A. from Institute of Chartered Accountants of India, securing 56.75% marks in May 2013 final exam.
- CA (IPCC) from ICAI securing 62.14% in Nov. 2010 and CA CPT securing 71% in May 2009
- CS Foundation with 72.75% in June 2011 and CS Executive with 58.5% in DEC. 2012
- B.Com. from University of Rajasthan, securing 60.17% marks in 2012.
- 12th from Central Board for Secondary Education, New Delhi, securing 86.40 % marks in 2009.
- 10th from Central Board for Secondary Education, New Delhi, securing 76.40 % marks in 2007.

Computer Exposure

- Conversant with MS Office Excel, Word, Power Point.
- Exposure to ERP software like Oracle, SAP, Navision, Peoplesoft, Tally ERP and banking software like Bankslink & Finacle.
- Completed 100 hours of computer training under the guidelines of ICAI.
- Worked on various inhouse software developed for hedge funds accounting & administration and suggested changes to IT team.

Achievements

- Secured **17th All India Rank** in CS Foundation Examination in June 2011 conducted by ICSI.
- Secured **2nd** Rank in Std. X and XI at the school level.
- Independently managed large assignments & received client's appreciation on several projects.
- Held the position of Head Boy in Indo Bharat International School, Jaipur in Class XII.

Hobbies & Interest

- Knowing current affairs, political issues
- Playing cricket, table tennis
- Pursuing CIA