

Nigerian Seminars and Trainings.com

October 2011 Conferences, Seminars and Training Guide

(Please click on your preferred course/conference for more information)

Admin/Secretarial

October 03 - 07, 2011	Essential Self Management For Receptionists And Front Office Personnel	Nigerian Institute Of Management (Chartered)
October 03 - 07, 2011	Advanced Secretarial & Basic Office Management Principles & Skills Development	The Nigerian Institute Of Professional Secretaries
October 03 - 07, 2011	Management Workshop For Administrative/Personnel Officers - 2nd Run	Centre For Management Development (CMD)
October 04 - 06, 2011	Skills Development Course For Administrative And Personnel Officers	Industrial Training Fund
October 10 - 14, 2011	Essential Self Management For Receptionists And Front Office Personnel	Nigerian Institute Of Management (Chartered)
October 10 - 14, 2011	Office Management & Productivity Course	Business Education Examinations Council (BEEC)
October 10 - 14, 2011	Executive Secretaries Course: Developing Management Skills For Executive Secretaries	Business Education Examinations Council (BEEC)
October 10 - 14, 2011	Professional Skills Course For Secretaries	Business Education Examinations Council (BEEC)
October 10 - 14, 2011	Advanced Skills Course For Secretaries	Business Education Examinations Council (BEEC)
October 10 - 14, 2011	Business Writing Skills Course For Secretaries	Business Education Examinations Council (BEEC)
October 10 - 14, 2011	Developing Administrative Officers' Competence For Organizational Change Workshop	Centre For Management Development (CMD)
October 12 - 14, 2011	Improvement Workshop For Clerical Staff	I-Skill Knowledge Management
October 12 - 14, 2011	Poise For Personal Assistants And Executive Secretaries	Poise Nigeria Limited
October 21, 2011	Telephone Skills	I-Skill Knowledge Management
October 24 - 26, 2011	Essential Management Skills For Secretaries And Pas	Rech MANAGEMENT CENTRE

October 24 - 28, 2011	Information And Records Keeping Workshop	Industrial Training Fund
October 24 - 28, 2011	The Secretary/Personal Assistants In Modern Office Management Today	The Nigerian Institute Of Professional Secretaries
October 25 - 28, 2011	Management Development Programme For Secretaries & Personal Assistants	Financial Institutions Training Centre

Agriculture & Rural Development

October 10 - 14, 2011	Workshop On Research Methods In Agricultural And Rural Management (ARM 329)	Agricultural & Rural Management Training Institute (ARMTI)
October 17 - 21, 2011	Participatory Methodologies In Agricultural Extension Management (ARM 241)	Agricultural & Rural Management Training Institute (ARMTI)
October 17 - 21, 2011	Application Of Information And Communication Technology (ICT) For Agricultural And Rural Development Programmes (ARM 246)	Agricultural & Rural Management Training Institute (ARMTI)
October 17 - November 04, 2011	(IARM 502) Participatory Management Of Agricultural And Rural Extension Delivery	Agricultural & Rural Management Training Institute (ARMTI)
October 24 - 28, 2011	Loan Recovery Management For Agricultural And Rural Credit Managers (Arm 335)	Agricultural & Rural Management Training Institute (ARMTI)

Aviation And Maritime

October 03 - 14, 2011	Strategic Cost & Quality Management For Airport	Global Analytics Consulting
October 09 - 20, 2011	Strategic Costing And Budgeting In The Aviation Sector	Global Analytics Consulting
October 17 - 28, 2011	Best Practices In Aviation And Air Cargo Security And Control	Global Analytics Consulting

Banking And Insurance

October 03 - 14, 2011	Mortgage Banking Practices In Challenging Global Climate	Global Analytics Consulting
-----------------------	--	-----------------------------

October 03 - 14, 2011	Mortgage Securitisation And Global Economic Crises	Global Analytics Consulting
October 10 - 14, 2011	Delinquency Management In Microfinance Banks (MFC 03)	JK Consulting Company Limited
October 17 - 20, 2011	SME Banking Master Class	Euromoney Training Emea Africa
October 17 - 21, 2011	Credit Analysis	H. Pierson
October 24 - 28, 2011	Retail & Commercial Banking Delivery Channel Strategy	Jeff & O'Brien Training International

Conferences/ AGM/ Seminars/ Workshops

October 03 - 07, 2011	Advanced Change Management Workshop	Nigerian Institute Of Manpower Development And Industrial Relations
October 03 - 07, 2011	International Management Conference	Nigerian Institute Of Manpower Development And Industrial Relations
October 10 - 14, 2011	Annual Conference Of Directors Of Planning, Research And Statistics (DPRS)	Centre For Management Development (CMD)
October 10 - 14, 2011	Leadership And Corporate Governance Workshop	Nigerian Institute Of Manpower Development And Industrial Relations
October 17 - 21, 2011	ICAN 41st Annual Accountants' Conference - Theme: The Dawn Of Transformation: Embracing Change & Seizing Opportunities	The Institute Of Chartered Accountants Of Nigeria
October 18, 2011	Managing Diversity In A Multicultural Workplace	Nigeria Employer's Consultative Association
October 19 - 22, 2011	The Nigerian Institute Of Professional Secretaries 4th Annual Secretarial Conference	The Nigerian Institute Of Professional Secretaries
October 20, 2011	The Nigerian Institute Of Professional Secretaries 2011 Induction Ceremony	The Nigerian Institute Of Professional Secretaries
October 24 - 26, 2011	Annual Forum Of Board Members, Director-Generals And Chief Executives Of Nigerian Public And Private Organizations	Centre For Management Development (CMD)
October 24 - 28, 2011	Community Relations & Security Awareness Workshop	African Business School (ABS)

Economic Management

October 11 - 13, 2011	Policy Impact Analysis Techniques	Valuefronteira Training Ltd
-----------------------	---	-----------------------------

October 17 - 28, 2011	Advanced Econometric Modelling For Policy Analysis And Simulation Workshop	Centre For Management Development (CMD)
-----------------------	--	---

Education

October 10 - 14, 2011	Workshop On Education Sector Policies And Programmes	Centre For Management Development (CMD)
-----------------------	--	---

October 10 - 14, 2011	Strategic Management Programme For College Principals, Vice Principals & Education Ministry Officials In Africa	The Management School London & BEEC International
-----------------------	---	---

October 17 - 21, 2011	Effective Schools Inspection And Supervision Workshop	Centre For Management Development (CMD)
-----------------------	---	---

October 24 - 28, 2011	Workshop On Management Of Higher Education (PAP 600) - Second Run	Administrative Staff College Of Nigeria (ASCON)
-----------------------	---	---

E-Learning

October 03 - 28, 2011	UNITAR/WTI: Preparing And Conducting Services Negotiation Course	United Nations Institute For Training And Research (UNITAR)
-----------------------	--	---

October 03 - 28, 2011	United Nations Protocols Course	United Nations Institute For Training And Research (UNITAR)
-----------------------	---	---

October 03 - November 04, 2011	Combating Corruption In Public Financial Management Course	United Nations Institute For Training And Research (UNITAR)
--------------------------------	--	---

October 10 - 21, 2011	Chairing International Conferences Course	United Nations Institute For Training And Research (UNITAR)
-----------------------	---	---

October 10 - November 11, 2011	Fundamentals Of The Derivatives Markets Course	United Nations Institute For Training And Research (UNITAR)
--------------------------------	--	---

October 17 - November 18, 2011	Fundamentals Of The Money Market Course	United Nations Institute For Training And Research (UNITAR)
--------------------------------	---	---

October 24 - December 09, 2011	Effective Public Debt Management Course	United Nations Institute For Training And Research (UNITAR)
--------------------------------	---	---

October 24 - November 25, 2011	Fundamentals Of The Equity Market Course	United Nations Institute For Training And Research (UNITAR)
October 31 - December 02, 2011	Fundamentals Of The Bond Market Course	United Nations Institute For Training And Research (UNITAR)
October 31 - December 02, 2011	Cross Cultural Negotiation Course	United Nations Institute For Training And Research (UNITAR)
October 31 - November 26, 2011	Mediation Skills Course	United Nations Institute For Training And Research (UNITAR)

Engineering/Technical Skills

October 04 - 06, 2011	Design Of Rural Highways	Association Of Consulting Engineers Nigeria
October 03 - 07, 2011	Association For Advancement Of Cost Engineering (AACE)	Lonadek Training
October 10 - 14, 2011	Electrical/Electronic Equipment Maintenance Workshop	Industrial Training Fund
October 10 - 14, 2011	Maintenance Supervisors Course	Industrial Training Fund
October 10 - 14, 2011	Maintenance Supervisors Course	Industrial Training Fund
October 10 - 28, 2011	Sacs For Offshore Structure	Lonadek Training
October 17 - 28, 2011	AutoCAD 2d Deliverables For Oil & Gas Facilities	Lonadek Training
October 24 - 28, 2011	Maintenance Supervisors Course	Industrial Training Fund
October 24 - 29, 2011	Electrical/Electronic Equipment Maintenance Workshop	Industrial Training Fund
October 25 - 27, 2011	Structural Design Of Buildings - Module 11	Association Of Consulting Engineers Nigeria
October 31 - December 09, 2011	Advanced Engineering	Federal Radio Corporation Of Nigeria Training School

October 31 - December 09, 2011	Advanced Journalism	Federal Radio Corporation Of Nigeria Training School
--------------------------------------	-------------------------------------	---

Entrepreneurship And Business Development

October 03 - 07, 2011	Culinary And Service Skills Development Course For The Hospitality Industry	Industrial Training Fund
October 03 - 07, 2011	Personal Financial Management For Small And Medium Entrepreneurs (SME 03)	JK Consulting Company Limited
October 05 - 07, 2011	Business Innovation™	JK Michaels Consulting
October 05 - 07, 2011	Business/Social Etiquette	I-Skill Knowledge Management
October 10 - 14, 2011	Marketing Techniques Workshop For Micro, Small & Medium Enterprises (MSME) Operators	Industrial Training Fund
October 10 - 14, 2011	Business Dynamics	Nigerian Institute Of Management (Chartered)
October 10 - 14, 2011	Feasibility Study And Proposal Writing (ARM 244)	Agricultural & Rural Management Training Institute (ARMTI)
October 10 - 21, 2011	Entrepreneurship Development Programme For Retiring Officers (BMR 605) - Second Run	Administrative Staff College Of Nigeria (ASCON)
October 12 - 14, 2011	Business Talent Development	The Institute Of Business Development
October 12 - 14, 2011	Personal Financial Planning, Entrepreneurship And Wealth Creation	I-Skill Knowledge Management
October 12, 2011	Project Proposal Writing For External Funding	JK Michaels Consulting
October 16 - 27, 2011	Business Development And Relationship Management Skills	Global Analytics Consulting
October 17 - 28, 2011	Basic Entrepreneurship Course	The Edge Business School
October 19, 2011	Project Proposal Writing For External Funding	JK Michaels Consulting
October 24 - 28, 2011	Planning For Life After Retirement Workshop	Industrial Training Fund

October 24 - 28, 2011	Planning For Life After Retirement Workshop	Industrial Training Fund
October 25 - 26, 2011	SME Toolkit Training	Lonadek Training
October 25 - November 19, 2011	Pre-Retirement Entrepreneurship Development Training (PRED)	Entrepreneurship Development Centre
October 27 - 28, 2011	Entrepreneurship Development Workshop For Potential Retirees: Start & Manage Your Business	Nigeria Employer's Consultative Association
October 27 - 28, 2011	Entrepreneurship Development Workshop For Potential Retirees: Start & Manage Your Business	Nigeria Employer's Consultative Association
October 27 - 28, 2011	Networking Skills For Business Development Executives	I-Skill Knowledge Management

Executive Education

October 10 - 21, 2011	Policy Analysis, Leadership & Executive Management BOOTCAMP	Global Analytics Consulting
October 11 - 14, 2011	CBN/FITC Continuous Education Programme For Directors Of Banks	Financial Institutions Training Centre
October 15 - 29, 2011	Executive Management Development Programme (EMDP)	Phillips Consulting
October 15 - 29, 2011	Executive Management Development Programme (EMDP)	Phillips Consulting
October 17 - 28, 2011	Executive Management & Leadership Development Programme: A 2-Week Separately Bookable Programme (Attend 1 Or The 2 Weeks)	Jeff & O'Brien Training International
October 30 - November 03, 2011	Top Executive Management & Leadership Master Class. Theme: Transformational Leadership Competencies For Success In The Global Marketplace.	CENTRE FOR MANAGEMENT DEVELOPMENT (CMD) In Collaboration With MANCHESTER BUSINESS SCHOOL, UK

Finance And Accounting

October 02 - 13, 2011	Accounting For Ppp Projects	Global Analytics Consulting
--------------------------	---	-----------------------------

October 02 - 13, 2011	Computer Audit And Fraud Detection	Global Analytics Consulting
October 03 - 05, 2011	Treasury Management: Tools And Techniques	Rech MANAGEMENT CENTRE
October 03 - 07, 2011	Improving Accounting Competence For Officers And Supervisors In Accounts Departments	Nigerian Institute Of Management (Chartered)
October 03 - 07, 2011	Computer Applications For Finance And Accounting Officers	Nigerian Institute Of Management (Chartered)
October 03 - 07, 2011	Strategic Cost Management	Nigerian Institute Of Management (Chartered)
October 03 - 07, 2011	Tax Planning And Administration	Nigerian Institute Of Management (Chartered)
October 03 - 07, 2011	Internal Audit And Compliance Management	Nigerian Institute Of Management (Chartered)
October 03 - 07, 2011	Improving Accounting Competence For Officers And Supervisors In Accounts Departments	Nigerian Institute Of Management (Chartered)
October 03 - 07, 2011	Computer Applications For Finance And Accounting Officers	Nigerian Institute Of Management (Chartered)
October 03 - 07, 2011	Strategic Cost Management	Nigerian Institute Of Management (Chartered)
October 03 - 07, 2011	Tax Planning And Administration	Nigerian Institute Of Management (Chartered)
October 03 - 07, 2011	Internal Audit And Compliance Management	Nigerian Institute Of Management (Chartered)
October 03 - 07, 2011	Fraud Detection Course	TSI Ltd
October 03 - 09, 2011	Developing IFRS Implementation Strategy	AIS Research And Development Limited
October 03 - 14, 2011	Bond And Other Fixed Income Instruments	Global Analytics Consulting

October 03 - 14, 2011	Effective Budget & Budgetary Control Strategies	Global Analytics Consulting
October 03 - 09, 2011	Analyzing IFRS Financial Statements	AIS Research And Development Limited
October 04 - 06, 2011	Effective Project Finance	Financial Institutions Training Centre
October 04 - 07, 2011	Finance For Non-Finance Executives	Financial Institutions Training Centre
October 04 - 07, 2011	Finance And Accounting For Non-Finance Professionals	Phillips Consulting
October 05 - 07, 2011	Renewable Energy Project Finance	Euromoney Training Emea Africa
October 08 - 21, 2011	Financial Management Course (EFMP 600/EFR 600) - Second Run	Administrative Staff College Of Nigeria (ASCON)
October 10 - 12, 2011	Power Excel, Financial Modelling And Forecasting	Deeno Consulting
October 10 - 13, 2011	International Finance Directors & Risk Based Auditing Master Class	The Management School London & BEEC International, Ghana
October 10 - 14, 2011	Accounting Course For Accounts And Audit Personnel	Industrial Training Fund
October 10 - 14, 2011	Project Finance & Public Private Partnerships	Euromoney Training Emea Africa
October 10 - 14, 2011	Comprehensive Trade Finance	Euromoney Training Emea Africa
October 10 - 14, 2011	Financial Sector Policies And Management Strategies Workshop	Centre For Management Development (CMD)
October 10 - 14, 2011	International Financial Reporting Standards	Rech MANAGEMENT CENTRE
October 10 - 21, 2011	Fraud Detection In Government Accounting	GTC Training International
October 10 - 21, 2011	Finance For Non-Finance Managers	IBFCAugusto Training Limited

October 10 - 21, 2011	Oil And Gas Accounting	Global Analytics Consulting
October 11 - 12, 2011	Essentials Of Budgeting And Budgeting Control	Phillips Consulting
October 11 - 13, 2011	Financial Modelling In Excel	Euromoney Training Emea Africa
October 12 - 14, 2011	Effective Internal Auditing	Rech MANAGEMENT CENTRE
October 12 - 14, 2011	Effective Internal Auditing	Rech MANAGEMENT CENTRE
October 12 - 15, 2011	Certification Course On Innovative Internal Generation Revenue Methods & Enforcement Procedure	BUSINESS LAW ACADEMY In Collaboration With INSTITUTE OF REVENUE RATINGS AND VALUATION, UK
October 16 - 27, 2011	Introduction To Crude Oil & Gas Futures, Options & Swaps & Price Risk Management	Global Analytics Consulting
October 17 - 19, 2011	IFRS- For Unquoted Companies And SMES	Deeno Consulting
October 17 - 21, 2011	Accounts Supervisor's Course	Business Education Examinations Council (BEEC)
October 17 - 21, 2011	Computer Applications For Finance And Accounting Officers	Nigerian Institute Of Management (Chartered)
October 17 - 21, 2011	Computer Applications For Finance And Accounting Officers	Nigerian Institute Of Management (Chartered)
October 17 - 21, 2011	ICAN 41st Annual Accountants' Conference. Theme: The Dawn Of Transformation: Embracing Change & Seizing Opportunities	The Institute Of Chartered Accountants Of Nigeria
October 17 - 23, 2011	IFRS Certification Programme	AIS Research And Development Limited
October 18 - 20, 2011	Accounting Course For Accountants And Audit Personnel	Industrial Training Fund
October 18 - 20, 2011	Credit Management And Collection Of Receivables	Rech MANAGEMENT CENTRE

October 18 - 22, 2011	Accounting Course For Accounts And Audit Personnel	Industrial Training Fund
October 19 - 21, 2011	Financial Modelling Using Excel Application	I-Skill Knowledge Management
October 20 - 24, 2011	Transferring Pricing, Ring Fencing And Tin Capitalization Issues In The Taxation Of Oil And Gas Industry (TAC 06)	JK Consulting Company Limited
October 24 - 26, 2011	IFRS- For Unquoted Companies And SMEs	Deeno Consulting
October 24 - 28, 2011	Senior Financial Analyst Programme	Lagos Business School
October 24 - 28, 2011	Workshop On Auditing And Investigation (EFMP 607/EFR 607) - Second Run	Administrative Staff College Of Nigeria (ASCON)
October 24 - 28, 2011	Finance And Accounting Workshop For Non – Accountants	Centre For Management Development (CMD)
October 24 - November 04, 2011	Money Laundering	GTC Training International
October 25 - 27, 2011	Structuring Leveraged And Mezzanine Finance	Euromoney Training Emea Africa
October 25 - 28, 2011	Asset & Liability Management	Financial Institutions Training Centre
October 26 - 28, 2011	Fundamentals Of Asset Management	IBFCAgusto Training Limited
October 31 - November 03, 2011	Corporate Frauds Detection, Prevention & Control	Financial Institutions Training Centre
October 31 - November 03, 2011	Corporate Finance	Financial Institutions Training Centre
October 31 - November 03, 2011	Financial Modelling Boot Camp	Jeff & O'Brien Training International
General Management		
October 03 - 07, 2011	Effective Supervisory Management	Nigerian Institute Of Management (Chartered)

October 03 - 07, 2011	Sustainable Land And Water Management	Supreme Management Training & Consultancy Ltd
October 03 - 07, 2011	Gender/Leadership And Empowerment Workshop	Centre For Management Development (CMD)
October 08 - 21, 2011	General Management Course (Mps 600)	Administrative Staff College Of Nigeria (ASCON)
October 10 - 14, 2011	Management Appreciation Course	Nigerian Institute Of Management (Chartered)
October 10 - 14, 2011	Management Appreciation Course	Nigerian Institute Of Management (Chartered)
October 10 - 14, 2011	Work Ethics, Office Orientation & Attitudinal Change Management Development	The Nigerian Institute Of Professional Secretaries
October 10 - 14, 2011	Gender And Sustainable Development	Centre For Management Development (CMD)
October 10 - 14, 2011	Effective Conflict Resolution And Management	Rech MANAGEMENT CENTRE
October 16 - 27, 2011	Human Relations & Etiquette Skills For Public Institutions	Global Analytics Consulting
October 17 - 21, 2011	Work Ethics And Attitudinal Change For Improved Productivity	Nigerian Institute Of Management (Chartered)
October 17 - 21, 2011	Management Appreciation Course	Nigerian Institute Of Management (Chartered)
October 17 - 21, 2011	Managing In A Globalised Business Environment	Nigerian Institute Of Management (Chartered)
October 17 - 21, 2011	Supervisory Management Course	Business Education Examinations Council (BEEC)
October 17 - 21, 2011	Management Workshop On Transparency And Accountability For Effective Service Delivery	Centre For Management Development (CMD)
October 17 - 21, 2011	General Supervisory Management Workshop	Centre For Management Development (CMD)
October 18, 2011	Managing Diversity In A Multicultural Workplace	Nigeria Employer's Consultative Association

Corporate Governance

October 03 - 14, 2011	Corporate Governance And Economic Restructuring In Emerging Economies	Global Analytics Consulting
-----------------------	---	-----------------------------

Health/Hse

October 04, 2011	Level 2 Award In Health And Safety In The Work Place -Certified By CIEH,UK	Safetyplus
October 05 - 06, 2011	First Aid And CPR	Safetyplus
October 08, 15, 22, 29 - November 05, 2011	Level 4 Award In Health And Safety In The Work Place- Certified By CIEH,UK	Safetyplus
October 11 - 13, 2011	Occupational Health & Safety	Industrial Training Fund
October 11, 2011	Level 2 Award In Food Safety -Certified By CIEH,UK	Safetyplus
October 12, 2011	Lecture And Practical On The Science And Technology Of Anatomy And The Use Of Equipments And Materials - Maxillo-Facial 2	Dental Technologists Registration Board Of Nigeria
October 12, 2011	Level 2 Award In Cleaning In Food Safety -Certified By CIEH,UK	Safetyplus
October 13 - 14, 2011	Level 2 Award In Fire Safety Principles - Certified By CIEH,UK & Fire Fighting (Two Certificates)	Safetyplus
October 17 - 21, 2011	Environmental Management System	Jk Michaels Consulting
October 24 - 28, 2011	International Train The Trainer Course - Certified BY CIEH, UK. Leading To The Level 3 Award In PTLLS-Licence To Train	Safetyplus
October 31 - November 04, 2011	Tertiary Health Institutions Management Workshop (Pap 611)	Administrative Staff College Of Nigeria (ASCON)

Human Resource Management

October 03 - 04, 2011	Balance Scorecard As A Tool For Performance Management	Rech MANAGEMENT CENTRE
October 03 - 07, 2011	Partnering With The Chief Executive: Strategic Skills For Hr Professionals	Nigerian Institute Of Management (Chartered)
October 04 - 07, 2011	Employment Laws And Contract For Hr Professionals	I-Skill Knowledge Management
October 05 - 06, 2011	Evolving An Integrated Management Development Strategy (MCPE)	Chartered Institute Of Personnel Management Of Nigeria (CIPM)
October 05 - 07, 2011	Strategic Human Resources Programme	Workforce Management Centre

October 06 - 07, 2011	Effective Performance Appraisal Skills	Tom Associates Training
October 06 - 07, 2011	Hr For Non Hr Managers	Phillips Consulting
October 06 - 07, 2011	Creativity And Innovation At Work	Rech MANAGEMENT CENTRE
October 08 - 21, 2011	Advanced Train-The-Trainers' (MSP 702)	Administrative Staff College Of Nigeria (ASCON)
October 10 - 14, 2011	Managing Employee Performance	Nigerian Institute Of Management (Chartered)
October 10 - 14, 2011	Train-The-Trainers Workshop (3rd Run)	Nigerian Institute For Training And Development (NITAD)
October 10 - 14, 2011	Managing The Human Resource For Sustained Results Workshop	Centre For Management Development (CMD)
October 10 - 14, 2011	Target Setting And Performance Management Workshop	Centre For Management Development (CMD)
October 10 - 21, 2011	Human Resource Management And Career Development	GTC Training International
October 11 - 13, 2011	Delegation, Motivation, And Coaching Skills	I-Skill Knowledge Management
October 11 - 14, 2011	Advanced Human Resources Management Skills	Tom Associates Training
October 12 - 14, 2011	Building An Effective Training Team	Rech MANAGEMENT CENTRE
October 15 - 22, 2011	Managing New Skills In Labour Relations (3rd Run)	Phillips Consulting
October 15 - 22, 2011	Managing New Skills In Labour Relations (3rd Run)	Phillips Consulting
October 17 - 18, 2011	Hr- Personality Profile Analysis (PPA)	Lonadek Training
October 17 - 21, 2011	Efficiency And Performance Improvement Workshop	Centre For Management Development (CMD)
October 17 - 21, 2011	Target Setting And Performance Management Workshop	Centre For Management Development (CMD)
October 17 - 21, 2011	Succession Planning And Mentoring Management Workshop	Centre For Management Development (CMD)
October 17 - 21, 2011	Human Resources Management: Policies And Implementation	Rech MANAGEMENT CENTRE
October 17 - 21, 2011	Managing People For Competitive Advantage	Nigerian Institute Of Management (Chartered)
October 17 - 21, 2011	Managing People For Competitive Advantage	Nigerian Institute Of Management (Chartered)
October 17 - 21, 2011	Competency Management	GTC Training International

October 17 - 21, 2011	Effective Human Resources Management Course	Business Education Examinations Council (BEEC)
October 19 - 20, 2011	Hr-Test For Selection & Training (TST)	Lonadek Training
October 20 - 21, 2011	Hr- Test For Emotional Intelligence (TEI)	Lonadek Training
October 24 - 26, 2011	HRM Rewards Management System	Rech MANAGEMENT CENTRE
October 24 - 28, 2011	Mastering Human Resource Management	Nigerian Institute Of Management (Chartered)
October 24 - 28, 2011	Mastering Human Resource Management	Nigerian Institute Of Management (Chartered)
October 24 - 28, 2011	Job Recruitment, Interview & Employee Selection	Supreme Management Training & Consultancy Ltd
October 24 - 28, 2011	Managing The Human Resource For Sustained Results Workshop	Centre For Management Development (CMD)
October 24 - 28, 2011	International Train The Trainer Course - Certified By CIEH, UK. Leading To The Level 3 Award In PTLLS-Licence To Train	Safetyplus
October 24 - November 04, 2011	Efficient Training Needs Analysis	GTC Training International
October 25 - 26, 2011	Hr Metrics	Phillips Consulting
October 25 - 27, 2011	Strategic Hr	JK Michaels Consulting
October 25 - 27, 2011	Coaching And Mentoring Workshop For Performance Enhancement	Industrial Training Fund
October 25 - 27, 2011	Managing People For Strategic Advantage	I-Skill Knowledge Management
October 26 - 28, 2011	Competency Modelling In Human Resources Management - Effective Design & Implementation	Workforce Management Centre
October 26 - 28, 2011	Pension Management And Administration	I-Skill Knowledge Management
October 31 - November 11, 2011	Management Trainers' Development Workshop (Basic Mandev) - 2nd Run	Centre For Management Development (CMD)

Information And Communication Technology

October 02, 2011 - June 29, 2012	Post-Graduate Diploma In Computer Science (CIMP 901)	Administrative Staff College Of Nigeria (ASCON)
----------------------------------	--	---

October 03 - 07, 2011	Basic Microsoft Office Suites (Excel, Word, PowerPoint)	Phillips Consulting
October 03 - 07, 2011	Management Workshop For Heads Of Libraries/Documentation Centres	Centre For Management Development (CMD)
October 03 - 14, 2011	Cyber Crime	GTC Training International
October 04 - 05, 2011	Business Continuity Management	Phillips Consulting
October 05 - 07, 2011	Excel Application In Financial And Business Analysis	I-Skill Knowledge Management
October 08 - 21, 2011	Advanced Records Management Course (CIMP 701/CTR 701) - Second Run	Administrative Staff College Of Nigeria (ASCON)
October 08 - 21, 2011	Advanced Records Management Course (CIMP 701/CTR 616) - Second Run	Administrative Staff College Of Nigeria (ASCON)
October 10 - 12, 2011	ACL 105: Foundations Of ACL Concepts & Practices	Phillips Consulting
October 10 - 14, 2011	(ISC) ² CISSP CBK Review Seminar And Training	Phillips Consulting
October 10 - 14, 2011	Ethical Hacking & Counter Measures	Mich Consulting Limited
October 10 - 15, 2011	CISSP Boot Camp	Mich Consulting Limited
October 12 - 14, 2011	It Strategy & Innovation	Phillips Consulting
October 13 - 14, 2011	ACL 201: Data Analysis Techniques (Workshop)	Phillips Consulting
October 17 - 21, 2011	Word Processing (CIMP 615/CTR 616) - Second Run	Administrative Staff College Of Nigeria (ASCON)
October 17 - 21, 2011	General Registry & Records Administration Training	African Business School (ABS)
October 17 - 21, 2011	Disaster Recovery And Business Continuity Professional	Phillips Consulting
October 17 - 21, 2011	Advanced Database Application Workshop For Managers And Personnel Officers (Using Microsoft Access)	Centre For Management Development (CMD)
October 17 - 28, 2011	Application Of Information And Communication Technology (ICT) In Budget Monitoring And Evaluation Workshop	Centre For Management Development (CMD)
October 18 - 19, 2011	Introduction To E-Learning	Phillips Consulting
October 20 - 21, 2011	Internet And Computer Security	Mich Consulting Limited
October 24 - 28, 2011	Computer Application To Library Services (CTR 610) Second Run	Administrative Staff College Of Nigeria (ASCON)

October 24 - 28, 2011	Ethical Hacking & Counter Measures (CEH)	Phillips Consulting
October 24 - 29, 2011	CISA Boot Camp	Mich Consulting Limited
October 26 - 28, 2011	Basic Power Point Application	I-Skill Knowledge Management
October 28 - 29, 2011	Records And Information Management Awareness Workshop (RIMAW 2011)	RIMA Foundation
October 31 - December 09, 2011	Advanced Information Technology	Federal Radio Corporation Of Nigeria Training School
October 31 - November 04, 2011	Introduction To Oracle Sql (CIMP 612/CTR 612)	Administrative Staff College Of Nigeria (ASCON)

Leadership And Self Dev.

October 03 - 07, 2011	Executive Time & Stress Management	African Business School (Abs)
October 03 - 07, 2011	Management Workshop On Essentials Of Leadership	Centre For Management Development (CMD)
October 04 - 05, 2011	Assertiveness At Work	Lagos Business School
October 04 - 06, 2011	Emotional Intelligence In Leadership	I-Skill Knowledge Management
October 05 - 07, 2011	Frontline Leadership - Emerging Leadership Course	Tom Associates Training
October 11 - 14, 2011	Developing Leadership Competences	Phillips Consulting
October 13 - 14, 2011	Problem Solving And Decision Making Techniques	Tom Associates Training
October 13 - 14, 2011	Problem Solving & Decision Making For Managers (PDU - 12)	JK Michaels Consulting
October 17 - 21, 2011	Creativity And Innovation In Leadership Workshop	Centre For Management Development (CMD)
October 17 - January 31, 2011	Poise Graduate Finishing School (PGFS)	Poise Nigeria Limited
October 18 - 19, 2011	Interpersonal Skills	Lagos Business School
October 18 - 21, 2011	Improving Your Personal Effectiveness	Financial Institutions Training Centre
October 20 - 21, 2011	Developing Leadership Competencies	Kendor Consulting Ltd
October 20 - 21, 2011	Effective Communications At Work	Tom Associates Training
October 21, 2011	Delivering Results Through Teams	Tom Associates Training

October 22, 2011	Time Management: Getting Organised For Peak Performance	Jk Michaels Consulting
October 24 - 28, 2011	Effective Time Management	Nigerian Institute Of Management (Chartered)
October 24 - 28, 2011	Managerial Skills For Personal Effectiveness	Nigerian Institute Of Management (Chartered)
October 25 - 27, 2011	Work Ethics, Attitude And Productivity Enhancement Programme	I-Skill Knowledge Management
October 27 - 28, 2011	A Manager's Personal Effectiveness	Tom Associates Training

Legal/Legislative

October 03 - 07, 2011	The Comparative Company Law Course	JK Michaels Consulting
October 08 - 25, 2011	Conflict Management And Resolution Course (LGLP 604/GSR 603) - Second Run	Administrative Staff College Of Nigeria (ASCON)
October 17 - 21, 2011	Workshop On Alternative Dispute Resolution (LGLP 701/GSR 701) - Second Run	Administrative Staff College Of Nigeria (ASCON)
October 17 - 21, 2011	Course On Drafting And Negotiating Contracts For Government Officials	JK Michaels Consulting
October 17 - 28, 2011	Interviewing Vulnerable And Intimidated Witnesses	GTC Training International
October 24 - 28, 2011	Advanced Course In Practice And Procedure Ii	JK Michaels Consulting
October 27 - 28, 2011	CIARB 2nd Accelerated Membership Program	The Chartered Institute Of Arbitrators, Nigeria

Logistics & Supply Chain Mgt

October 05 - 07, 2011	Logistics Performance, Cost And Value Measures	Multimix Academy
October 03 - 14, 2011	Procurement Planning And Management Workshop	Centre For Management Development (CMD)
October 06 - 08, 2011	Transformation In Procurement Management	Procure live Conference International
October 08 - 21, 2011	Supply Chain Management Course (EFMP 604/EFM 604) - Second Run	Administrative Staff College Of Nigeria (ASCON)
October 10 - 13, 2011	Procurement/Purchasing And Supply Chain Management Programme	The Management School London & BEEC International, Ghana
October 10 - 14, 2011	Contract Management & Due Process In Procurement (GGC 03)	JK Consulting Company Limited

October 10 - 21, 2011	Oil And Gas Logistics Management	Global Analytics Consulting
October 11 - 13, 2011	Procurement Management	JK Michaels Consulting
October 13 - 14, 2011	Strategic Transportation And Distribution Management	Multimix Academy
October 17 - 21, 2011	Logistics And Supply Chain Management	Lagos Business School
October 17 - 21, 2011	Materials And Inventory Management	Nigerian Institute Of Management (Chartered)
October 17 - 21, 2011	Supply Chain Management	I-Skill Knowledge Management
October 17 - 28, 2011	Procurement Of Goods And Consultancy Services	Supreme Management Training & Consultancy Ltd
October 18 - 20, 2011	Strategic Supply Chain Management	Phillips Consulting
October 18 - 21, 2011	Negotiating Contracts	I-Skill Knowledge Management
October 27 - 21, 2011	Contract Management Principles & Practices	JK Michaels Consulting
October 31 - November 04, 2011	Public Procurement Management	Rech MANAGEMENT CENTRE

Marketing And Sales Management

October 03 - 04, 2011	Selling And Negotiation	H. Pierson
October 03 - 07, 2011	Modern Sales Management	Nigerian Institute Of Management (Chartered)
October 03 - 07, 2011	Developing Compelling Customer Value Propositions	Nigerian Institute Of Management (Chartered)
October 05 - 07, 2011	Marketing Management	I-Skill Knowledge Management
October 06 - 07, 2011	Key Account Management	Tom Associates Training
October 10 - 14, 2011	Modern Sales Management	Nigerian Institute Of Management (Chartered)
October 10 - 14, 2011	Customer Care Service Course: The Essential Skills For Frontline Employees	Business Education Examinations Council (BEEC)
October 11 - 14, 2011	Achieving Excellence In Customer Service	Financial Institutions Training Centre

October 11 - 31, 2011	Finance For Marketing Managers	Rech MANAGEMENT CENTRE
October 12 - 13, 2011	Acquiring Basic Marketing Skills	National Institute Of Marketing Of Nigeria
October 12 - 14, 2011	Professional Selling Skills	Tom Associates Training
October 13 - 14, 2011	Customer Service Excellence	H. Pierson
October 17 - 21, 2011	Service Management	Lagos Business School
October 17 - 21, 2011	Dynamic Selling Skills And Techniques	Nigerian Institute Of Management (Chartered)
October 17 - 21, 2011	Winning Marketing Skills And Techniques	Nigerian Institute Of Management (Chartered)
October 17 - 21, 2011	Marketing Methods And Practices For Government Agencies And Departments	Rech MANAGEMENT CENTRE
October 18 - 20, 2011	Key Account Management	I-Skill Knowledge Management
October 20 - 21, 2011	Relationship Management For Client Retention	Poise Nigeria Limited
October 20 - 21, 2011	Lease Administration From Origination To Termination	Equipment Leasing Association Of Nigeria
October 20, 2011	Continuous Executive Development Programme (CEDEP): Effective Negotiation Skills For Marketing Practitioners	National Institute Of Marketing Of Nigeria
October 24 - 28, 2011	Winning Marketing Skills And Techniques	Nigerian Institute Of Management (Chartered)
October 24 - 28, 2011	Workshop On Marketing Of Goods And Services In Organisations (BEMP 621/BMR 618) - Second Run	Administrative Staff College Of Nigeria (ASCON)
October 25 - 27, 2011	Excellent Customer Service Workshop	Industrial Training Fund
October 26 - 27, 2011	Strategic Sales Management	National Institute Of Marketing Of Nigeria
October 31 - December 09, 2011	Advanced Marketing	Federal Radio Corporation Of Nigeria Training School
October 31 - November 02, 2011	Marketing And Selling Essentials	Phillips Consulting

Media And Communication

October 03 - 07, 2011	Public Relations And Inter-Personal Skills	Nigerian Institute Of Management (Chartered)
October 03 - 07, 2011	Public Relations And Inter-Personal Skills	Nigerian Institute Of Management (Chartered)
October 05 - 07, 2011	Advanced Writing Clinic	Poise Nigeria Limited
October 05 - 07, 2011	Advanced Business Writing	Poise Nigeria Limited
October 10 - 14, 2011	Public Relations And Inter-Personal Skills	Nigerian Institute Of Management (Chartered)
October 10 - 14, 2011	Effective Public Relations Course	Business Education Examinations Council (BEEC)
October 10 - 14, 2011	Effective Negotiation, Conflict Resolution & Community Relations Course	Business Education Examinations Council (BEEC)
October 11 - 13, 2011	Minutes Taking And Writing	I-Skill Knowledge Management
October 13 - 14, 2011	Presentation Skills	I-Skill Knowledge Management
October 17 - 22, 2011	Elocution And Public Speaking	Poise Nigeria Limited
October 19 - 21, 2011	Advanced Business Writing	I-Skill Knowledge Management
October 20 - 21, 2011	Effective Communications At Work	Tom Associates Training
October 24 - 25, 2011	Assertive Communication Skills For Managers And Team Leaders	SMC - Pan African University
October 24 - 26, 2011	Effective Report Writing Workshop	Industrial Training Fund
October 24 - 28, 2011	Managerial Communication And Business Writing Skills	Nigerian Institute Of Management (Chartered)
October 24 - 28, 2011	Managerial Communication And Business Writing Skills	Nigerian Institute Of Management (Chartered)
October 24 - 28, 2011	Managerial Skills For Personal Effectiveness	Nigerian Institute Of Management (Chartered)
October 24 - 28, 2011	Managerial Communication And Business Writing Skills	Nigerian Institute Of Management (Chartered)
October 24 - 28, 2011	Managerial Communication And Business Writing Skills	Nigerian Institute Of Management (Chartered)

October 24 - 28, 2011	Technical Report Writing And Communication Skills	Nigerian Institute Of Management (Chartered)
October 24 - 28, 2011	Strategies For Optimizing Corporate Communication Skills	SMC - Pan African University
October 27 - 28, 2011	Effective Telephone Skills	Rech MANAGEMENT CENTRE
October 31 - December 09, 2011	Advanced Studio Management	Federal Radio Corporation Of Nigeria Training School
October 31 - December 09, 2011	Advanced Presentation	Federal Radio Corporation Of Nigeria Training School
October 31 - December 09, 2011	Advanced Production	Federal Radio Corporation Of Nigeria Training School

Oil And Gas

October 03 - 14, 2011	International Computer Driving License (ICDL)	Lonadek Training
October 10 - 14, 2011	Advanced Project Management Training	Lonadek Training
October 10 - 21, 2011	Oil And Gas Logistics Management	Global Analytics Consulting
October 10 - 21, 2011	Oil And Gas Accounting	Global Analytics Consulting
October 17 - 21, 2011	International Association Of Drilling Contractors(IADC) Rigg Pass	Bullmate Limited
October 18 - 20, 2011	Breaking Into Oil' Leading To The Certificate Award In HSE Mgt Principles & Application In Oil & Gas Plus An International Level Two HSE Award Certificate-From CIEH ,UK	Safetyplus
October 18 - 22, 2011	Oil & Gas Business Value chain: Investment Profitability Analysis In The Oil & Gas Industry	Jeff & O'Brien Training International
October 20 - 24, 2011	Transferring Pricing, Ring Fencing And Tin Capitalization Issues In The Taxation Of Oil And Gas Industry (TAC 06)	JK Consulting Company Limited
October 24 - 29, 2011	Oil Well Drilling Operations	Bullmate Limited
October 25 - 29, 2011	Petroleum Economics: Investment & Risk Analysis In The Oil & Gas Industry	Jeff & O'Brien Training International

October 31 - November 04, 2011	Certified International Project Manager (CIPM) - Oil & Gas	Oil & Gas Softskills Limited
October 31 - November 05, 2011	Oil Well Drilling Operations	Bullmate Limited

Operations Management

October 05 - 07, 2011	Effective Management Of Protected Disclosures	Rech MANAGEMENT CENTRE
October 06, 2011	Planning Theories And Methodology	Institute Of Planning, Nigeria
October 06, 2011	Quantitative Techniques And Planning Systems	Institute Of Planning, Nigeria
October 06, 2011	Challenge Management And Plan Implementation	Institute Of Planning, Nigeria
October 10 - 14, 2011	Maintenance Management Best Practice	Nigerian Institute Of Management (Chartered)
October 18 - 19, 2011	Financial Lean Six Sigma	JK Michaels Consulting
October 18 - 22, 2011	Six Sigma Black Belt	JK Michaels Consulting
October 20, 2011	Planning Theories And Methodology	Institute Of Planning, Nigeria
October 20, 2011	Quantitative Techniques And Planning Systems	Institute Of Planning, Nigeria
October 20, 2011	Challenge Management And Plan Implementation	Institute Of Planning, Nigeria
October 24 - 28, 2011	Production Management Workshop	Industrial Training Fund
October 24 - 28, 2011	Maintenance Management Best Practice	Nigerian Institute Of Management (Chartered)
October 25 - 27, 2011	Implementing 'Bancassurance' For Competitive Advantage	Rech MANAGEMENT CENTRE
October 25 - 27, 2011	Operations Management	I-Skill Knowledge Management
October 25 - 28, 2011	ISO 9001-2008 Lead Auditor (QMS)	JK Michaels Consulting
October 31 - November 04, 2011	Effective Institutional And Organisational Management	Rech MANAGEMENT CENTRE

Project Management

October 02 - 13, 2011	Project Management - Imperative For Economic Development	Global Analytics Consulting
--------------------------	--	-----------------------------

October 04 - 07, 2011	Project Management Week Day Schedule	JK Michaels Consulting
October 05 - 07, 2011	Microsoft Visio 2010	JK Michaels Consulting
October 08, 09, 15, 16, 2011	Project Management Professional (PMP/CAPM) PDU -35	JK Michaels Consulting
October 08, 09, 15, 16, 2011	Project Management Professional (PMP/CAPM) PDU -35	JK Michaels Consulting
October 08, 09, 15, 16, 2011	Project Management Professional (PMP/CAPM) PDU -35	JK Michaels Consulting
October 08, 09, 15, 16, 2011	Project Management Professional (PMP/CAPM) PDU -35	JK Michaels Consulting
October 08, 09, 15, 16, 22, 2011	Project Management Professional (PMP/CAPM) PDU -35	JK Michaels Consulting
October 08, 15, 22, 29, 2011	CAPM Training	Mich Consulting Limited
October 10 - 14, 2011	Project Resources Security & Safety Mgt.	Supreme Management Training & Consultancy Ltd
October 12 - 14, 2011	PMI - Scheduling Professional	JK Michaels Consulting
October 17 - 21, 2011	Research Project Management Workshop	Centre For Management Development (CMD)
October 17 - 21, 2011	Effective Project Risk Management	Rech MANAGEMENT CENTRE
October 17 - 21, 2011	Project Management Best Practice	Nigerian Institute Of Management (Chartered)
October 17 - 28, 2011	Project Monitoring And Evaluation: Tools, Techniques And Reporting Workshop	Centre For Management Development (CMD)
October 18 - 20, 2011	Advance Microsoft Project 2010	JK Michaels Consulting
October 18 - 21, 2011	Effective Project Management	Phillips Consulting
October 18 - 22, 2011	Six Sigma Black Belt (Pdu -30)	JK Michaels Consulting
October 18 - 22, 2011	Construction Project Management	JK Michaels Consulting
October 20 - 21, 2011	Project Management Essentials	JK Michaels Consulting
October 22, 23, 28, 29, 30, 2011	PMP® Training	Lois Consulting

October 25 - 29, 2011	Six Sigma Black Belt (PDU -30)	JK Michaels Consulting
October 26 - 29, 2011	Facility Management	JK Michaels Consulting
October 27 - 28, 2011	Microsoft Project Hands-On (Foundation Level)	Phillips Consulting

Public Administration

October 10 - 21, 2011	Risk Management In Public Sector Institutions	Global Analytics Consulting
October 10 - 14, 2011	Management Workshop On Public Sector Reforms	Centre For Management Development (CMD)
October 17 - 21, 2011	Customer Service Delivery: A New Orientation In Public Sector Management (PAP 615)	Administrative Staff College Of Nigeria (ASCON)
October 23 - December 16, 2011	Advanced Certificate In Public Administration And Management (PAP 800) Third Run	Administrative Staff College Of Nigeria (ASCON)
October 23 - December 16, 2011	Advanced Certificate In Public Administration And Management (PAR 80) - Third Run	Administrative Staff College Of Nigeria (ASCON)

Real Estate Management

October 22 - 28, 2011	2011 Real Estate Entrepreneurial Class	Realty Point Limited
-----------------------	--	----------------------

Research Methodology/Analytics

October 03 - 07, 2011	Research Methodology (RPP 602) - Second Run	Administrative Staff College Of Nigeria (ASCON)
October 04 - 06, 2011	Public Sector Analytics	Valuefronteira Training Ltd
October 05 - 07, 2011	Fundamentals Of Business Analysis	Phillips Consulting
October 10 - 14, 2011	Business Data Planning And Analysis	Lagos Business School
October 10 - 14, 2011	Research Report Writing Workshop	Centre For Management Development (CMD)
October 17 - 21, 2011	Workshop On Data Collection & Analysis (RPP 612) - Second Run	Administrative Staff College Of Nigeria (ASCON)
October 18 - 21, 2011	Procurement Analytics	Valuefronteira Training Ltd
October 26 - 28, 2011	Business Forecasting	Valuefronteira Training Ltd

Risk Management

October 03 - 07, 2011	Risk Management In Organisations	Nigerian Institute Of Management (Chartered)
October 06 - 07, 2011	Risk Based Bank Auditing (RBBA)	Deeno Consulting
October 10 - 12, 2011	Risk-Based Internal Audit	H. Pierson
October 13 - 14, 2011	Risk Based Internal Auditing (RBIA)	Deeno Consulting
October 15 - 16, 2011	Risk Based Bank Auditing (RBBA)	Deeno Consulting
October 17 - 19, 2011	Enterprise Risk Management	Jeff & O'Brien Training International
October 18 - 21, 2011	Credit Risk Management	Financial Institutions Training Centre
October 22 - 23, 2011	Risk Based Bank Auditing (RBBA)	Deeno Consulting
October 29 - 30, 2011	Risk Based Bank Auditing (RBBA)	Deeno Consulting

Security/Crime Prevention

October 03 - 06, 2011	Workplace Investigation & Interviewing	Arc Training
October 08 - 21, 2011	Organisational Security Management Course (LGLP 604/GSR 603) - First Run	Administrative Staff College Of Nigeria (ASCON)
October 24 - 28, 2011	Developing Intelligence In The Corporate Security Environment	Arc Training
October 28, 2011	2nd Annual Industrial Security Summit And Exhibition	Nigeria Institute For Industrial Security
October 31 - November 02, 2011	Kidnap & Ransom - Initial Response	Arc Training

Strategic Management

October 03 - 14, 2011	Security Management Stage 1	Arc Training
October 10 - 14, 2011	Balanced Scorecard Professional Boot Camp	Rosequeen Consulting
October 10 - 14, 2011	Security Coordination And Management	Arc Training
October 10 - 21, 2011	Security Management Stage 1	Arc Training

[illegible]