



## David Moller-Berdugo

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### Profile

A versatile, passionate and efficient worker. Always trying to provide the most suitable solutions that fit everyone. Eager to grow and learn.

### Experience

#### **NIGHTCLUB MANAGER, CASA 99, BOGOTÁ, COLOMBIA. 2022-PRESENT**

In charge of the correct functioning of the Nightclub/Bar, organizing inventory, stock management, cash duties and customer service. Additionally handler of 3 employees (DJ, Bartender and Security) in the business.

#### **OFFICE MANAGER, WFG FOR MARCEL MACIAS, SUNRISE, FL, USA. – 2021-2022**

Provided assistance in the management and organization for the insurance office of Marcel Macias, in charge of delivering customer service and serving as the intermediary for the clients and the insurer. Constantly solving situations over the phone with both the clients and the insurer.

#### **WAREHOUSE ASSISTANT, BRETON LOGISTIC GROUP, DORAL, FL, USA – 2021-2021**

Responsible for receiving all the packages coming into the warehouse, cataloging, inspecting and entering into the database of the company before loading the products into pallets for the daily delivery of said items. The company delivered items from the USA to Colombia every day with an average of 6500 lbs being shipped weekly.

#### **LIFE INSURANCE AGENT, WFG, SUNRISE, FL, USA. – 2019-PRESENT**

Working as a independent contractor for World Financial Group as a part time job, Client approach, sales and customer support are all provided by the individual.

### Education

- The English School, Bogotá, Colombia. International Baccalaureate, 2020.
- Life insurance license, Sunrise, FL, USA. State license, 2019.

### Skills

- Comfortable on Microsoft Office Suite (Word, Excel & PowerPoint)
- Fluent in English and Spanish
- Customer Support
- Critical Thinker
- Team Worker
- Composed Person
- Quick Learner
- Eager to Learn
- Passionate for Maths