

RESUME OF

OSHM MOLLA

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Carrier Object

Tireless work, strong mindedness, love for work-that is the key to success. I believe that with honesty and action skills, it is possible to reach the desired destination. So I work accordingly. I am always ready to carry out my duties with strong motivation and skill in my work.

Educational Qualification

Name of Degree : Bachelor of Arts (BA)

Institution Name : Habibullah Bahar University College

Program : School of Social Science, Humanities and Language (SSHL)

Passing Year : 4th Semester Running

University : Bangladesh Open University (BOU)

Name of Degree : Higher Secondary Certificate (HSC)

Name Institution : Rawan Ibn Ramjan School & College

Result (G.P.A) : 3.75 (Out Of 5.00) Group

Roll : Humanities

Passing Year 350009

Board 2017

Name of : Dhaka

Degree : Secondary School Certificate (SSC)

Institution Name : Maluchi High School

Result (G.P.A) : 3.67 (Out Of 5.00)

Group : Business Studies

Roll 563626

Passing Year 2015

Board : Dhaka

Course & Certificate

- **Course Name** : **Official & Graphics Design Course**
Intuition Name : Rimon Computer Training Center.
Trade L. No. : 06
Destination : Vadiakhola, Harirampur, Manikganj
Duration : 6 Month (22.07.2013-20.01.2014)
- **Course Name** : **Diploma In Software Application Course.**
Intuition Name : Post E-Center For Rural
Community. Destination : Maluchi, Shibalaya, Manikganj.
Duration : 6 Month (01.01.2016-30.06.2016)

Personal Information

Father Name : Abul Kashem
Mother Name : Hashea Begum
Present Address : Bamnartek, Turag, Uttara, Dhaka-1230
Permanent Address : Vill- Chotokojoyanda, P.O- Maluchi, P.S- Shibalaya,
Dist: Manikganj
Post Code 1831
Date of Birth : 13.02.1998
NID No. 9154237334
Marital Status : Unmarried
Gender : Male
Religion : Islam
Nationality : Bangladeshi.

Skills

Professional Sector : **Official & Graphics Design**
➤ **Official sector** : Word Processing, Data Entry Type, Presentation Etc.
Application : Microsoft Word, Microsoft Excel,
Microsoft Power Point, Have a Good Knowledge
About Internet Browsing & Social Media.

Operating System Skills: Windows XP, 7, 8, 10, Vista & Linux.
Have a Simple Knowledge in Mac.

Job Experience

Job Title : **Computer Operator**
Company Name : Easy Fashion Ltd.
Address : 01, DIT Road, Malibagh Chowdhurypara, Dhaka-1219.
Duration : 01.12.202019 to Till Now.

Job Title : **Designer**
Institution Name : Blue Sky Design Point.
(Screen Print Design House)
Address : Bamnartek, Turag, Uttara, Dhaka-1230
Duration : (01.09-2018- 30.03.2019)

❖ ***Self-Analysis:***

- ✓ Cool Mentality, Strong Motivation & Commitment
- ✓ Ability work independently as well as in team
- ✓ Pleasant personally and good inter personal skill

❖ ***Hobbies & Interest:***

- Flower gardening,
- Birds pet
- Recite the Quran
- Read news

❖ ***Language Proficiency:***

- ✓ Well capable of communicating with people in Bangle.
- ✓ Have a Normal Range communication skill in English.

Declaration: I do hereby declare that particulars provide in the resume are true the best knowledge and belief. I therefore, pray hope that honor good be kind enough to grant my Application.

Signature and Date