

CSC106

Group Norms and Team Contract

Group Member Names: __Anjolaoluwa Fapohunda and Molly Gelsomino_____

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

We will work together to make decisions.

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

- We expect a notice from each other if we're not going to be around.
- If we miss a class, we will catch up on the work missed.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

- We will communicate with each other and go to help hours if we need to.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

We will communicate in-person along with through texts. We will listen to what the other person wants and incorporate it into what we are doing.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

- We will meet during class and if the need arises to meet outside of class, we will arrange it via text with a day's notice.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

- We will both take notes and share via Google Share.

Promptness (What do you expect and how will you handle lateness?)

- We will try our best to make the deadlines that we set and if for some reason we do not we will communicate that to each other. We will also try to complete it as soon as we can.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

- We will be kind, respectful to each other and listen to each other's opinions.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

- If we are unable to figure out how to work together, we will speak to professor Fay-Wolfe or one of the TAs about it.

You may add additional norms here.