

Meeting 28.05.2019

Date	28.05.2019	Time	19:30
Attendants	Kashef Momo		

Topics

- Momo created a Github repository. This repository does not only contain code, but also documents other stuff related to the project. Its content should be pulled regularly. It can be reached under:
github.com/Momomer/freshfield
- Kashef was added as contributor to Momo's GitHub repository.
- Momo installed Photoshop CS6 on his computer. This comes in handy when creating graphics for later presentations.
- Momo wants to know specifically what everybody is doing (e.g. task allocation).
- Kashef volunteered to maintain a Gantt chart to track each one's progress. It can be found in the document folder in the Freshfield GitHub repository.
- Momo wants to have an E-Mail list of everyone involved in the project.
- Momo and Kashef want to prepare the presentation in front of the lawyer's office urgently.
- Notes of each team meeting will be taking. The note takers alternate.
- It was acknowledged by Kashef and Momo, that the project is moving too slowly. The meeting with the lawyers office must be expedited and was set for either this or next week.

To-Do

1. Inform Florian and San about the content of this team meeting (assigned to Kashef).
2. Momo learns how to push and pull data from the *Freshfield* GitHub repository until the next day (Wednesday, 29.05.2019).
3. Momo and Kashef meet the next day (Wednesday, 29.05.2019) to start preparing the presentation for the lawyer's office.
4. Next team meeting is set for Thursday, 30.05.2019.