# **Draft Template: State Legislative Process Quick Guide “Bill Report”**

# **State Legislative Process Quick Guide – [State Name]**

**Legislative Body:** [e.g., Indiana General Assembly]  
**Session Calendar:** [e.g., Regular Session January–April; Special Sessions possible]  
**Sine Die Date:** [e.g., April 29, 2025]

## **Key Legislative Terms**

* **First Reading:** [Definition in this state]
* **Second Reading:** [Definition in this state]
* **Third Reading:** [Definition in this state]
* **Engrossed:** [Definition]
* **Enrolled:** [Definition]

## **Procedural Landmarks**

* **Crossover Deadline:** [Date or rule]
* **Amendment Rules:** [E.g., amendments allowed after second reading?]
* **Committee Process:** [E.g., does non-hearing kill bills automatically?]

## **Special Session Rules**

* [E.g., special sessions must be called by Governor, limited to declared topics]

## **Common Legislative Practices**

* [E.g., Gut-and-replace common/uncommon? Floor amendments open past second reading?]

# **Risk Indicators**

* **Bill stalled in committee beyond X date:** Risk of death.
* **Floor calendars not posted within X days:** Risk of procedural kill.
* **No fiscal note filed when required:** Procedural vulnerability.

# **Quick Interpretation Rules**

* [Short practical summary for interpreting movement.]

# **End Template**