

# Mona Mokhalalati

Milton, Ontario L9E 1S4 • 647-803-5878 • [mjmokha@gmail.com](mailto:mjmokha@gmail.com)

---

Software Engineering Technology student specializing in Artificial Intelligence, skilled in C# and problem-solving. Adaptable team player who is passionate about creating practical, reliable software solutions.

## Summary of Qualifications

- 5+ years as IT Department Head in an educational setting.
  - Proficient in SQL, Python, Java, JavaScript, HTML/CSS, and C#.
  - Experienced with Microsoft Office, Visio, GitHub, Visual Studio Code, and Jira.
  - Familiar with Agile methodologies, user-centered design, and software testing practices.
  - Solid foundation in machine learning, algorithms, data structures, and AI ethics.
  - Strong analytical, problem-solving, and attention to detail.
  - Excellent organizational, time management, communication, and interpersonal skills.
  - Fluent in English and Arabic.
- 

## Professional Experience

**IT Department Head • Al Bayan Private School • Saudi Arabia**

04/2010 – 02/2016

- Managed and conducted training courses on using Electronic Educational Systems for both students and teachers
  - Provided technical support for tablet PC and its installed software
  - Managed computer labs' network and application
  - Responsible for hiring, training, and supervising the technical team
- 

## Education and Credentials

**Software Engineering Technology - Artificial Intelligence (Co-op) Advanced Diploma**

Centennial College, Toronto, ON

09/2024 – Present

### **Courses:**

**Software Engineering Fundamentals**  
**Linux/Unix OS**  
**Client-Side Web Development**  
**Concepts (SQL)**  
**C# Programming**  
**Java Programming**  
**Introduction to AI**

# Mona Mokhalalati

Milton, Ontario L9T 8Z8 • 647-803-5878 • [mjmokha@gmail.com](mailto:mjmokha@gmail.com)

---

**Web Interface Design**  
**Web Application Development**  
**Artificial Intelligence Systems Design**

<b>English Language Studies (ESL) Certificate</b> Sheridan College • Oakville, ON	01/2022 – 12/2022
<b>IELTS Preparation Program</b> Thomas Merton Center for Continuing Education • Milton, ON	09/2020 – 07/2021
<b>Bachelor of Computer Science</b> King Abdulaziz University • Saudi Arabia	09/2005 – 03/2010

---

## Other Experience

<b>Language Teacher</b> Suffah Academy • Milton, ON	09/2023 – 06/2024
<b>Member / Volunteer</b> Dal Academy • Milton, ON	05/2024 – Present

- Took part in organizing a variety of community activities, including summer camps and special events that brought people together.
- Supported the planning and delivery of programs that gave participants a positive and engaging experience.