Further information concerning qualifications may be obtained from the Human Resources Management Office.

**COMPETENCIES:** The following competencies will be used in the evaluation process for this position. Failure to respond to these competencies will result in not being given full consideration for this position.

Ability to devise an effective orientation and mobility training program for blind and visually impaired individuals.

Ability to evaluate patient’s needs, interests and skill level in the orientation and mobility area.

Knowledge of the blind rehabilitation process and ability to apply this knowledge in a multi-disciplinary setting.

Knowledge of standard blind rehabilitation techniques and practice.

Ability to communicate effectively both orally and in writing.

**HOW TO APPLY:**

**VA Employees West Palm Beach:**

Employees may apply by submitting VA Form 5-4078, Application for

Promotion or Reassignment, to Human Resources Management Service (HRMS); forwarding a message on Microsoft Outlook or, VISTA to the HRMS point of contact with the following information:

a. Name;

b. Title, series and grade of position;

c. Location of vacancy (service and unit);

d. Vacancy announcement number; and

e. Grade levels for which consideration is requested (if announced at multiple grade levels).

2. Responses to KSA’s/Competencies (rating factors) may be addressed on an

8 X 11 sheet of bond paper.

3. Applicants who fail to submit all required forms might not receive full credit in the rating and ranking process. Applications telefaxed and/or mailed in a Postage-Paid Government envelopes will not be accepted.

**VA Employees Nationwide:**

A signed VA Form 10-2850c, Application for Associated Health Occupations, available at www.vacareers.com.

A current resume describing your experience in detail. Please include starting and ending dates (mm/yy) and number of hours per week for each position.

3. OF-306, Declaration for Federal Employment, available at www.usajobs.opm.gov.

4. A copy of your last SF-50, Notification of Personnel Action.

5. A copy of your latest performance appraisal.

6. College transcripts, vocational training certificates, or licensures, if any.

Responses to KSA’s/Competencies (rating factors) may be addressed on an

8 X 11 sheet of bond paper.

Applicants who fail to submit all required forms might not receive full credit in the

rating and ranking process. Applications telefaxed and/or mailed in a Postage-Paid Government envelopes will not be accepted.

**NOTE:** **TIME IN GRADE:** **Candidates for advancement to positions at** **GS-6, -7, etc., which is in a line of work properly classified at 1-grade intervals** must have completed at least one year of service in positions no more than one grade lower than the position to be filled. **Candidates for advancement to positions at GS-7, -9, -11, which is in a line of work properly classified at 2-grade intervals** must have completed at least one year of service in positions no more than two grades lower than the positions to be filled.

Applicant’s materials should be mailed to:

VA MEDICAL CENTER

HUMAN RESOURCES MANAGEMENT SERVICE (05)

7305 NORTH MILITARY TRAIL

Attn: Felix Gonzalez

WEST PALM BEACH, FL 33410-6400

Applications must be received by the closing date to receive consideration.

Thank you for your interest in the West Palm Beach Veterans Affairs Medical Center!

**ENGLISH PROFICIENCY:** (38 USC 4105 (c)): Before candidates may be assigned to a position, which involves direct patient care, he/she must possess basic proficiency in both written and spoken English.

**THE DEPARTMENT OF VETERANS AFFAIRS IS AN EQUAL EMPLOYMENT**

**OPPORTUNITY EMPLOYER**

DAVID W. GREEN

Chief, Human Resources Mgmt Service