# MONIKA SLAJIENE

## **PROFESSIONAL SUMMARY**

Competent in range of programming languages including HTML, CSS and JavaScript. Degreed Advanced Software and Web Developer and eager to expand on classroom experience within company offering professional development opportunities. Self-motivated Web Developer with comprehensive experience Passionate and hardworking to deliver on deadlines. Strong HTML and CSS programmer. Recent graduate with passion for web development.

Detail-oriented, organized and meticulous employee. Working at fast pace to meet tight deadlines. Enthusiastic team player ready to contribute to company success. To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills.

# **WORK HISTORY**

**Director of Ltd**, 03/2019 - Current **VS Smart Ltd**, Witham, Essex

- Designed business strategies to obtain short and long-term goals for company.
- Managed business operations, financial performance and investments of company.
- Implemented company policies and legal guidelines.
- Formulated business plans to increase growth and minimise cost for company.
- Applied best practices to comply with customer service procedures.
- Resolved customers' general enquiries by phone, email and in person.
- Overcame customer objections by troubleshooting issues to determine suitable solutions.
- Developed key operational initiatives to drive and maintain substantial business growth.

#### **EDUCATION**

High School Diploma, Software and Web Development, 02/2022 - 11/2022

Pitman Training Group - Chelmsford, Essex - Diploma (Pass)

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## **SKILLS**

- Completed professional development in:
- HTML, CSS and Bootstrap.
- C# .NET Framework
- JavaScript
- Databases and SQL
- Managing Software Development
- ASP and XML
- Visual Studio and Version Control
- Object-oriented PHP
- HTML coding
- · Agile methodologies
- Web development projects
- GitHub
- Website optimisation