

## Lumexia Technologies – Service Agreement

**Effective Date:** [Insert Date]

This **Service Agreement** (the “Agreement”) is entered into by and between **Lumexia Technologies** (“Service Provider”) and the undersigned **Client**. By signing this document, both parties agree to the terms set forth below:

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### 1. Scope of Services

Lumexia Technologies will provide professional digital and technical services, which may include but are not limited to:

- Custom website design and development
- Mobile application design and development
- UI/UX design and prototyping
- System integration and backend services
- Cross-platform deployment and testing

Any additional services requested by the Client must be confirmed in writing and may require a revised scope, timeline, or quote.

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### 2. Deliverables & Timeline

Project milestones and deliverables—such as wireframes, mockups, prototypes, and launch-ready assets—will be clearly defined and approved at project kickoff.

- Timelines are based on mutual availability and client collaboration.
  - Delays due to untimely feedback or changes in scope may result in schedule adjustments, which will be communicated in writing.
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### 3. Payment Terms

The Client agrees to the following payment structure:

- **50% deposit** due prior to the start of the project
- **50% final payment** due upon project approval, prior to delivery or deployment

Invoices not paid within **10 days** of issuance may incur a **5% late fee** on the outstanding balance. Continued non-payment may result in project suspension.

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#### 4. Revisions

Each major milestone includes up to **two (2) rounds of revisions**.

- Revisions must be submitted as a group to be counted as one round.
  - Additional revisions, new features, or significant design changes may require a **change order** and will incur additional charges.
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#### 5. Confidentiality

Both parties agree to maintain the confidentiality of all shared materials, business information, communications, and project-related data. Lumexia Technologies will not share or disclose Client information to any third party without written permission, except where legally required.

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#### 6. Intellectual Property

Upon **receipt of full payment**, the Client will receive full ownership rights to the final deliverables.

- Lumexia Technologies retains ownership of all unused concepts, wireframes, or drafts.
  - The Service Provider may showcase the completed work in its **portfolio, case studies, or promotional materials**, unless otherwise requested in writing.
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#### 7. Termination

Either party may terminate this Agreement at any time by providing **written notice**. In such cases:

- The Client agrees to pay for all work completed up to the termination date
  - Any outstanding balance is due immediately
  - No deliverables will be transferred until all dues are cleared
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## 8. Force Majeure

Neither party shall be held liable for any failure or delay in performance due to causes beyond their reasonable control, including but not limited to:

- Acts of God
  - Internet or power outages
  - Governmental regulations
  - Natural disasters
  - Labor disputes or strikes
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## 9. Acceptance

This Agreement is effective upon signature by both parties. Any amendments or changes must be agreed upon in writing and signed by both the Client and Lumexia Technologies.

**Client Name:** \_\_\_\_\_

**Client Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Lumexia Representative:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_