## **Lumexia Technologies – Privacy Policy**

Effective Date: July 10, 2025

Last Updated: July 10, 2025

At Lumexia Technologies, we value your trust. This Privacy Policy outlines how we collect, use, and protect your information when you interact with our website, communicate with us, or enter into service agreements.

#### 1. Information We Collect

We collect the following types of information only when you voluntarily provide it:

- Contact Information: Name, email address, phone number
- Project-Related Information: Business or project requirements, goals, timelines, and service preferences
- Communication Data: Emails, messages, notes from consultations, or follow-up conversations
- Optional Submissions: Testimonials, reviews, or feedback you choose to share

We do not collect sensitive personal data such as credit card numbers, Social Security numbers, or government-issued IDs.

### 2. How We Use Your Information

We use the collected information exclusively for:

- Communication: Responding to inquiries, scheduling consultations, and providing status updates
- Service Fulfillment: Planning, designing, and delivering digital services according to project scope
- Recordkeeping: Maintaining a record of past work for performance tracking, revisions, or legal compliance
- Client Support: Assisting with service delivery, onboarding, or ongoing technical support

We do not use your data for advertising, resale, or any unrelated third-party marketing purposes.

### 3. Data Security & Storage

We prioritize the security of your data through the following practices:

- Secure Storage: All files, forms, and records are stored on encrypted and password-protected servers
- Restricted Access: Only authorized personnel directly involved in your project have access to your data
- Regular Audits: Internal reviews are conducted to ensure data is handled with care and consistency
- No Cloud Dependence: Whenever possible, we store client data offline or on secured private platforms

### 4. Third-Party Services & Cookies

- We do not use third-party analytics, advertising trackers, or remarketing tools
- No cookies are used to track personal behavior or activity
- We do not share, sell, rent, or disclose your information to any third parties, unless legally required

If we ever integrate third-party tools in the future (e.g., calendar booking or form plugins), it will be disclosed clearly, and you'll have the option to opt out.

## 5. Data Access, Portability & Control

You have full control over your personal data. You may contact us at any time to:

- Access your stored data
- Update or correct inaccuracies
- Request deletion of your information (subject to applicable laws or active agreements)
- Request a digital copy of all data collected in a portable format

To initiate any of the above, email us at hello@lumexiatech.com with the subject line: "Privacy Request."

### 6. Children's Privacy

Our services are intended for business and professional use. We do not knowingly collect or process personal data from anyone under the age of 18.

## 7. Policy Updates

We reserve the right to modify this Privacy Policy at any time. Updates will be reflected on this page with an updated revision date. We encourage users to review this page regularly.

# 8. Contact Us

If you have questions or concerns about our Privacy Policy or how your data is handled, please contact us:

Email: hello@lumexiatech.com

Phone: (555) 123-4567

Office Hours: Monday – Friday, 9:00 AM – 5:00 PM CST