

## Monjurul hasan

Holding-314, Word-1, Karerhat(4327), Mirsarai, Chattogram.

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### Career Objective

To face challenges using knowledge, perception and innovation to pursue long term success career in dynamic and professional environment of any organization through my aptitude, hard work, dedication and determination.

### Educational Qualification

#### Bachelor of Business Administration (BBA)

|           |   |                        |
|-----------|---|------------------------|
| Institute | : | Feni Govt. College     |
| Result    | : | CGPA-2.67(out of 4.00) |
| Year      | : | 2020                   |
| Major     | : | Management             |

#### Higher Secondary Certificate (HSC)

|           |   |                        |
|-----------|---|------------------------|
| Institute | : | Feni Govt. College     |
| Result    | : | GPA-3.93 (out of 5.00) |
| Year      | : | 2016                   |
| Major     | : | Business Studies       |
| Broad     | : | Comilla                |

#### Secondary School Certificate (SSC)

|           |   |                                       |
|-----------|---|---------------------------------------|
| Institute | : | Joypur Purba Jour A.N.O.H High School |
| Result    | : | GPA-5.00 (out of 5.00)                |
| Year      | : | 2014                                  |
| Major     | : | Business Studies                      |
| Broad     | : | Chattogram                            |

## Employment History

❖ I was working as a **WEB Application Development** at **TechnoCrews (Pvt.) Ltd (September 2020 – August 2021).**

**Department:** Web Application Development.

**Duties/Responsibilities:**

- Web page research.
- Working 12 Clients Web page design using HTML5, CSS3, JavaScript & Bootstrap.
- Introduce Website modernization efforts to create better overall user experience and incorporate SEO optimization.
- Collaborated with senior staff to design company WordPress blog.
- Time scheduling & routine making for team worker.
- Preparing daily working report.
- Salary sheet, Income tax sheet, Spread sheet for clients & company.
- Typing speed (English 45-55 w/m, Bengali 20-30 w/m).
- The responsibility of updating website, social media, company platform & making basic logo & design.

## Language Proficiency

| Language | Reading | Writing | Speaking |
|----------|---------|---------|----------|
| Bengali  | High    | High    | High     |
| English  | High    | High    | Medium   |

## Training Summary

|                |   |                                    |
|----------------|---|------------------------------------|
| Training title | : | Web Application Development.       |
| Topic          | : | Top-up IT Training.                |
| Institute      | : | LICT project of BCC (GS Tech-Feni) |
| Country        | : | Bangladesh.                        |
| Location       | : | Feni.                              |
| Year           | : | 2018                               |
| Duration       | : | 6 Months.                          |

|                |   |  |
|----------------|---|--|
| Training title | : | Web Design (Level-2).  |
| Topic          | : | MS Word, MS Excel, MS PowerPoint, Photoshop CC, Photoshop CS6, HTML5, CSS3, jQuery, Bootstrap, JavaScript etc. |
| Institute      | : | SEIP-Feni Computer Institute.  |
| Country        | : | Bangladesh.  |
| Location       | : | Feni.  |
| Year           | : | 2017   |
| Duration       | : | 6 Months.  |

### Specialization

- Management
- Employee Management
- Grievance Handling
- Training & Development
- Compensation/Benefits
- Attendance
- Leave Management
- Team Management
- Time Management
- Social Work etc.

**(I hereby declared that all the above information is correct and complete)**



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**(Monjurul Hasan)**