

Complete this form to identify the method your institution will use to transmit Mortgage Collateral Update (MCU) data to the Bank.

Select one of the following data transmission methods offered by the Bank:

- ☐ **Secure FTP** – A secure file transmission method over an encrypted channel. As part of the process, the Bank's Secure Data Transfer Service sends an automated email notification to the sender to acknowledge receipt.
- ☐ **ASx Standards** – An encrypted file transmission method that automatically sends an acknowledgment to the sender when the complete file has successfully been received and unencrypted by the Bank.

Note: If the Bank has not yet activated your selected MCU data transmission method and you need to submit an MCU file immediately via email, the MCU file must be encrypted or password-protected using PkZip or WinZip and the password must be sent to the Bank in a separate email to prevent theft of the data, to protect your institution, and to comply with the Bank's minimum security requirements for transmitting data via email.

Primary Collateral Contact

Collateral Contact Name	Title	Institution		
Address		City	State	Zip
Phone	Fax	Email Address		

Primary Technical Support Contact *(to discuss transmission set-up requirements)*

Technical Support Contact Name	Title	Institution		
Address		City	State	Zip
Phone	Fax	Email Address		

By signing this form, you indicate your agreement to establish MCU data transmission via **Secure FTP** or **ASx Standards** and authorize the Bank to issue connectivity information to your primary Technical Support contact.

Authorized Signer

Authorized Signature	Name of Authorized Signer	Title
Date	Phone	Email Address

Note: This form must be signed on behalf of the Member in accordance with the Member's authorizations on file with the Bank.

Please email or fax the completed form to:

Federal Home Loan Bank of San Francisco
 Attention: Collateral Operations
 Email: cmsmcu@fhlbsf.com
 Fax: (415) 616-2835

If you have any questions regarding this form or the set-up process, please contact Collateral Operations at (415) 616-2980 or cmsmcu@fhlbsf.com.

Federal Home Loan Bank of San Francisco – Internal Use Only

Set-up Form Received By/Date	Verified By/Date
Comments	